



**Karen B. Salmon, Ph.D.**  
State Superintendent of Schools

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**TO:** Members of the State Board of Education

**FROM:** Karen B. Salmon, Ph.D.

**DATE:** October 27, 2020

**SUBJECT:** Code of Maryland Regulation (COMAR) 13A.04.10  
*Program of Instruction in Career Development for College and Career Readiness*  
**PERMISSION TO PUBLISH**

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**PURPOSE:**

The purpose of this item is to request that the Maryland State Board of Education grant permission to publish amendments to COMAR 13A.04.10 *Program of Instruction in Career Development for College and Career Readiness*.

**REGULATION PROMULGATION PROCESS**

Under Maryland law, a state agency, such as the State Board, may propose a new regulation whenever the circumstances arise to do so. After the State Board votes to propose such a regulation, the proposed regulation is sent to the Administrative, Executive, and Legislative Review (AELR) Committee for a 15-day review period. If the AELR Committee does not hold up the proposed regulation for further review, it is published in the Maryland Register for a 30-day public comment period. At the end of the comment period, the Maryland State Department of Education (MSDE) staff reviews and summarizes the public comments. Thereafter, MSDE staff will present a recommendation to the State Board of Education to either: (1) adopt the regulation in the form it was proposed; or (2) revise the regulation and adopt it as final because suggested revision is not a substantive change; or (3) revise the regulation and re-propose it because the suggested revision is a substantive change. At any time during this process, the AELR Committee may stop the promulgation process and hold a hearing. Thereafter, it may recommend to the Governor that the regulation not be adopted as a final regulation or the AELR Committee may release the regulation for final adoption.

**BACKGROUND/HISTORICAL PERSPECTIVE:**

COMAR 13A.04.10 defines requirements for career development instructional programs for grades prekindergarten – 12. The regulation requires an academic and career plan for each student prior to grade nine and identifies content standards for career development. Once every five years, local school system superintendents are required to certify that the program of instruction for career development meets the requirements set forth in the regulation.

**EXECUTIVE SUMMARY:**

The proposed amendments to COMAR 13A.04.10 remove outdated content and align to the revised direction for career development. The revisions are the result of collaboration with stakeholders to improve career education in Maryland. The following revisions are proposed:

1. Addition of language requiring
  - a. local school system superintendents to ensure equal access and equitable support in the implementation of career development programs;
  - b. students to update academic and career plans annually;
  - c. students to understand the relationship between educational achievement and career goals; and
  - d. local school system superintendents to submit a description of their career development instructional program as part of the certification process.
2. Removal of language referring to the 2007 version of career clusters.
3. Removal of language referring to the 2012 version of the career development framework.

**ACTION:**

Request permission to publish amendments to COMAR 13A.04.10 *Program of Instruction in Career Development for College and Career Readiness*.

**ATTACHMENT:**

Amendments to COMAR 13A.04.10 *Program of Instruction in Career Development for College and Career Readiness*.

# Title 13A STATE BOARD OF EDUCATION

## Subtitle 04 SPECIFIC SUBJECTS

### Chapter 10 Program of Instruction in Career Development for College and Career Readiness

**Authority:** Education Article, §2-205, Annotated Code of Maryland

#### **.01 Requirement — Career Development for Instruction in Grades Prekindergarten—12.**

A. Each local school system shall:

(1) Provide in the public schools *equal access to and equitable support in implementing* a systematic instructional program in career development and decision making in accordance with *the Maryland Career and Technical Education State Plan* [**the Maryland Career Clusters (2nd Edition November 2007)**] and Maryland Career Development Framework [**Grades Pre-K—Postsecondary [(PS)/Adult (August 2012)]**], which are incorporated by reference for all students in grades prekindergarten—12; and

(2) Ensure that before grade 9 each student shall develop an individual academic and career plan and update it [**in subsequent years**] *annually*.

B. Career Development Program. The comprehensive instructional program *in grades prekindergarten-12* shall provide for diversity of student needs, abilities, and interests [**at the early, middle, and high school learning years**], and shall include the career development content standards in §§C—H of this regulation.

C. Self Awareness. Students shall acquire and apply self-knowledge in order to develop personal, learning, and career goals.

D. Career Awareness. Students shall use the *Maryland Career Development Framework* [**Maryland Career Clusters**] and *career* pathways in order to understand [**their**] *the* relationship [**to**] *between* educational achievement and *career goals*. [**life-long learning.**]

E. Career Exploration. Students shall assess career [**cluster**] choices and related pathways in order to develop an academic and career plan.

F. Career Preparation. Students shall prepare for postsecondary and career success through a sequenced academic and technical program of study and related workplace experiences.

G. Job Seeking and Advancement. Students shall demonstrate skills to secure, maintain, and advance in employment.

H. Career Satisfaction and Transition. Students shall demonstrate how the ongoing attainment of knowledge and skills enhances one's ability to function and transition effectively in a diverse and changing economy.

**.02 Certification Procedures.**

By September 1, 2014, and each 5 years after that, each local superintendent of schools shall *provide a description of the career development instructional program for grades prekindergarten-12* and certify to the State Superintendent of Schools that the instructional programming in grades prekindergarten—12 meets, at a minimum, the requirements set forth in Regulation .01 of this chapter.