



# POSITION ANNOUNCEMENT

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State Superintendent of Schools

Office of Human Resources · 200 West Baltimore Street · Baltimore, MD 21201 · 410-767-0019 · 410-333-3045 TTY/TDD

## OFFICE OF THE DEPUTY FOR SCHOOL EFFECTIVENESS JUVENILE SERVICES EDUCATION SYSTEM

February 9, 2018

- POSITION TITLE:** Career Technology Education Teacher (CTE)  
-- Construction / Carpentry / Electrical --
- SALARY:** Salary to be determined based on an institutional salary scale following assessment of the applicant's educational credentials and experience.  
\$3,000.00 -- Sign-on incentive -- for Maryland Professional Certified Teachers
- LOCATION(S):** Victor Cullen Center  
Sabillasville, (Frederick Co.) MD.  
Green Ridge Regional Youth Center  
Flintstone, (Allegany Co.) MD.
- NATURE OF WORK:** These are professional positions responsible for providing instruction in Career and Technology Education (CTE). (*Current CTE program opportunities are available in the Carpentry, Construction, and Electrical disciplines.*)
- DUTIES AND RESPONSIBILITIES:** Plans and implements instructional activities; assesses student achievement of the knowledge and skills needed to meet industry expectations; maintains educational records; requisitions necessary materials; maintains shop security; maintains inventory and tool control logs; tracks achievement of desired program outcomes by coordinating and administering tests in accordance with accepted reporting procedures; develops alternative instruction for individualized and independent study; provides counseling and guidance.
- MINIMUM QUALIFICATIONS:** Bachelor's Degree or higher in *Career and Technology Education* or in the career area to be taught OR  
Bachelor's Degree or higher and 2 years of occupational experience in the career area to be taught OR  
Associate's Degree in the career area to be taught and 2 years of occupational experience in the career area to be taught OR  
High School Diploma or equivalent and 3 years of occupational experience in the career area to be taught  
Candidates will be required to complete eligibility requirements for certification in Professional and Technical Education by the Maryland State Department of Education.
- NOTE:** An MSDE approved/recognized industry certification can count towards 1 year of the required work experience.
- ESSENTIAL REQUIREMENTS:** Knowledge of the CTE subject area to be taught; knowledge of instructional planning and teaching methods; skill in the use of assessment instruments; ability to develop appropriate educational goals and objectives; ability to establish and maintain an effective learning environment; ability to communicate effectively, both orally and in writing.

**PROCEDURE FOR APPLICATION:**

Applicants must include their resume, complete a Maryland State Department of Education (MSDE) Application for Employment, -AND- a copy of their current or *most recent Teaching Certificate or related credentials* indicating application for *Teacher, CTE (Juvenile Education)*. The application, resume, and any support documentation must clearly demonstrate that the applicant meets the prerequisite Minimum Qualifications and possesses the Essential requirements for the position. Completed Applications must be directed to the Staff Employment Section, Office of Human Resources, Maryland State Department of Education, 200 W. Baltimore Street, Baltimore, MD 21201 or faxed to 410.333.8950.

For inquiries or an MSDE Application, call 410.767.0019, TTY/TDD 410.333.3045, or visit our website: [www.marylandpublicschools.org/about/Pages/OHR/Careers.aspx](http://www.marylandpublicschools.org/about/Pages/OHR/Careers.aspx)  
All applications will be accepted until the position is filled.

*Appropriate accommodations for individuals with disabilities are available upon request.*

**PROCESS:**

Applications will be screened and placed in one of these categories: Best Qualified, Better Qualified, Qualified, or Not Qualified. Applications will continue active consideration for one year from the date of receipt. Requests to continue active consideration for an additional year will be honored providing the request is made in the twelfth month of receipt of the application. If an applicant declines to be interviewed two times or refuses a position two times, the application will be removed from active consideration.

**CONDITIONS OF EMPLOYMENT:**

Employees in this classification are subject to Substance Abuse Testing in accordance with Code of Maryland Regulation 17.04.09, Testing for Illegal Use of Drugs. Applicants must consent to State Police and Child Protective Services (CPS) Investigations/Background Checks as a routine procedure for all employees required to work in State Juvenile Services Facilities. Proof of eligibility to work in compliance with the Immigration Reform and Control Act is required. If, once employed, it is determined that the incumbent does not qualify for at least a Conditional Certificate, the incumbent's employment will be terminated. Also, failure to obtain and maintain the appropriate Maryland Teaching Certificate will be the basis for termination of employment.

**CLOSING DATE:**

Open and Continuous