# MARYLAND STATE DEPARTMENT OF EDUCATION PERSONNEL APPROVALS FOR THE May 21, 2019 BOARD MEETING

# I. Appointments Grade 19 and above:

<u>NAME</u>	<u>POSITION</u>	SALARY GRADE	DIVISION/OFFICE	DATE OF APPOINTMENT
Booker-Dwyer, Tiara	Assistant State Superintendent	ES06	Office of the Deputy for Teaching and Learning, Division of Career and College Readiness	TBD
Durai Pandian, Samuel	Program Manager IV, Fiscal Accountability Manager	22	Office of the Deputy for Finance, Office of Planning, Research and Evaluation	TBD
Eisenstadt, Diane E.	Education Program Specialists I, Special Education Complaint Investigation Specialist	21	Office of the Deputy for Teaching and Learning, Division of Early Intervention and Special Education Services	TBD
Evans, Rhodri	Education Program Specialist II, Lead Education Policy Specialist	22	Office of the Deputy for School Effectiveness, Division of Student Support, Academic Enrichment, and Educational Policy	TBD
Surgeon, Melissa M.	Education Program Specialist I, School Improvement and Title I Programs Specialist	21	Office of the Deputy for Teaching and Learning, Division of Curriculum, Instructional Improvement and Professional Learning	TBD
Thompson, Morrall B.	Education Program Specialist II, Coordinator of Systemic Improvement	22	Office of the Deputy for Teaching and Learning, Office of Leadership Development and School Improvement	TBD
II. Appointments Grade 18 and below:				

		SALARY		DATE OF
<u>NAME</u>	<u>POSITION</u>	<u>GRADE</u>	DIVISION/OFFICE	<u>APPOINTMENT</u>
Alcarese, Alicia	Vocational Rehabilitation Specialist II	13/3	Office of the Deputy for School Effectiveness,	05/22/2019
			Juvenile Services Education System	

# II. Appointments Grade 18 and below (con't):

NAME	POSITION	SALARY GRADE	DIVISION/OFFICE	DATE OF APPOINTMENT
Brightson, Kya	Vocational Rehabilitation Specialist I	12/3	Office of the Deputy for School Effectiveness, Juvenile Services Education System	05/08/2019
Forgione, Alyson	Special Education Teacher	IEPP	Office of the Deputy for School Effectiveness, Juvenile Services Education System	06/05/2019
Paton, Karina	Guidance Counselor	IEPP	Office of the Deputy for School Effectiveness, Juvenile Services Education System	05/22/2019
Mason, Jeanette	Vocational Rehabilitation Specialist II	13/3	Office of the Deputy for School Effectiveness, Juvenile Services Education System	05/08/2019
Smith, Asa	CTE Teacher	IEPP	Office of the Deputy for School Effectiveness, Juvenile Services Education System	05/08/2019

# III. Other Actions: Promotional

		SALARY		DATE OF
<u>NAME</u>	<u>POSITION</u>	<u>GRADE</u>	DIVISION/OFFICE	<u>APPOINTMENT</u>



#### **BOARD LIST**

The following professional appointment is submitted for approval by the State Board of Education:

Name: Tiara Booker-Dwyer

**Position:** Assistant State Superintendent

**Division:** Career and College Readiness

**Salary Grade:** State Salary Grade: ES 06

**Effective Date:** TBD

# JOB REQUIREMENTS:

## **EDUCATION:**

Master's Degree or 36 hours of post baccalaureate coursework in Education, a Career and Technology Education field and/or Education Administration/Supervision.

#### **EXPERIENCE:**

Extensive experience in an educational supervision and management in the Career and Technology Education, Career and College Readiness and school/education program administration.

#### **DESCRIPTION:**

This position reports directly to the Deputy State Superintendent for Teaching and Learning and it responsible for the direction and oversight of Career and College Readiness programs and initiatives that improve skills of all students in Maryland.

