

MARYLAND STATE DEPARTMENT OF EDUCATION
Office of Child Care
Family Day Care Applicant – Initial Training Requirements

Name: _____

Guidelines for use:

- Each applicant may use this tracking sheet to plan and carryout their individual training plan.
- Each applicant shall hold current certification in Basic First-Aid and Cardiopulmonary resuscitation (CPR) training, appropriate for each age group the applicant will be registered for. If planning on providing care for children under age 2, Sudden Infant Death Syndrome (SIDS) training is required.
- Each applicant is also required to complete 24 clock hours of approved training, specified by the Office that includes 4 clock hours in each of the core of knowledge areas.
- Each applicant is responsible for successfully completing the initial training prior to becoming registered. Attach copies of cards and certificates.

Core of Knowledge – 24 clock hours (six – 4 clock hour Modules). Training completed within the last two years.

Plan to Complete (Date)	Topic Area	Actual Training Title	Core of Knowledge Areas (indicate number of clock hours in the appropriate areas)							Date Completed
			CDev	Curr	HSN	SN	Pro	Comm	Total	
	Child Development (Module 1)		4							
	Curriculum (Module 2)			4						
	Health, Safety and Nutrition (Module 3)				4					
	Special Needs (Module 4)					4				
	Professionalism (Module 5)						4			
	Community (Module 6)							4		

Other Required Training:

Type	Title	Date Completed	Expiration Date
First Aid			
CPR			
SIDS Training			