



**Karen B. Salmon, Ph.D.**  
State Superintendent of Schools

**Title I Committee of Practitioners (COP) Meeting**

**Location:** Maryland State Department of Education, 8<sup>th</sup> Floor (Conference Room #4)

**Date:** April 17, 2018 (10-noon)

<b>TIME</b>	<b>AGENDA TOPICS</b>	<b>PRESENTERS</b>
<b>10:00 a.m.</b>	Welcome/Greetings Introduction of members	Tracey Adesegun, COP Chair Title I Coordinating Supervisor, Prince George’s County
<b>10:05 a.m.</b>	Purpose of the meeting	Veronica Simmons Section Chief Student Family & Accountability
<b>10:10 a.m.</b>	Maryland’s Every Student Succeed Act (ESSA) Consolidated Plan – Update	Mary Gable Assistant State Superintendent for the Division of Academic Policy and Innovation Maryland State Department of Education
<b>10:40 a.m.</b>	Equitable Services Role of State Ombudsman	Barbara Scherr Ombudsman Title I/Family Engagement Specialist
<b>11:00 a.m.</b>	Title IV, Part A	Danielle Susskind, Title IV Director
<b>11:20 a.m.</b>	Overview of Title Programs (handout) Title I, Part A Application and Guidance Document <ul style="list-style-type: none"> <li>• What’s New: English Learner Section (EL)</li> </ul> Sharing and input	Veronica Simmons Laura Hook, Title III Specialist Young-chan Han, Title I/ Family Engagement Specialist
<b>11:50 a.m.</b>	Wrap-up and Next steps	Young-chan Han, COP Point of Contact

**2018-2019 COP meeting dates: To be determined**

Duties of Committee of Practitioners (COP): The duties of such committee shall include a review, before publications, of any proposed or final State rule or regulation, pursuant to this title. (Section 1603 (b)(1)) This committee is comprised of teachers, administrators, parents, and members of local school boards, Title I Coordinators, and Student Service representatives. (Sec. 1603(b)(1)) These individuals bring a unique perspective and expertise to offer in the areas of Title I and serving children in high poverty.



	<ul style="list-style-type: none"> <li>• Overall reviewed for the definition of schools in was shared (TSI &amp; CSI)</li> <li>• Currently MSDE has two waivers in to ED <ul style="list-style-type: none"> <li>○ Waiver #1 – waiver for the new science assessment; exception is based on not having science data; however the state has performance data</li> <li>○ Wavier #2 – 8<sup>th</sup> grade students taking HS course take the assessment for that course; however the law does not allow students in 6<sup>th</sup> or 7<sup>th</sup> grade taking high school courses; the request is for those students to take the assessment for the course they are actually taking instead of the grade level assessment</li> </ul> </li> <li>• Current two amendments to the plan has been submitted to ED <ul style="list-style-type: none"> <li>○ Amendment #1 – change to the exit criteria for EL students</li> <li>○ Amendment #2 – Revision of AMOs based on new data and the 7% set aside; looking at the new data the current AMOs will have very little change</li> </ul> </li> </ul>	
<b>10:40 a.m.</b>	<p>Role of Ombudsman –Website</p> <ul style="list-style-type: none"> <li>• Equitable Services Website</li> <li>• Committee Input</li> </ul> <p><b>Notes:</b></p> <ul style="list-style-type: none"> <li>• A definition for equitable services was provided in relation to the uniform provisions for the different Titles</li> <li>• Definition for the role and responsibilities of the state ombudsman was provided; the ombudsman is the primary point of contact at the state level for equitable services; currently the ombudsman is working on streamlining the consultation process for LEAs and private school officials and the monitoring process for executing services for all Title programs</li> <li>• The link for MSDE equitable services website was shared; the ombudsman covered what specific information is available on the site; information was shared regarding the amount of funding set-aside for all programs for equitable services by LEA; information regarding how each federal program determines the equitable share for private schools is also available on the site</li> <li>• Currently the ombudsman is utilizing thought partners for realigning equitable services at the state level; the thought partners are like a think tank that includes stakeholders to assist the ombudsman with problem solving, improvement of services, and process associated with equitable services</li> </ul>	<p>Barbara Scherr <i>Ombudsman Title I/Family Engagement Specialist</i></p>
<b>11:00 a.m.</b>	<p>Title IV – Part A</p> <p><b>Notes:</b></p> <ul style="list-style-type: none"> <li>• Definition and purpose for the program was provided regarding well-rounded education opportunities, safe &amp; healthy students, &amp; effective use of technology</li> <li>• Grants were awarded to LEAs</li> <li>• Any LEA that receive more than \$30,000 had to dedicate funds for safe &amp; healthy, but not necessarily technology</li> <li>• Requirements of the Title IV plan included: 1) evidence of consultation with nonpublic partners; due to the lateness of the funding some LEAs were not able to consult with private school officials, so in the application the LEA had to provide information for how consultation will occur in the future; 2) administrative costs for the 1%; 3) comprehensive needs assessment and; 4) identification of activities to support well-rounded educational opportunities supported</li> </ul>	<p>Danielle Susskind <i>Title IV Director</i></p>








