

APPENDIX D

School Identification Numbers

1. School ID

Nonpublic schools that are authorized or registered with the MSDE Nonpublic Program Approval Branch have a unique school identification number. That number may be available in your authorization/registration documentation, or any recent correspondence from the MSDE Program Approval Branch. If you don't know your authorized/registered school identification number, please refer to the nonpublic schools list on the EANS Program webpage www.marylandpublicschools.org/EANS.

2. Federal Tax ID Number

A federal tax identification number, also known as an Employer **Identification Number (EIN)** is used to identify a business entity. Generally, businesses need an EIN or Federal Tax ID number. If you don't know the federal Tax ID number, please check your recent tax returns, or with your school's financial officer.

If you don't have an Employer Identification Number, you can apply for one at this link: <https://www.irs.gov/businesses/small-businesses-self-employed/apply-for-an-employer-identification-number-ein-online>