Tiara Booker-Dwyer: Page Two

# **QUALIFICATIONS:**

#### **Education:**

The Johns Hopkins University (Baltimore, Maryland) 2013-Graduate Certificate in School Administration and Supervision; 2008-Master's Degree in Biology

Lincoln University (Oxford, Pennsylvania) 2003-Bachelor's Degree in Biology

# **Experience:**

Maryland State Department of Education (Baltimore, Maryland)

2017 – Present: Program Manager Senior III

2016 – 2019: Education Program Specialist Communication Ombudsman

2014 – 2016: Education Program Specialist – STEM Coordinator

2011 – 2013: Education Program Specialist – STEM Coordinator

Maryland Business Roundtable for Education (Baltimore, Maryland)

2013 – 2014: Program Director

AP Ventures (Baltimore, Maryland)

2013 -2015: Lead Subject Matter Expert – College and Career Readiness Standards

Indian Creek Upper School (Crownsville, Maryland)

2007 – 2011: STEM Program Director

College Board (New York, New York)

2010 Advanced Placement Biology Exam Reader

University of Phoenix (Tempe, Arizona)

2009 – 2010: Biology Instructor

The Johns Hopkins University (Baltimore, Maryland)

2004 – 2005: Biology and Developmental Biology Teaching Assistant

University of Maryland Baltimore County Upward Bound Program (Baltimore, Maryland)

2003 – 2009: Science Instructor

## **EMPLOYMENT STATUS:**



#### **BOARD LIST**

The following professional appointment is submitted for approval by the State Board of Education:

Name: Samuel M. Durai Pandian

**Position:** Program Manager IV – Fiscal Accountability Manager

**Division/Office:** Office of the Deputy for Finance

**Salary Grade:** State Salary Grade: 22

Annual Salary Range: \$66,231 - \$106,348

**Effective Date:** TBD

# **JOB REQUIREMENTS:**

#### **EDUCATION:**

Master's Degree or 36 post-baccalaureate credit hours of coursework from an accredited college or university in Accounting, Finance, Business Administration, or a related area.

#### **EXPERIENCE:**

Five years of professional experience with managing, designing, developing, and auditing financial control systems for multiple programs.

#### **DESCRIPTION:**

This is a professional position serving as the Fiscal Accountability Manager responsible for providing leadership, coordination, consultation, and technical assistance to the Office of Policy and Fiscal Analysis in the area of fiscal education policy, strategic planning, and State and federal grant management. This includes fiscal and programmatic accountability at State and federal levels.

# **Education:**

University of Madras (OC) 2010 - Master's in Economics; 2003 - Bachelor's Degree in Business Administration

Alagappa University (OC) 2009 - Master's Investment Management/Business Administration

Bharathidasan (OC) 2007 - Master's Degree in Commerce; 2006 Master's Degree in Business Administration - Accounting

Community College of Baltimore County (Baltimore, Maryland) 2012 – Associate's Degree in Accounting; 2013 - Certificate in Business Accounting

# **Experience:**

Maryland State Department of Education (Baltimore, Maryland)

2017 – Present: Staff Specialist III – Financial Reporting

2016 – 2017: Agency Budget Specialist Lead

2014 – 2016: Accountant II - Financial Representative

Department of Public and Safety Correctional Services - ITCD

2013 – 2014: Accountant II - Accounts Receivable Manager

2013: Accountant II (Accounts Payable)

Sivaprakash Audit and Assurance Services (Chennzi, OC)

2009 – 2011: Staff Accountant

2007 – 2008: Assistant Accountant

#### **EMPLOYMENT STATUS:**



#### **BOARD LIST**

The following professional appointment is submitted for approval by the State Board of Education:

Name: Diane E. Eisenstadt

**Position:** Education Program Specialist I, Special Education Complaint Investigation

**Specialist** 

**Division/Office:** Division of Early Intervention and Special Education Services

**Salary Grade:** State Salary Grade: 21

Annual Salary Range: \$62,063 - \$99,644

**Effective Date:** TBD

# **JOB REQUIREMENTS:**

#### **EDUCATION:**

A Juris Doctorate, or a Master's Degree or equivalent 36 post baccalaureate credit hours of course work in Education, Special Education or a related field.

## **EXPERIENCE:**

Four (4) years of professional experience in evaluation or compliance monitoring, supervision/administration, or related experience within or affiliated with an organization serving school-aged children with disabilities.