	<p>by research evidence</p> <ul style="list-style-type: none"> <li>• Examples for each category were shared aligned to how the funds could possibly be used</li> <li>• Only 15% of the funding allocated for technology can be used for devices (hardware)</li> <li>• There will be an increase of 176% above the current allocation for Title IV, which will impact the allocation available for the LEAs for 2018-2019 SY.</li> <li>• Parent engagement activities are allowable expense under each category for Title IV</li> </ul>	
<b>11:20 a.m.</b>	<p>Overview of Title Programs Title I, Part A Application and Guidance Document</p> <ul style="list-style-type: none"> <li>• What's New: English Learner Section (EL)</li> </ul> <p>Sharing and input <b>Notes:</b></p> <ul style="list-style-type: none"> <li>• Information regarding each program and the point of contact was shared with the committee</li> <li>• Information associated with the Community of Practice (Parnters)/CoP was reviewed including identification of representatives and responsibilities for Title I, Part A</li> <li>• New in the Title I, Part A application is the provisions for English Learners; changes were highlighted: EL parental notification; parent participation for ELs; and EL achievement proficiency</li> <li>• Coordination efforts between Title I and III at the LEA has to be transparent within the Title I application; Title I funds can be used in Title I schools for satisfying the EL requirements; funds associated with satisfying the requirement includes the cost for printing and mailing parent notifications; program monitoring documentation will include the notification letters along with translations and parent signatures; Title III or local funds can be used for ELs in targeted assistance schools or non schoolwide Title I schools</li> <li>• Fiscal year 2019 the Title I application, guidance, &amp; monitoring tool will be provided at one time to the LEAs</li> </ul>	<p>Veronica Simmons <i>Section Chief Student Family &amp; Accountability</i></p> <p>Laura Hook <i>Title III Specialist</i></p> <p>Young-chan Han <i>Title I/Family Engagement Specialist</i></p>
<b>11:50 a.m.</b>	<p>Wrap-up and Next steps</p> <ul style="list-style-type: none"> <li>• A survey will be distributed to gather input for future agenda topics that will be covered in the upcoming meetings</li> <li>• Nonpublics represented on the COP will receive an invitation to the combined MSDE Title meetings scheduled in July</li> <li>• The meeting was adjourned at 11:37 a.m.</li> <li>• Next meeting date TBD</li> </ul>	<p>Young-chan Han <i>COP Point of Contact</i></p>

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Title I, Part A Committee of Practitioners Meeting

April 17, 2018 Sign-in Sheet

	NAME	TITLE	ORG/DISTRICT	4/17/2018 INITIAL	
1	Barbara Scherr	Title I/Family Involvement Specialist	Maryland State Dept. of Education		
2	Beth Sheller	Family Engagement	Wicomico Public Schools		
3	Carol Beck	Director, Office of School Innovations	Maryland State Dept. of Education		
4	<i>Amy Tieperman</i> Caroline Walker	Director of Curricular Programs	Howard County Public Schools		
5	Cyndi La Marca Lessner	Branch Chief	Maryland State Dept. of Education		
6	Cheryl Franklin	Principal	Prince George's County Public Schools		
7	Daielle Susskind	Title IV Director	Maryland State Dept. of Education		
8	David Kreller		Baltimore County - Pikesville HS		
9	Deann Collins	Director, Title I	Montgomery County Public Schools		
10	Duane Arbogast	Chief Innovation Officer	Children's Guild		
11	John Maxwell	Principal	St. Paul Lutheran School		
12	John McGinnis	Pupil Personnel/ School Social Worker Specialist	Maryland State Dept. of Education		

Title I, Part A Committee of Practitioners Meeting

April 17, 2018 Sign-in Sheet

13	Jose Acevedo	Dir. Religious Studies Development	Al-Rahmah School		
14	Laura Hook	Title III Specialist	Maryland State Dept. of Education	ALH	
15	Mary Gable	Assistant Superintendent	Maryland State Dept. of Education	✓	
16	Michael Sedgwick	Chair, Maryland PTA Policies and Procedures Committ	Maryland PTA	MS	
17	Michele Hampton	Migrant Coordinator	Maryland State Dept. of Education	MH	
18	Michele Stansbury <i>Joyce Colbert</i>	Title I Coordinator	Baltimore County Public Schools	Joyce Colbert	
19	Nicole Harris-Crest	Executive Director	Maryland Alliance of Public Charter Schools		
20	Quanya Williams	Teacher	Baltimore City		
21	<del>Ron Scherch</del> <i>John Maxwell</i>	Principal	St. Paul Lutheran School	Maxwell	
22	Scott Nichols	Technology Education Supervisor	Maryland State Dept. of Education		
23	Susan Shaffer	President	Mid-Atlantic Equity Consortium, Inc.	SS	
24	Susan Walbert	Supervisor, Title I, Part C Mig	Queen Anne's County Public Schools	SW	
25	Tawnya Mckee	Parent	Montgomery County Public Schools	Tawnya	
26	Tracey Adesegun	Title I Coordinating Supervisor	Prince George's County Public Schools	Tracey	
27	Valerie Ashton-Thomas	Coordinator, Title I, Part D & Homeless Education	Maryland State Dept. of Education	Valerie	

Title I, Part A Committee of Practitioners Meeting

April 17, 2018 Sign-in Sheet

28	Veronica Simmons	Section Chief, Student, Family & Accountability	Maryland State Dept. of Education	VS	
29	Young-chan Han	Title I/Family Involvement Specialist	Maryland State Dept. of Education	YCH	
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