# 

Equipment and Supply Disposition   
for CRRSA & ARP EANS

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| **School Name:** |  |
| **Advance Link Number:** |  |
| **Street Address:** |  |
| **City, State, Zip Code:** |  |
| **School Representative:** |  |
| **Email Address:** |  |
| **Phone Number:** |  |

**Purpose**: Your school requested and received items through the American Rescue Plan (ARP) and/or the Coronavirus Rescue and Relief Supplemental Appropriations Act (CRRSA) Emergency Assistance to Nonpublic Schools (EANS) program. You also indicated that you need to dispose of an item(s) purchased under this program. According to the [U.S. Department of Education](https://oese.ed.gov/files/2023/01/EANS-Disposition-FAQs-Addendum-FINAL-1.23.23.pdf), MSDE must maintain administrative control of equipment and supplies in a nonpublic school that are being used for allowable purposes during the EANS performance period. Completion of this form is required for MSDE to maintain administrative control of such items.

**Instructions**: Complete this form, listing the item(s) you wish to dispose of and selecting the method of disposal. Acceptable methods include donation, recycling, or trash. Schools are not permitted to sell any items purchased under the EANS program.

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| Item | Quantity Received | Quantity Need to Dispose | Method of Disposal |
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I hereby certify that the information provided above is true and accurate to the best of my knowledge.

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| --- | --- |
| Head of School Name: |  |
| Head of School Signature: |  |
| Date: |  |