

**The following chart may help you plan MCAC activities:**

<b>Activities: September</b>	<b>Potential Volunteers</b>	<b>Add to School Calendar?</b>	<b>Reserve Facilities?</b>
Kick-off celebration	Promotion assistance – Social Media campaign (students/teachers/community) Pep Rally/ Outside Speakers	Yes	Large room such as the gym
Preparation Activities: Class assignments	English teachers - admissions essays Economic/government teachers and personal finance/math teachers -college costs, financial need, and student loan assignment Media Center Staff.	No	No
College Research Assistance and FSA ID		Yes	Computer lab
FSA ID	Site coordinator or school counselor -one-on-one technical assistance	Yes	Yes
College fair	Admissions counselors, high school counselors, and/or school staff	Yes	Yes
<b>FAFSA Training- Site Coordinator may invite volunteers and other staff to assist.</b>	Staff from College Goal Maryland, financial aid advisors from colleges/universities	Yes	Yes
MCAC participant testimonials	Students from school media classes or staff	No	No
<b>Activities: October</b>	<b>Potential Volunteers</b>	<b>Add to School Calendar?</b>	<b>Reserve Facilities?</b>
College t-shirt/door decorating days	School staff	Yes	No
Counseling students about college fit, net price and costs, etc.	Site coordinator, school counselor using the College Fit Worksheet-see Section 8 ( <i>contact State Coordinator for electronic version</i> )	No	No
College-related daily PA announcements, contests and prizes	Staff & Students — generate awareness of daily activity or give a morning “Fun fact”	No	No
College application assistance	Site coordinator: one-on-one technical assistance.	Yes	Computer lab
Parent/teacher conferences	Volunteers may be needed to staff an MCAC table	Yes	Yes
ACT or SAT exam waiver or test registration assistance	School counselor: one-on-one assistance	Yes	Computer lab
ROTC or military education benefits workshop	Outside speakers	Yes	Classroom or larger room
College preparation workshops with student panels:	Seniors who have already completed their admissions applications may provide testimonials or answer questions. Outside speakers from postsecondary institutions, such as someone from residential life.	Yes	Classroom or larger room
MCAC WEEK	Staff and Community Volunteers Computer lab set-up.	Yes	Yes
FAFSA application	One-on-one technical assistance.	Yes	Computer lab
MCAC “I applied” celebration	Photography or journalism students.	Yes	Large room such
FAFSA Completion Event (contact College Goal Maryland)	Assistance offered by College Goal Maryland for Site Coordinators, upon request.	Yes	Yes
FAFSA Completion Reminders	Morning Announcements, Reserve Computers specifically for FAFSA work, Parent Reminder, Robo Calls, texts, emails, fliers.	Yes	Yes
<b>Activities: April - June</b>	<b>Potential Volunteers</b>	<b>Add to School</b>	<b>Reserve Facilities?</b>
Understanding Your Award	Guest Speaker or College Goal Maryland or College Financial Aid	Yes	Yes
Decision Day Celebration	Photography or journalism students	Yes	Large room
Working with Juniors	School Staff: College Fit Worksheet, College Application Worksheet	Yes	No (classrooms