**College Application Worksheet**

The following information may be required when submitting your college application. Bring

this completed form to your school’s MCAC event to help you complete the application.

List the top three colleges to which you plan to apply. Visit their websites prior to your MCAC event to determine what special requirements will be necessary to complete your application:

|  |  |  |  |
| --- | --- | --- | --- |
|  | **College #1** | **College #2** | **College #3** |
| **Name of School** |  |  |  |
| Special requirements:   essay   personal statement   teacher recommendation   resume   proof of residency   other |  |  |  |
| Application Deadline |  |  |  |
| Cost to Apply |  |  |  |
| Payment Options:   fee waiver   check   credit card   PayPal   other |  |  |  |
| Financial Aid Filing  Deadline |  |  |  |

**Personal information required for most colleges and universities**

You will be asked for your:

 Full legal name (first, middle, and last)

 Other names that might appear on academic records (including former names or nicknames

 Social Security Number (SSN)

 Birth date

 Place of birth (city, county, state)

Did your parents attend and/or graduate from college? \_\_\_\_\_\_\_

If yes, where did they attend and in what year did they graduate?

Parent 1 College: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Year of graduation: \_\_\_\_\_\_\_\_

Parent 2 College: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Year of graduation: \_\_\_\_\_\_\_\_

**Citizenship/Immigration Status\*:**

Are you a U.S. citizen?  Yes  No

If no, indicate country of citizenship: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Country of birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If you are a permanent U.S. resident, include your Alien Registration information:

Alien Registration (I551) card number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How long have you lived in the U.S.? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Years/Months

Date of Test of English Language as a Foreign Language (TOEFL) was or will be taken

(test results must be sent directly to the college): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Month/Year

**\*There is no federal or state law that prohibits the admission of undocumented immigrants to U.S. colleges, public or private. Federal or state laws do not require students to prove citizenship in order to enter U.S. institutions of higher education. Institutional policies on admitting undocumented students vary; depending upon the college, residency requirements may or may not apply with regards to tuition rates; while undocumented students may not receive federal financial aid, you may qualify for certain scholarships or institutional awards.**

**Academic Information:**

**Testing Information**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Exam Date (month/year)** | **Composite Score** | **Critical Reading/English Score** | **Math Score** | **Reading Score** | **Science Score** |
| **SAT** |  |  |  |  |  |  |
| **SAT** |  |  |  |  |  |  |
| **ACT** |  |  |  |  |  |  |
| **ACT** |  |  |  |  |  |  |

**Previous College Courses:**

Have you taken any college level courses taken in high school?  Yes  No

If yes, college name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of college credits earned: \_\_\_\_\_\_\_\_\_\_\_\_\_ Dates of attendance: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

month/year

**Academic honors, recognitions or awards:**

 National Honor Society

 Merit Scholar

 National Achievement Scholarship Program

 Presidential Academic Fitness Award

 School district award(s) or achievement: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Regional award(s) or achievement: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Statewide award(s) or achievement: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Others: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Current Grade Point Average (GPA):** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Other academic awards or achievements:**

(some examples: math team president; science fair winner; honor roll regular; Model UN member;

yearbook or school newspaper editor; etc.): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Clubs, sports or other extracurricular activities:**

(some examples: drama club; varsity or club sports; student government; orchestra or band; Relay for

Life; environmental club, etc.) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Community activities:**

(some examples: church, temple or synagogue; Boy or Girl Scouts; Key Club; Big Brothers/Sisters

mentor; fundraising; soup kitchen helper, etc.)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Job (paid or unpaid) experience:** (some examples: store clerk; babysitter; lifeguard; car wash

attendant; waiter/waitress; cleaner; freelance worker; summer camp counselor; etc.)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Other Information**

You may be required to submit an essay, a personal statement, a resume and/or information about

the classes you have taken in high school and the grades you earned in those classes. To best prepare

for MCAC, be sure to bring the following along with you:

 An activities resume that includes your extracurricular activities, including information about which years you participated in each club, sport or activity. Be sure to include any volunteer work you have done in your community.

 Final, proofed electronic copy of your essay, personal statement, and any required supplemental questions on a flash drive.

 Your school counselor will send your high school transcripts separately.

 If you have taken any college courses, you must request official transcripts from the college registrar at the college where you received credit. There may be a fee for a transcript request.

**Remember:** Your college applications are not complete until you have submitted ALL required documents and application fees or waivers (if required). That includes your official high school transcript, official test scores (ACT, SAT, TASC/GED etc.), and letters of recommendation. Make sure to follow up with your counselor, the testing company and those you’ve asked for

recommendations.

**Check your application status:** You are responsible for checking the status of your application at the college admissions offices. Allow 8 to 10 weeks for processing after sending your application and supporting documents.

**Make sure** you send the all the information necessary to complete your application; it will not be considered unless all documentation is supplied.