

PBIS Maryland School-Wide Evaluation Tool (SET) Assessments

(February 28, 2012)

PBIS Maryland's ultimate goal is to standardize our evaluation efforts. With this goal in mind, all SET Assessors are required to be "Certified" through the PBIS Maryland procedures as outlined below. No SET reports will be accepted from Assessors who are not "certified".

All SET Assessors must have completed a two part process:

- Part A consists of one 2-hour didactic session which provides an overview of the SET process, how to score the SET, case studies and next steps.
- Part B consists of a school visit (guided practice) at the local school system, to be coordinated by the LSS SET Trainer who will conduct a SET while simultaneously providing an opportunity for new assessors to practice and score the SET. (this provides the validation or "rater reliability" that ensures consistency across all venues)

In order to be PBIS Maryland certified, BOTH PARTS A & B MUST BE COMPLETED

PLEASE NOTE: Only SET assessors who have completed this certification process will be able to conduct a SET for the PBIS Recognition process. In order to be listed as a certified "PBIS Maryland SET Assessor", names and documentation of completion of both Part A and Part B must be submitted to Jerry Bloom **PRIOR** to scheduling SET visits to a school that has applied for recognition. SETS submitted by non-certified assessors will not be entered into the PBIS Maryland data base nor will the SET reports be accepted for PBIS Maryland recognition.

To complete the process, SET Trainers must submit the names of the SET Assessors who have completed both Part A & B to Jerry Bloom to ensure that the Assessor is included in the PBIS Maryland data base.

In order to provide or refresh the capacity of each LSS to train/certify their SET Assessors, PBIS Maryland will provide periodic trainings (train the trainer or TOT) that will "certify" personnel to be SET trainers within their LSSs. The training (Train the Trainer [TOT]) will consist of Part A as listed above, and an additional segment immediately following Part A that will provide a focus on the school visit (Part B) and will include discussion about the critical features of training SET Assessors. PBIS Maryland SET Assessor Trainers must have completed a minimum of 10 (ten) SETs. Once an individual has completed the full day, he/she will be certified to provide both Part A and Part B of the SET assessor training to certify new SET assessors within their local school systems.