

**MARYLAND STATE BOARD OF EDUCATION 200 W.  
Baltimore Street  
Baltimore, Maryland 21201**

**PROFESSIONAL STANDARDS AND TEACHER EDUCATION BOARD**

**April 3, 2014**

**Minutes**

The 385<sup>th</sup> meeting of the Professional Standards and Teacher Education Board (PSTEB) was held at Maryland State Department of Education, 200 West Baltimore Street, Baltimore, Maryland 21201 on April 3, 2014. Mr. Darren Hornbeck, Chair, called the meeting to order at 9:40 a.m.

**The following members were in attendance:**

Ms. Merlyn Bell, Ms. Cathy Cerveney, Dr. Lorraine E. Cornish-Harrison, Ms. Louise DeJesu, Dr. Colleen Eisenbeiser, Ms. Ayana English-Brown, Mr. Darren R. Hornbeck, Dr. Alyssia James, Dr. Mary Ellen Lewis, Dr. Barbara Martin Palme, Dr. Donna Newcomer, Ms. Dawn Pipkin, Dr. Bryan Powell, Ms. Jean E. Satterfield, Dr. Theresa D. Stafford and Dr. Jamey Tobery-Nystrom.

**The following members were absent:**

Ms. Shirley Brandman, Mr. Ronald S. Goldblatt, Esq., Ms. Michelle Revells, and Ms. Valerie Saxton Sharpe.

**The following Maryland State Department of Education staff members were present:**

Dr. Joann Ericson, Ms. Ruth Downs (Recorder), and Derek Simmons, Esquire, Attorney General's Office.

**PRELIMINARY ITEMS**

**Recognition of New Member**

Ms. Maleeta Kitchen from Maryland State Education Association (MSEA) (replaced Ms. Jolynn E. Tarwater)

**Recognition of Guests**

Ms. Geraldine Duval, Maryland State Educators Association (MSEA)

**Public Comment**

None

**State Board Update**

Mr. Tony South updated the PSTEB on the actions of the March 25, 2014 State Board meeting. There were two actions that were taken:

- Approve submission of the Maryland Elementary and Secondary ESEA Flexibility waiver extension; and
- School Waivers related to inclement weather; The State board approved up to five (5) days for public schools and two (2) day waivers for private/non-public schools. The Division of Educator Effective is processing the waivers for private/non- public schools.

A question was asked regarding the submission date of the request for the ESEA Flexibility waiver to the US Department of Education (USDE). Mr. South stated that the request was submitted on April 3, 2014.

### **Legislative Update**

Ms. Renee Spence provided a handout on the 2014 Bill Synopsis and provided a legislative update to the PSTEB. She shared that this was an unusual session which will end on April 7<sup>th</sup> at midnight. There were over 2,600 bills introduced.

Ms. Spence updated the PSTEB on the House Bills that were passed and those under consideration. The public can log onto the website for Maryland General Assembly and review all the bills.

The budget committees are in conference and nothing is settled. Governor O'Malley introduced a supplemental budget on April 1, 2014.

**HB 1001 - Education – Federal Elementary and Secondary Education Act – Waivers  
– PASSED**

**HB 1164 - Common Core State Standards and Partnership for Assessment of Readiness for College and Careers (PARCC) Implementation Review Workgroup -- PASSED**

**HB 1167 - Teachers and Principals – Performance Evaluation Criteria – Use of Student Growth Data -- PASSED**

**SB 779 - Due Process Hearings for Children with Disabilities – Burden of Proof –  
4/3/14 House Considering**

The CPR graduation requirements have been amended. It is not graduation requirement. Students are required to take 1.0 credit of Health in High School; CPR will be incorporated into the existing curriculum. The bill passed.

The State plans to expand school based health centers. There is funding at MSDE and some funding with Department of Health and Mental Hygiene (DHMH).

### **Approval of the February 6, 2014 Minutes**

Mr. Darren Hornbeck entertained a motion to approve the minutes as amended.

**MOTION:** Dr. Mary Ellen Lewis/Dr. Theresa Stafford                      to approve the  
February 6, 2014 minutes

**VOTE:** UNANIMOUS

### **Approval of the March 6, 2014 Minutes**

Mr. Darren Hornbeck entertained a motion to approve the minutes as amended.

**MOTION:** Dr. Donna Newcomer/Dr. Alyssa James                      to approve the  
March 6, 2014 minutes

**VOTE:** UNANIMOUS

**Proposed Agenda Items for May 1, 2014 Meeting**

Ms. Jean Satterfield talked about placing a panel discussion on differentiation on the May agenda. The panel would consist of four to six teachers from local school systems. The Panel would address the following questions:

1. How well do you think you were prepared to differentiate instruction in your Teacher Preparation Program?
2. How well were you prepared in your induction years?
3. What advice would you give to teacher preparation programs or school systems to assure that teachers can differentiate effectively?

Mr. Hornbeck stated that there is a larger topic than just differentiation, which would include Formative Assessment. He stated that the PSTEB should look at differentiation first, because there are several different aspects of this.

Ms. Satterfield asked the PSTEB to send her names of individuals to be on the panel.

Mr. Hornbeck entertained a motion to approve the agenda items discussed by Jean Satterfield.