## **DESCRIPTION:**

This position serves as a Complaint Investigation Specialist to ensure compliance with the State and federal laws for the education of students with disabilities under the Individuals with Disabilities Education Act (IDEA). The specialist's primary responsibility is investigating complaints and providing technical assistance in order to resolve conflicts between public agencies and parents.

## **Education:**

The Johns Hopkins University (Baltimore, Maryland) 2005 – Master's Degree in Teaching University of Baltimore School of Law (Baltimore, Maryland) 1991 – Juris Doctorate

University of Delaware (Newark, Delaware) 1986 – Bachelor's Degree in Political Science – International Relations

# **Experience:**

Baltimore City Public School System (Baltimore, Maryland)

2015 – Present: Special Education Teacher Secondary English Teacher

2002 – 2015: Middle School Language Arts Teacher

Johns Hopkins University Center for Talented Youth

2013 – 2015: Reading Instructor

# **EMPLOYMENT STATUS:**

New Hire



#### **BOARD LIST**

The following professional appointment is submitted for approval by the State Board of Education:

Name: Rhodri Evans

**Position:** Education Program Specialist II, Lead Education Policy Specialist

**Division/Office:** Division of Student Support, Academic Enrichment & Educational Policy

**Salary Grade:** State Salary Grade: 22

Annual Salary Range: 66,231 - \$106,348

**Effective Date:** TBD

# **JOB REQUIREMENTS:**

#### **EDUCATION:**

A Master's Degree or equivalent 36 Credit hours of post-baccalaureate course work in Education, Education Administration, Public Administration, Public Policy, Policy Administration, Communications/Journalism or a closely related field.

#### **EXPERIENCE:**

Five years of experience in an administrative or educational leadership role, knowledgeable of educational policy, and demonstrated ability of communicating effectively both orally and in writing. Experience in interpreting and implementing education policies is required.

#### **DESCRIPTION:**

This is a professional position serving as the lead Academic Policy Specialist that will provide technical assistance to the Assistant State Superintendent, Division of Student Support, Academic Enrichment & Educational Policy in the development, implementation, & dissemination of education policy related to the State and federal education initiatives, including the provisions of the federal Elementary & Secondary Education Act (ESEA) as reauthorized by the Every Student Succeeds Act (ESSA).

# **Education:**

The George Washington University (Washington, D.C.) 2006 – Master's Degree in Education and Human Development

University of Nottingham (Nottingham OC) 1998 – Bachelor's Degree in History

# **Experience:**

The Johns Hopkins University (Baltimore, Maryland)

2016 – Present: Director, Institutional Policy, Systems and Reporting

2014 – 2016: Director, Enrollment Services

2013 – 2014: Senior Institutional Research Analyst

2007 – 2014: Executive Specialist

American Council on Education (Washington, District of Columbia)

2005 – 2007: Program Associate

2003 – 2005: Executive Assistant

Cranfield University (Cranfield, OC)

2001 – 2002: Administrative Officer, Registrar's Office

1999 – 2001: Quality Assurance Officer

## **EMPLOYMENT STATUS:**

New Hire



#### **BOARD LIST**

The following professional appointment is submitted for approval by the State Board of Education:

Name: Melissa M. Surgeon

**Position:** Education Program Specialist I, School Improvement and Title I Program

Specialist

**Division/Office:** Curriculum, Instructional Improvement and Professional Learning

**Salary Grade:** State Salary Grade: 21

Annual Salary Range: \$62,063 - \$99,644

**Effective Date:** TBD

# **JOB REQUIREMENTS:**

#### **EDUCATION:**

A Master's Degree or equivalent 36 post baccalaureate credit hours of course work in Education, Education Administration/Supervision, Educational Research, Education Policy or a related field.

#### **EXPERIENCE:**

Four (4) years of professional teaching or administrative/supervision experience in or affiliated with an education program, including two years of experience coordinating or administering grants or education programs directly related to the position; experience with grant management and coordinating school improvement programs is preferred.

