



# POSITION ANNOUNCEMENT

Karen B. Salmon, Ph.D.  
State Superintendent of Schools

Office of Human Resources · 200 West Baltimore Street · Baltimore, MD 21201 · 410-767-0019 · 410-333-3045 TTY/TDD

## OFFICE OF THE DEPUTY FOR SCHOOL EFFECTIVENESS JUVENILE SERVICES EDUCATION SYSTEM

September 11, 2020

- POSITION TITLE:** **Career Technology Education Teachers (CTE)**  
*- - Construction / Carpentry / Electrical - -*
- SALARY:** Salary to be determined based on an institutional salary scale following assessment of the applicant's educational credentials and experience.  
*\$3,000.00 - - Sign-on incentive - - for Maryland Professional Certified Teachers*
- NATURE OF WORK:** These are professional positions responsible for providing classroom-based instruction in Career and Technology Education (CTE) fields within a congregate care juvenile services facility. *(Current CTE program opportunities are available in the Carpentry, Construction, and Electrical disciplines.)*
- DUTIES AND RESPONSIBILITIES:** Plans and implements instructional activities; assesses student achievement of the knowledge and skills needed to meet industry expectations; maintains educational records; requisitions necessary materials; maintains shop security; maintains inventory and tool control logs; tracks achievement of desired program outcomes by coordinating and administering tests in accordance with accepted reporting procedures; develops alternative instruction for individualized and independent study; provides counseling and guidance.
- MINIMUM QUALIFICATIONS:** **Education:** High School Diploma or equivalent or a Bachelor's Degree or higher *in Career and Technology Education* or in the career area to be taught.  
**Experience:** 2 to 3 years of occupational experience in the career area to be taught is preferred.  
Candidates will be required to complete eligibility requirements for certification in Professional and Technical Education by the Maryland State Department of Education.  
**NOTE:** An MSDE approved/recognized industry certification can count towards 1 year of the required work experience.
- ESSENTIAL REQUIREMENTS:** Knowledge of the CTE subject area to be taught; knowledge of instructional planning and teaching methods; skill in the use of assessment instruments; ability to develop appropriate educational goals and objectives; ability to establish and maintain an effective learning environment; ability to communicate effectively, both orally and in writing.
- PROCEDURE FOR APPLICATION:** Applicants must include their resume, complete a Maryland State Department of Education (MSDE) Application for Employment, the [Juvenile Services Education \(JSE\) Application Addendum](#) - AND- a copy of their current or *most recent Teaching Certificate or related credentials* indicating application for *Teacher, CTE (Juvenile Education)*. The application, resume, and any support documentation must clearly demonstrate that the applicant meets the prerequisite Minimum Qualifications and possesses the Essential requirements for the position. Completed Applications must be directed to the Staff Employment Section, Office of Human Resources, Maryland State Department of Education, 200 W. Baltimore Street, Baltimore, MD 21201 or faxed to 410.333.8950.  
For inquiries or an MSDE Application, call 410.767.0019, TTY/TDD 410.333.3045, or visit our [Careers in Teaching Page](#) on our website at [marylandpublicschools.org](http://marylandpublicschools.org). All applications will be accepted until the position is filled.  
*Appropriate accommodations for individuals with disabilities are available upon request.*

---

**AFFIRMING EQUAL OPPORTUNITY IN PRINCIPLE AND PRACTICE**

**PROCESS:**

Applications will be screened and placed in one of these categories: Best Qualified, Better Qualified, Qualified, or Not Qualified. Applications will continue active consideration for one year from the date of receipt. Requests to continue active consideration for an additional year will be honored providing the request is made in the twelfth month of receipt of the application. If an applicant declines to be interviewed two times or refuses a position two times, the application will be removed from active consideration.

**CONDITIONS OF EMPLOYMENT:**

Employees in this classification are subject to Substance Abuse Testing in accordance with Code of Maryland Regulation 17.04.09, Testing for Illegal Use of Drugs. Applicants must consent to State Police and Child Protective Services (CPS) Investigations/Background Checks as a routine procedure for all employees required to work in State Juvenile Services Facilities. Proof of eligibility to work in compliance with the Immigration Reform and Control Act is required. If, once employed, it is determined that the incumbent does not qualify for at least a Conditional Certificate, the incumbent's employment will be terminated. Also, failure to obtain and maintain the appropriate Maryland Teaching Certificate will be the basis for termination of employment.

**SELECTION PROCESS:**

Please make sure that you provide sufficient information on your application to show that you meet the qualifications for this recruitment. All information concerning your qualifications must be submitted by the closing date. We will not consider information submitted after this date. Successful candidates will be ranked as Best Qualified, Better Qualified, or Qualified and placed on the eligible (employment) list for at least one year.

For education obtained outside of the U.S., a copy of the equivalent American education as determined by a foreign credential evaluation will be required prior to hire. The resulting certified eligible list for this recruitment may be used for similar positions in this or other State agencies.

The assessment may consist of a rating of your education, training, and experience related to the requirements of the position. It is important that you provide complete and accurate information on your application. Please report all experience and education that is related to this position.

**CLOSING DATE:**

For immediate consideration please submit your application – Open and Continuous