



**Karen B. Salmon, Ph.D.**  
State Superintendent of Schools

**TO:** Members of the State Board of Education  
**FROM:** Karen B. Salmon, Ph.D.  
**DATE:** April 14, 2020  
**SUBJECT:** Timeline Extension for Nonrecurring Costs

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**PURPOSE:**

The purpose of this agenda item is to provide the State Board with an update on waivers of the timelines for nonrecurring costs issued by the Maryland State Department of Education.

**BACKGROUND/HISTORICAL PERSPECTIVE:**

On March 5, 2020, Governor Lawrence J. Hogan, Jr. declared a state of emergency and a catastrophic health emergency related to COVID-19. The Order of the Governor was amended again on March 12, 2020 which allowed for the extension of timelines under the “Extending Certain Licenses, Permits, Registrations, and Other Governmental Authorizations, and Authorizing Suspension of Legal Time Requirements.”

**EXECUTIVE SUMMARY:**

As a result of the March 24, 2020, emergency State Board resolution, the State Superintendent can make decisions on behalf of the State Board to take appropriate actions to control and prevent the spread of the COVID-19 virus. Under the resolution, the State Superintendent in consultation with and with instruction of the President of the State Board is authorized to take appropriate actions that will be reviewed by the State Board at its next meeting.

Pursuant to the declared state of emergency, Karen B. Salmon, Ph.D., State Superintendent of Schools, executed the notice of extending the requirement under COMAR 13A.02.05.03 Nonrecurring Cost Exclusion. This notice extended the due date in .03B(1) from March 31, 2020 to May 1, 2020 for the county to submit to the Department a written request to exclude qualifying nonrecurring costs that are supplemental to the regular school operating budget. The State Superintendent also extended the date in response date in .03B(2) from May 1, 2020 until June 1, 2020. Any effect of regulation inconsistent with the foregoing is hereby suspended.

This notice went into effect immediately and will remain in effect until 30 days after the state of emergency has been terminated and the declaration of the catastrophic health emergency has been rescinded by the Governor. A copy of the notice was forwarded to the School Finance Officials in the local school systems and posted on the Maryland State Department of Education’s website on the Budget Branch page under Budget Resources.

**ACTION:**

No action needed, for information only.

**Attachment:**

Notice for the Nonrecurring Costs-Due Date Extension



**Karen B. Salmon, Ph.D.**  
State Superintendent of Schools

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## NOTICE

This notice is given by the State Superintendent of Schools, acting pursuant to the Proclamation of Governor Lawrence J. Hogan, Jr. (the “Governor”) dated March 5, 2020 proclaiming a state of emergency and a catastrophic health emergency related to COVID-19, as it may be amended or renewed from time to time, and the Order of the Governor dated March 12, 2020 entitled “Extending Certain Licenses, Permits, Registrations, and Other Governmental Authorizations, and Authorizing Suspension of Legal Time Requirements”, as it may be amended from time to time, after finding that the action(s) described herein will not endanger the public health, welfare, or safety.

The State Superintendent of Schools is extending the requirement under COMAR 13A.02.05.03 Nonrecurring Cost Exclusion to extend the due date in .03B(1) from March 31, 2020 to May 1, 2020 for the county to submit to the Department a written request to exclude qualifying nonrecurring costs that are supplemental to the regular school operating budget. The State Superintendent is also extending the date in response date in .03B(2) from May 1 until June 1. Any effect of regulation inconsistent with the foregoing is hereby suspended.

This Notice is effective immediately and shall remain in effect until 30 days after the state of emergency has been terminated and the proclamation of the catastrophic health emergency has been rescinded.



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Karen B. Salmon, Ph.D.  
State Superintendent of Schools