#### **DESCRIPTION:**

This is a professional position responsible for providing programmatic, fiscal, and budgetary accountability for the Program Improvement and Family Support Branch. The position provides assistance and technical support to Title I schools and school systems as they move through the levels of school improvement and assisting in the design, development, implementation and evaluation of federal and State programs to improve the teaching and learning of disadvantaged students in Maryland.

## **Education:**

Hampton University (Hampton, Virginia) 2002 – Master's Degree in Special Education; 2002 - Bachelor's Degree in Psychology

# **Experience:**

Harford County Public Schools (Bel Air, Maryland)

2015 – Present: Coordinator of Title I Programs

2012 – 2015: Instructional Facilitator – Deerfield Elementary School

2010 – 2012: Mentor Teacher – Elementary Education

2002 – 2010: Special Education Teacher – Abingdon Elementary School

# **EMPLOYMENT STATUS:**

New Hire



#### **BOARD LIST**

The following professional appointment is submitted for approval by the State Board of Education:

Name: Morrall B. Thompson

**Position:** Education Program Specialist II, Coordinator of Systemic Improvement

**Division/Office:** Office of Leadership Development and School Improvement

**Salary Grade:** State Salary Grade: 22

Annual Salary Range: \$66,231 - \$106,348

**Effective Date:** TBD

# **JOB REQUIREMENTS:**

#### **EDUCATION:**

A Master's Degree or equivalent 36 post-baccalaureate credit hours of course work in Education Administration/Supervision or education-related field from an accredited college or university

#### **EXPERIENCE:**

Five (5) years of professional administrative experience providing instructional leadership, supervising school-based professionals, and /or leading school improvement initiatives is required.

## **DESCRIPTION:**

This is a professional position with the primary responsibility of supporting school systems and school leaders in improving student achievement. The Coordinator of Systematic Improvement reports to the Executive Director of the Office of Leadership Development and School Improvement. The Coordinator implements school improvement initiatives described in the Maryland Every Student Succeeds Act (ESSA) Consolidated Plan and the State System of Support for Continuous Improvement.

# **Education:**

University of South Carolina (Columbia, South Carolina) 2009 – Master's Degree in Education Administration

South Carolina State University (Orangeburg, South Carolina) 1999 – Bachelor's Degree in History Education

## **Experience:**

Maryland State Department of Education (Baltimore, Maryland)

2017 – Present: Education Program Specialist – On-Line Learning Specialist

District of Columbia Public Schools (District of Columbia)

2009 – 2016: Assistant Principal – Dunbar High School

2010 – 2014: Summer School Principal – Dunbar High School

Koshigaya City Board of Education (Koshigaya City, Saitama, Japan)

2005 – 2007: Assistant English Language Teacher

Charles County Public Schools (La Plata, Maryland)

2000 – 2005: Social Studies Teacher – Smallwood Middle School

# **EMPLOYMENT STATUS:**

# MARYLAND STATE DEPARTMENT OF EDUCATION PERSONNEL APPROVALS FOR THE May 21, 2019 BOARD MEETING

# I. Appointments Grade 19 and above:

	<u>NAME</u>	POSITION	SALARY GRADE	DIVISION/OFFICE	DATE OF APPOINTMENT	
	Bonser, Alyssa	Program Manager I, Rehabilitation Field Services Regional Manager	19	Office of the Deputy for School Effectiveness, Division of Rehabilitation Services	TBD	
	Corona, Tara A.	Education Program Specialist I, Continuous Improvement Specialist	21	Office of the Deputy for Teaching and Learning, Office of Leadership Development and School Improvement	TBD	
	Mediavilla, Michelle	Human Resources Director II, Director of Human Resources	23	Office of the State Superintendent	TBD	
	Wheeler, Anne	Education Program Supervisor, Chief of Specialized Instruction	22	Office of the Deputy for Teaching and Learning, Division of Early Intervention and Special Education Services	TBD	
II. Appointments Grade 18 and below:						
	<u>NAME</u>	POSITION	SALARY <u>GRADE</u>	DIVISION/OFFICE	DATE OF APPOINTMENT	
	III. Other Actions: Promotional SALARY DATE OF					
	NAME		GRADE	DIVISION/OFFICE	APPOINTMENT	



