

WestEd Monthly Report, October 2019

This monthly report reflects work completed during the designated month and any work in progress. We also provide a summary of upcoming work.

Work Performed During this Period

- Bulleted list of major work completed by last working day of each month.
- Interviews/Meetings Conducted:

Meetings

Group/Department/Program/Organization	Location	Date(s)
MSDE Study Stakeholder Meeting, Jason Willis and Cecelia Dodge	Baltimore, MD	10/10/19
MSDE Study Stakeholder Meeting, Jason Willis, Michele Rovins, and Kate Nagle	Baltimore, MD	10/24/19

Interviews

Name	Title	Department/Program/Organization	Location	Interviewer	Date(s)
Gary Harmon	Branch Chief	Resource Management and Monitoring Branch, DEI/SES	MSDE Office	J. Willis	10/24

- Focus Groups/Site Visits Conducted:

Group/Department/Program/Organization	Location	Date(s)
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Deliverables and Major Activities

Deliverables Completed this Month:

- Submitted Deliverable 2.4.4.2 (Report 2) on October 15

Progress on Other Deliverables:

- Received additional IEP data from outstanding LSSs
- Continued work on Reports 2.4.4.2 and 2.4.4.4
- Making ongoing revisions to Report 2.4.4.3 based on MSDE feedback
- Preparation for October 10 and 24 stakeholder meetings

Challenges/Questions Encountered and Work Plan for Upcoming Month

- Interviews

Name	Title	Department/Program/Organization	Date(s)
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- Focus Groups/Site Visits Planned for Upcoming Month:

Group/Department/Program/Organization	Location	Date(s)
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