



APPLICATION FOR PARTICIPATION

Engineering for US All Grant

Maryland State Department of Education

200 West Baltimore Street
Baltimore, Maryland 21201

Deadline

November 16, 2023
No later than 5:00 p.m. EDT

MARYLAND STATE DEPARTMENT OF EDUCATION

Mohammed Choudhury

State Superintendent of Schools
Secretary-Treasurer, Maryland State Board of Education

Deann Collins, Ed.D.

Deputy Superintendent of Teaching and Learning

Wes Moore

Governor

MARYLAND STATE BOARD OF EDUCATION

Clarence C. Crawford

President, Maryland State Board of Education

Joshua L. Michael, Ph.D. (Vice President)

Shawn D. Bartley, Esq.

Chuen-Chin Bianca Chang

Susan J. Getty, Ed.D.

Monica Goldson, Ed.D.

Nick Greer

Irma E. Johnson, Ph.D.

Joan Mele-McCarthy, D.A

Rachel L. McCusker

Samir Paul, Esq.

Brigadier General Warner I. Sumpter (Ret.)

Holly C. Wilcox, Ph.D.

Abisola Ayoola (Student Member)

Table of Contents

Instructions.....	3
Proposal Cover Page	4
Project Narrative	5
Appendices	12

Instructions

1. Complete this application electronically by typing directly into the fillable fields and charts.
2. Do not alter or remove sections.
3. When finished, save the application document as a pdf to your computer and obtain appropriate signatures.
4. The completed Application should be saved as a pdf and sent to occpgrants.msde@maryland.gov by November 16, 2023, no later than 5:00 p.m. EDT.

Proposal Cover Page

Program Title:

Project/Program Director:

Director Phone:

Director email:

Institution/Agency Name:

Institution/Agency Address:

Financial Contact Name:

Financial Contact email:

Grants Contact Name:

Grants Contact email:

Federal Employer ID number:

Unique Entity Identifier (UEI) and Expiration Date:

Amount of the request for grant period (July 1, 2023 – June 30, 2024): \$

Estimated Annual Cost of Program/Project and Type of Funds (not to exceed \$1,000,000)

Federal \$

State/Local \$

Other \$

(Should agree with Proposed Budget)

Organization Head (Printed Name)

Title

Signature of Organization Head

Date

Project Narrative

PROJECT ABSTRACT (1 PAGE)

The project abstract introduces the project to the reader. It should be factual, brief, and focused on the organization's efforts. Do not assume the reader is familiar with the proposed project. The project abstract should cover the core aspects of the proposed project, such as the populations serviced, brief description of the goals, strategies to meet them, and the roles of the partner(s).

EXTENT OF NEED

Describe the conditions or needs to be addressed through the Engineering for US All (e4usa) grant project. Include a clearly defined problem supported by a needs assessment and supporting data. Please refer to the Grant Information Guide for additional information.

GOALS, MEASURABLE OUTCOMES, AND MILESTONES

State the overall goals of the project. These goals should address the main obstacles identified at the beginning of the needs assessment. The strongest application will directly connect the e4usa program to Pillar 3 of the Blueprint. Please refer to the Grant Information Guide for additional information.

Goal 1:
Outcome:
Milestone:

Goal 2:
Outcome:
Milestone:

Goal 3:
Outcome:
Milestone:

Add more rows for additional goals, if necessary

PLAN OF OPERATION, KEY PERSONNEL, AND TIMELINE

Describe e4usa’s strategies and activities that will be implemented to achieve the program’s goals, outcomes, and milestones. Indicate who is responsible for accomplishing each strategy. Strategies should be identified based on their potential to benefit students. Please refer to the Grant Information Guide for additional information.

Goal	Strategy/Activities	Timeline	Responsible Person

**Add more rows if necessary*

Identify key personnel responsible for the operations supported by this funding including names, titles, roles, and responsibilities relative to plan implementation.

Name	Title	Roles and Responsibilities

**Add more rows if necessary*

PARTNER PLAN

Provide clear detail regarding LEA, industry, and postsecondary partners’ respective roles in the program, the benefits each expects to receive, and the specific contributions each will make to the project.

Partner Organization	Benefit(s)	Role and Contribution(s)

**Add more rows if necessary*

EVALUATION AND EVIDENCE OF IMPACT

Grantees are required to submit annual evaluation reports and quarterly progress reports that are consistent with the project's goal and objective(s). Keep in mind that the final evaluation will consider the entire project, beginning to end. Please refer to the Grant Information Guide for additional information.

SUSTAINABILITY PLAN

Describe plans for continuing the e4usa program beyond the funding cycle. Answer questions such as how the program will be sustained after funding ends and what are the plans for maintaining the program's partnerships, and eventual program of study.

BUDGET AND BUDGET NARRATIVE

Please provide a detailed description of the requested funds that will be spent by using the categories listed below. Add more rows if needed. An MSDE [Grant Budget Form C-125](#) form must also be completed, signed, and submitted as an appendix.

1. Salaries & Wages (list each position separately)

Line item	Calculation	Requested	In-Kind	Total
Total for salaries & wages:				

Using the space below, explain how the costs for salaries & wages above are necessary, reasonable, and cost-effective.

Type response here.

2. Contracted Services

Line item	Calculation	Requested	In-Kind	Total
Total for contracted services:				

Using the space below, explain how the costs for contracted services above are necessary, reasonable, and cost-effective.

Type response here.

3. Supplies & materials

Line item	Calculation	Requested	In-Kind	Total
Total supplies & materials:				

Using the space below, explain how the costs for supplies & materials above are necessary, reasonable, and cost-effective.

Type response here.

4. Other charges

Line item	Calculation	Requested	In-Kind	Total
Total for other charges:				

Using the space below, explain how the costs for other charges above are necessary, reasonable, and cost-effective.

Type response here.

5. Equipment

Line item	Calculation	Requested	In-Kind	Total
Total for equipment:				

Using the space below, explain how the costs for equipment above are necessary, reasonable, and cost-effective.

Type response here.

6. Transfers (indirect costs)

Line item	Calculation	Requested	In-Kind	Total
Total for transfers:				

Using the space below, explain how the costs for transfers (indirect costs) above are necessary, reasonable, and cost-effective.

Type response here.

Total amount requested:

Appendices

The following Appendices must be included in the proposal for funding, but do not apply to the page limit of the Project Narrative:

Appendix A: [A signed recipient assurances page](#)

Appendix B: [The Grant Information Survey Form](#)

Appendix C: [A signed C-1-25 MSDE budget form](#)

Appendix D: Signed letters of commitment from all postsecondary partners, apprenticeship providers, project partners and principals of participating schools. These should be addressed to the superintendent or head of the grantee agency acting as the head of the agency. Letters should not be addressed to MSDE.

Appendix E: Evidence of status of a non-profit 501(c)(3) organization, if applicable

Appendix F: Resumes of key personnel