#### **BOARD LIST**

The following professional appointment is submitted for approval by the State Board of Education:

Name: Alyssa N. Bonser

**Position:** Program Manager I – Rehabilitation Field Services Regional Manager

**Division/Office:** Division of Rehabilitation Services

**Salary Grade:** State Salary Grade: 19

Annual Salary Range: \$54,529 - \$87,546

**Effective Date:** TBD

# **JOB REQUIREMENTS:**

#### **EDUCATION:**

Bachelor's Degree from an accredited college or university. A Master's Degree and/or course work in Management, Supervision, or Administration, or Certification by an approved Commission is preferred.

# **EXPERIENCE:**

Four years of professional work experience in providing rehabilitation services, two years of which must have been as a Vocational Rehabilitation Technical Specialist and one year of the required experience must have included direct supervision of other professional employees or the technical lead of a vocational rehabilitation sub-program.

#### **DESCRIPTION:**

This position is responsible for directing and coordinating a comprehensive program of vocational rehabilitation services to the Owings Mills, Columbia, Towson, Bel Air and Elkton Offices in the Office of Field Services' Region V (Baltimore, Howard, Harford, Kent and Cecil Counties), and supporting the Regional Director with field operations throughout the region.

#### **Education:**

George Washington University (Washington, District of Columbia) 2015 – Master's Degree in Rehabilitation Counseling

East Stroudsburg University (East Stroudsburg, Pennsylvania) 2000 – Bachelor's Degree in Sociology /Criminal Justice

## **Experience:**

Division of Rehabilitation Services (Baltimore, Maryland)

2017 - Present: Vocational Rehabilitation Specialist Supervisor

2005 – 2017: VR Technical Specialist

WORKFIRST, A Division of Humanim (Baltimore, Maryland)

2004 – 2005: Senior Case Coordinator

2003 – 2004: Case Coordinator

2001 – 2003: Employment Specialist

Therapeutic Staff Support New Hope Treatment Centers (Allentown, Pennsylvania)

2000 – 2001: Employment Specialist

## **EMPLOYMENT STATUS:**

New Hire



#### **BOARD LIST**

The following professional appointment is submitted for approval by the State Board of Education:

Name: Tara A. Corona

**Position:** Education Program Specialist I,

Continuous Improvement Specialist

**Division/Office:** Office of Leadership Development and School Improvement

**Salary Grade:** State Salary Grade: 21

Annual Salary Range:

**Effective Date:** TBD

# **JOB REQUIREMENTS:**

#### **EDUCATION:**

Possession of a Master's Degree or equivalent 36 credit hours of post – baccalaureate course work from an accredited college or university.

## **EXPERIENCE:**

Four (4) years of professional experience in or affiliated with an education program; this experience to include two years coordinating or administering education improvement programs or services directly related to the position.

## **DESCRIPTION:**

This a professional position responsible for developing and facilitating customized professional learning experiences, informed by data, to foster the growth of effective leaders and improve school performance.

## **Education:**

Towson University (Towson, Maryland) 2017 – Master's Degree in Education Leadership; 2009 – Master's Degree in Teaching

University of Maryland Baltimore County 2004 – Bachelor's Degree in Biological Sciences

## **Experience:**

Maryland State Department of Education (Baltimore, Maryland)

2018 – Present: Education Program Specialist – Continuous Improvement Specialist

Baltimore County Public Schools (Baltimore, County Maryland)

2016 – 2018: Resource Teacher/Blended Teaching & Learning

2012 – 2016: Science Department Chair – Lansdowne High School

2007 – 2012: Science Teacher – Overlea High School

2012 – 2014: Evening High School Science Mentor

# Kaplan Highter Education

2000 – 2007: Library Manager, Student Intern Coordinator, Event Coordinator and

**Evening Instructor** 

## **EMPLOYMENT STATUS:**



#### **BOARD LIST**

The following management appointment is submitted for approval by the State Board of Education:

Name: Michelle Mediavilla

**Position:** Human Resources Director II,

**Director of Human Resources** 

**Division/Office:** Office of the Superintendent

**Salary Grade:** State Salary Grade: 23

Annual Salary Range: \$70,691 - \$113,509

**Effective Date:** June 12, 2019

# **JOB REQUIREMENTS:**

#### **EDUCATION:**

A Bachelor's degree in a related area; a Master's in Human Resources, Public Administration, Business or a related field is preferred. SHRM-SCP, PHR, SPHR or IPMA certification is desirable.

