



## Partnership Meeting

Thursday, September 5, 2024

Meeting Link: [meet.google.com/fwt-rxkg-ufg](https://meet.google.com/fwt-rxkg-ufg)

### Attendees

Lorraine Andrews (Living Classrooms Foundation), Melissa Boyle (DNR), Zachary Carey (MSDE, Co-chair's designee), Laura Collard (MAEOE), Anna Davis (Smithsonian), Jackie Doerr (Sultana Education Foundation), Karen Fedor (MDA), Maria Prawirodihardjo (MSDE), Karen MacDonald (Smithsonian), Karen Mullin (CBF), Sarah Kempfer (Alice Ferguson Foundation), Jen Mihills (National Wildlife Federation), Amy Sawyer, Mark Scallion (Chesapeake Audubon Society), Shannon Sprague (NOAA), Emily Stransky (CBT), Trystan Sill (DNR), Stephanie Tuckfield (DNR, Co-chair's designee), Olivia Wisner (MDNR), Susanne Richards (MAEF), Andrew Walker (National Aquarium), Lyndsay Silva (MHEC)

10:00 – 10:05

### Welcome

- Zachary Carey, Maryland State Department of Education
- Stephanie Tuckfield, Maryland Department of Natural Resources

10:05 – 10:25

### Member Updates

- **Maryland Agricultural Education Foundation (MAEF)** will host a [scholarship golf tournament](#) Sep 11, 2024 at Oakmont Golf Course
- **Maryland Association for Environmental and Outdoor Education (MAEOE)** [Annual Conference](#), celebrating its 40th anniversary, will be held in Ocean City, Maryland, from Feb 6-9, 2025
- Request for Proposal submissions due by Sep 30<sup>th</sup>
- Email Laura Collard ([director@maeoe.org](mailto:director@maeoe.org)) if you have any suggestions for the high-impact sustainability topics that drive large-scale environmental change portion of the agenda.
- **Living Classrooms Foundation** Upcoming Events:
  - Celebrate [Urban Wildlife Conservation Day](#) at Masonville Cove Sep 14, 2024 from 9am to 2pm
  - [Star-Spangled Spectacular](#) at Ft. McHenry, Sep 14, 2024 at 6 pm
  - Living Classrooms Foundation will have a skipjack at the [Maryland Seafood Festival](#), at Sandy Point State Park, Sep 14 and 15, 2024
- **Maryland State Department of Education (MSDE)**

- [U.S. Department of Education Green Ribbon Schools](#) applications will be open Sep 9 to Dec 9, 2024. MSDE will hold three customer service support sessions for interested applicants. During these sessions, MSDE personnel will overview the program and application, what applicants need to get started, and answer applicants' questions.
- **Maryland Department of Natural Resources (DNR)**
- [Grants Gateway Outcome 4 applications are due](#) before Dec 13, 2024. This funding aims to improve student and community ability to benefit Chesapeake and coastal ecosystems through professional development and training, curriculum expansion, outdoor learning and stewardship.
- [Monarchs and Milkweed Festival](#) at Merkle Natural Resources Management Area Sep 28, 2024 from 10 am – 2 pm
- **Alice Ferguson Foundation** will host [Pinot on the Potomac](#) at the historic Ferguson Farmhouse and Gardens from 4 pm to 7 pm on Sat, Sep 21, 2024. All tickets include delicious heavy hors d'oeuvres and dessert with unlimited wine tastings of Maryland wines.
- **Maryland Department of the Environment (MDE)**
- Biannual Plastic Free Lunch Day is coming up Nov 18 –22
- [International Compost Awareness Week Poster Contest](#) Submissions Due Nov 1<sup>st</sup>, 2024

10:25 – 10:40

### Shared Norms Follow up

- Stephanie Tuckfield, Maryland Department of Natural Resources
- Olivia Wisner, Maryland Department of Natural Resources
  - At the Aug OLP meeting, participants contributed to a [Jamboard](#) to develop shared meeting norms for the partnership. That input was condensed into the following lists and agreed upon by participants.
- Meeting Norms:
- **Respect each other's time**
- Show up on time
- Come prepared
- Stay present
- **Provide Space for everyone to participate**
- Listen with an open mind
- Keep conversation focused on agenda topic
- Think before speaking
- **Assume positive intent**

- Fight the problem, not each other
- Best Practices
- **Document our Shared Work**
- Send out agenda/meeting notes
- Products (ex. Annual Report)
- **Clearly Define Expectations**
- Action Items
- Timeline of General work plan
- **Provide support to efficiently work together**
- Provide reference/background materials before meeting
- Allow time for state agency review
- Access Issues

10:40 – 11:15

### **Working Group Background and Discussion**

- Stephanie Tuckfield, Maryland Department of Natural Resources
- Olivia Wisner, Maryland Department of Natural Resources
- Participants provided information about existing programs and initiatives within Maryland that align with the focus of the 5 working groups of the Outdoor Learning Partnership: Environmental and Climate Literacy, College and Green Careers, Access to Nature, School Sustainability, Networks.
- That input will be combined into a resource that we be available to OLP working groups to inform their collective work.
- Working groups will convene in Dec.
- Tentative schedule for the remainder of 2024
- Sep 12<sup>th</sup>, OLP New Member Applications close
- Early Oct, New OLP members are notified of acceptance
- Oct 10<sup>th</sup> (10am – 12pm), Full Partnership Meeting, Virtual
- Nov 22<sup>nd</sup> (2pm – 4pm), Leadership Team Meeting, In-person, Location to be determined
- Dec, Working Group Meetings
  - In the future, OLP full partnership meetings will be held every other month and working groups will meet in the off months so that representatives only have one OLP meeting per month. A sample schedule is pasted below. This is subject to change.
- Jan, Working Groups
- Feb, Full Partnership Meeting

- March, Working Groups
- April, Spring Leadership Team Meeting
- May, Working Groups
- June, Full Partnership Meeting
- July, Working Groups
- Aug, Full Partnership Meeting
- Sep, Working Groups
- Oct, Fall Leadership Team Meeting
- Nov, Working Groups
- Dec, Full Partnership Meeting

**11:15 – 11:25**

**Public Comment**

- None

**11:25 – 11:30**

**Closure**

- Meeting closed at 11:15