



Karen B. Salmon, Ph.D.
State Superintendent of Schools

TO: Superintendents of the Local School Systems
Chief Officers of the Legal Authorities of Approved Nonpublic Schools
Heads of Church-Exempt School Programs

FROM: Sarah Spross, Assistant State Superintendent, Division of Educator Certification and Program Approval

DATE: June 20, 2019

RE: House Bill 486- *Child Sexual Abuse and Sexual Misconduct Prevention*

The purpose of this memorandum is to provide guidance with regard to House Bill 486, *Child Sexual Abuse and Sexual Misconduct Prevention*, which will become Maryland law, effective July 1, 2019. The Maryland State Department of Education (MSDE) offers this guidance to assist public and nonpublic schools and contracting agencies with implementing the provisions of Md. Code, Educ. §6-113.2. The guidance does not include all of the statute's requirements, nor does it constitute legal advice. Schools and contracting agencies should consult with their legal counsel in addressing the requirements of the statute.

Also provided are the following forms:

- Request for Information on Applicant's Certification Status
 - Used to request the status of a Maryland Educator Certificate
- Employment History Review Form - Child Sexual Abuse and Sexual Misconduct
 - To be completed by current and former employers and the applicant for employment
- MD. Code, Educ. §6-113.2 Employer Report
 - Used to report an employer that has not responded to a request for information
- MD. Code, Educ. §6-113.2 Applicant Report
 - Used to report an applicant who may have provided false information or failed to disclose information

If you have questions, please contact me at 410-767-0385 or sarah.spross@maryland.gov.

C: Kelly Meadows, Director of Certification, Division of Educator Certification and Program Approval, MSDE
Alexandra Cambra, Director of Program Approval, Division of Educator Certification and Program Approval, MSDE
Human Resources Directors of the Local School Systems
Education Directors of Nonpublic Schools Approved under COMAR 13A.09.10
Administrative Heads of Nonpublic Schools Approved under COMAR 13A.09.09
Heads of Transportation of Local School Systems

Enclosures: MSDE Guidance for MD. Code, Educ. §6-113.2
Request for Information on Applicant's Certification Status
Employment History Review Form - Child Sexual Abuse and Sexual Misconduct

MD. Code, Educ. §6-113.2 Employer Report

MD. Code, Educ. §6-113.2 Applicant Report