## **EXPERIENCE:**

Five successful years of experience in human resources that includes recruitment and selection, employee relations, policy formulation, salary administration or other HR related area; experience supervising human resources staff and program management required. Proficiency with Workday or other similar HRIS highly desirable.

## **DESCRIPTION:**

This a management position responsible for supervision of professional and paraprofessional human resources staff working in the areas of staff employment, employee relations, benefits, and classification; serves as the designated appointing authority for the State Superintendent of Schools; responds to management concerns and advises senior management, supervisors, and employees regarding solutions to concerns; oversees delegated human resources activities for the Division of Rehabilitation Services; provides human resource services that address organizational needs and assure equity; consults with the executive team to translate strategic goals into human resource strategic and operational plans; recommends and oversees the development and update of policies; coordinates human resource activities with the Office of Personnel Services and Benefits.

#### **Education:**

University of MD University College (Adelphi, MD) 2015 — Bachelor's Degree in Social Science with minor in Human Resource Management

University of MD University College (Adelphi, MD) 2011 – Human Resource Management Certification

# **Experience:**

Maryland State Department of Health (Baltimore, Maryland)

2018 – Present: Regional Human Resources Administrator II

2017 – 2018: Human Resources Administrator I

Genesis Healthcare, Inc. (Frederick, Maryland)

2014 – 2016: Human Resources Manager

Living Classrooms Foundation (Baltimore, Maryland)

2011 – 2014: Office Manager/Benefits Administrator

Paychex (Baltimore, Maryland)

2010 – 2011: Client Service Representative

YMCA of Central MD (Baltimore, Maryland)

2007 – 2009: Human Resources – Business Specialist

Ferguson Enterprises, Inc. Shared Services Center (Newport News, Virginia)

2001 – 2006: Accounting Clerk/Vendor Statements Administrator

## **EMPLOYMENT STATUS:**



#### **BOARD LIST**

The following professional appointment is submitted for approval by the State Board of Education:

Name: Anne Wheeler

**Position:** Education Program Supervisor,

Chief of Specialized Instruction

**Division/Office:** Early Intervention and Special Education Services

**Salary Grade:** State Salary Grade: 22

Annual Salary Range: \$66,231 – 99,644

**Effective Date:** TBD

# **JOB REQUIREMENTS:**

#### **EDUCATION:**

Master's Degree or equivalent 36 post baccalaureate course work in Special Education, Education Administration/Supervision or Education related field.

#### **EXPERIENCE:**

Five (5) years of professional experience in or affiliated with special education administration, programs or services directly related to the position.

#### **DESCRIPTION:**

This position oversees staff responsible for Maryland's College and Career-Ready Standards for instructional and response to intervention strategies, support of federal grant initiatives, technical assistance and programmatic support related to students with high and low incidence disabilities. Also this position provides technical assistance and support to Local School Systems (LSSs) and Public Agencies (PA) to coordinate and facilitate the Maryland Individualized Education Program (IEP) document and the Maryland Online Individualized Education Program (MOIEP) tool which includes the use of State developed analytical tools to support the data-informed decision-making processes for the development, implementation, and evaluation of the IEP Process.

## **Education:**

Salisbury University (Salisbury, Maryland) 2016 – Master's Degree in Educational Leadership Slippery Rock University of Pennsylvania (Slippery Rock, Pennsylvania) 2011 – Bachelor's Degree in Special Education/Elementary Education

# **Experience:**

Maryland State Department of Education (Baltimore, Maryland)

2018 – Present: Education Program Specialist I - School Age Performance Specialist

Dorchester County Public Schools (Cambridge, Maryland)

2016 – 2018: Special Education Coach & Compliance Specialist

2011 – 2016: Special Education Teacher – Choptank Elementary School

# **EMPLOYMENT STATUS:**