**MOTION:** Cathy G. Cerveny/Dawn Pipkin

to approve the agenda items for May 1, 2014.

**VOTE:** UNANIMOUS

**Certification Review Board Discussion**

(Closed Session)

Pursuant to the Maryland Code, ' 10-508(a)(1)(i), (a)(2) and (a)(7) of the State Government Article, and upon motion by Dr. Theresa Stafford seconded by Ms. Dawn Pipkin, and with unanimous agreement, the Professional Standards and Teacher Education Board met in closed session on Thursday, April 3, 2014 in the State Board of Education Board Room, 7<sup>th</sup> floor, at the Nancy S. Grasmick State Education Building in Baltimore, Maryland. The following PSTEB members were present: Ms. Merlyn M. Bell, Ms. Cathy G. Cerveny, Dr. Lorraine E. Cornish-Harrison, Ms. Louise E. DeJesu, Dr. Colleen Eisenbeiser, Ms. Ayana English-Brown, Mr. Darren R. Hornbeck, Dr. Alyssia James, Ms. Maleeta Kitchen, Dr. Mary Ellen Lewis, Dr. Barbara Martin Palmer, Dr. Donna Newcomer, Ms. Dawn Pipkin, Dr. Bryan D. Powell, Ms. Jean E. Satterfield, Dr. Theresa D. Stafford and Dr. Jamey Tobery-Nystrom.

Also present was Assistant Attorney General Derek Simmons and Executive Associate Ruth Downs, who took the minutes. The closed session commenced at 10:45 a.m. and concluded at 11 a.m.

PSTEB moved into closed session to discuss and act on the report and recommendation of the Review Board regarding an appeal of a certification decision by Benita Nicholson. PSTEB moved into closed session pursuant to the State Government Article to discuss personnel matters, to protect the privacy and reputation of individuals, and to consult with counsel. Ms. Jean Satterfield, Assistant State Superintendent for the Division of Educator Effectiveness, abstained from voting. All members present voted to adopt the Review Board's report and recommendation and affirm the decision of certification staff.

Mr. Hornbeck entertained a motion to move the Board out of closed session.

**MOTION:** Dr. Theresa Stafford/Dawn Pipkin

To approve the Board move out of Closed session.

**VOTE:** UNANIMOUS

The regular meeting reconvened at 11 a.m.

**COMAR 13A.12.04.02/COMAR 13A.12.04.03**

Dr. Ericson shared the new language that will be used for COMAR 13A.12.04.02 and COMAR 13A.12.04.03 with PSTEB, and requested permission to publish.

**COMAR 13A.12.04.02. Supportive Services Personnel**

A. Purpose. The State Superintendent of Schools may certify as Supportive Services Personnel a qualified employee of a local school system who is assigned to administrative or supervisory responsibilities not otherwise covered in these regulations, and who has responsibilities comparable to those assigned to persons who hold specific supervisory certificates.

B. Education. An applicant for certification as Supportive Services Personnel shall have a bachelor's degree or higher appropriate to the area of responsibility from an IHE.

C. This certificate is issued at the request of a local school superintendent.

D. Special Provision. An individual certified as Supportive Services Personnel must meet the certificate requirements as specified in 13.A.12.01.06B-E. An individual with this certification may renew the Advanced Professional Certificate by presenting six semester hours of acceptable credit from an IHE or Department-approved Continuing Education Units (CEUs), a list of which is maintained by the Department.

**COMAR 13A.12.04.03. Superintendent**

The requirements for certification as a superintendent, deputy superintendent, associate superintendent, assistant superintendent or equivalent position are that the applicant shall:

A. Have a master's degree or higher from an IHE;

B. Have 3 years of satisfactory teaching and 2 years of satisfactory administrative or supervisory experience in a PreK- 12 school setting; and

C. Submit a minimum of 24 credits of post-master's graduate coursework in educational administration and supervision to include a balance of course work in the following:

(1) Developing and Articulating Shared Vision;

(2) Organizational Management

(3) Promoting and Maintaining a Positive School Culture and Instructional Program for Learning;

(4) Demonstrating Values and Ethics of Leadership; and

(5) Collaboration with Diverse Stakeholders.

D. A superintendent who enters Maryland from another state may obtain superintendent certification if that superintendent held a valid professional state certificate and presented verification of at least 27 months of satisfactory performance as a superintendent during the past 7 years on the basis of which application is being made for a like or comparable Maryland certificate.

Mr. Hornbeck entertained a motion to approve the new language for COMAR 13A.12.04.02 and COMAR 13A.12.04.03 for permission to publish.

**MOTION:** Cathy G. Cerveny/Dr. Mary Ellen Lewis      To approve the new language for COMAR 13A.12.04.02 and COMAR 13A.12.04.03.

**VOTE:** UNANIMOUS

**Calendar: School System Consideration**

Ms. Satterfield stated that next year will be very busy, since it will be the first year of PARCC. There is a 20 day testing window for PARCC which is scheduled between March 24, 2015 and April 11, 2015. The PSTEB may need to consider moving the meeting to a different part of the month or canceling the meeting. The PSTEB will discuss this issue at a later date

**Adjournment**

Mr. Hornbeck adjourned the meeting at 11:20 a.m. No action could be taken as there was no longer a quorum.