

MARYLAND STATE SCHOOL HEALTH COUNCIL
EXECUTIVE BOARD MEETING
MINUTES: December 17, 2008

Welcome: The meeting was called to order by Council Chair, Mary Keene, M.S., at 1:00 pm at Greenwood – Baltimore County Public Schools, ESS Building, Room 123. All present were welcomed, and they introduced themselves.

Minutes: The Minutes of the Executive Board meetings of September 17 and October 15, 2008, were accepted.

Treasurer's Report: Marge Hoffmaster.

The Treasurer's Report as of December 17, 2008, was presented along with the Check Register reflecting a balance of \$18,545.08, which was accepted.

Joint Meeting with Secretary John M. Colmers, DHMH, and Dr. Nancy S. Grasmick, MSDE, was held on November 5, 2008, at MSDE.

Lower Shore Regional Meeting was held on November 12, 2008, at the Dorchester Board of Education, 700 Glasgow St., Cambridge MD 21613. We appreciate the hospitality extended to us by our host, the Dorchester County Local School Health Council.

Local School Health Council members shared ways they are working together to increase wellness for students and staff. We discussed recent trends in behavior that create additional challenges.

During our time together representatives of our Executive Board shared information about our role as an advisory council, our Improvement Grants available to LSHCs, and ways we are moving forward to increase communication among the LSHCs throughout Maryland.

MSSHC Tri-fold Brochure copies were distributed so that we could review it before the final printing. A motion was made by Teresa Albright, seconded by Marge Hoffmaster, and passed, that we print enough brochures to cover the January 6, 2009 conference, "Winning at Wellness", to be held at Camelot by Martin's, Upper Marlboro, MD.

MSSHC Bylaws were reviewed. We discussed our present Mission Statement and found that it continues to describe what we should be doing. Networking with local councils is an important part of what we will continue to do. The Past Chair is the person who will invite the appropriate counties to the Regional Meetings.

Attendance at meetings was discussed. Teleconferencing is an option we will explore. There would be a group meeting at Greenwood and others from around the State would also participate. Stew Eidel will handle the technology for our February 18, 2009 meeting, and Karen Heinrich will check on a room at Greenwood with capacity for the teleconference.

Nomination of a Vice Chair is needed.

"Winning at Wellness" Conference on January 6, 2009: Current Registration List was circulated. An additional registration form was circulated so that those present could register if they had not already done so. Each registrant is asked to identify with one of the state jurisdictions.

Council Chair, Mary Keene, welcomed the incoming Council Chair, Betsy Gallun and presented to her the folder combos she had prepared to contain the Council information. She also presented purple pens to Betsy; (purple is Betsy's favorite color).

Asthma Update: Alicia Mezu reporting.

Alicia distributed copies of "Maryland Asthma Control Program ~ Asthma-Friendly Schools Initiative" fact sheet; a copy is filed with these Minutes. This initiative is funding five local schools systems: Baltimore City and Baltimore, Garrett, Prince Georges, and Wicomico Counties, to develop programs to support the health and academic success of students through maximizing asthma management and reducing environmental asthma triggers in the school environment.

Funding for this is provided through the U.S. Centers for Disease Control and Prevention (CDC) grant and the Maryland Asthma Control Program. The local schools systems will use the funding to buy supplies for their programs and will receive recognition for their work during the 2009 SHIP Conference in August. The schools are currently meeting with the MD Asthma Control Program to set up their programs.

Dental Action Committee Update: Alicia Mezu reported that there will be a program for Maryland public school children during 2010 – 2013 for Title I schools. Children will be screened every three years. Additional schools will be added to the program during a later phase. DAC will meet again on January 9, 2009. Legislation will be written for beginning in 2010. Alicia will ask Dr. Goodman to come to our meeting for an update.

MSSHC AWARDS: Marge Hoffmaster will send a letter to Superintendents and Health Officers about the awards. She will contact Donna Mazyck about having the awards presented at SHIP 2009.

Meeting Schedule: There will be no Executive Board meeting in January 2009. The next meeting will be February 18, 2009.

MSSHC Website: Mary Keene reported that the revision of our website is nearly completed, and that we will need training to use all of the capabilities. We are still working to revise the membership lists.

Appreciation was expressed to out-going Chair, Mary Keene, for all of her work.

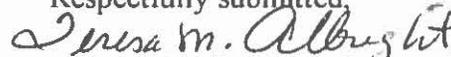
Holiday Wishes were extended to all.

The meeting was adjourned.

Attendance 12-17-08:

Mary Keene	Marge Hoffmaster	Diane Matuszak
Betsy Gallun	Billie Jo Kreps	Alicia Mezu
Stew Eidel	Teresa M. Albright	Brian Griffith
Karen Heinrich	Joan Stine	Mike Mason

Respectfully submitted,



Teresa M. Albright, B.S., M.Ed., Secretary

MARYLAND STATE SCHOOL HEALTH COUNCIL
EXECUTIVE BOARD MEETING

ATTENDANCE: Date: December 17, 2008

Please print!

NAME

ORGANIZATION YOU REPRESENT
ON THE EXECUTIVE BOARD

~~Mary Keene~~ Mary Keene

chair MSSHC

MARGE HOFFMASTER

TREASURER MSSHC

DIANE MATUSZAK

CHAIR Howard Co SHC

Betsy Gallun

PG&CPS

Billie Jo Keenan

MASHN

Alicia Mesny

MSDE

Steve Cook

MSDE

TERESA M. ALBRIGHT

MSTA

Brian Griffith

MSDE

Karen Heinrich

BCPS

JOAN STINE

DMH

Mike Mason

MSDE

Please print!

**MARYLAND STATE SCHOOL HEALTH COUNCIL
TREASURER'S REPORT
December 17, 2008**

BEGINNING BALANCE:

\$10,387.30 ^{03-from check register.}

DEPOSITS:

10/21 - MSDE Grant - Joint Mtg. Jan 6

\$10,000

EXPENSES:

10/21/08 - Check #908 - APLUS.NET
Web Site Hosting

\$119.40

11/19/08 Check #909- Darby Ashmore
Old web site update

\$75.00

12/02/08 - Check # 910 - the Creek Deli
Regional meeting - Food

\$178.80

12/05/08 - Sensible Solutions - New web site
Registration Capability + next installment of contract.

\$1468.75

ENDING BALANCE:

\$18,545.12 ^{08 from check register.}

Respectfully Submitted:



Marge Hoffmaster
Treasurer

MARYLAND STATE SCHOOL HEALTH COUNCIL
EXECUTIVE BOARD MEETING
Minutes: October 15, 2008

10-15-08

Welcome: The meeting was called to order by Council Chair, Mary Keene, M.S., at 1:00 pm at Greenwood – Baltimore County Public Schools, Board Room B. We followed a “work group” format.

Asthma Friendly Schools Initiative: Rachel Hess-Mutinda reported for Cheryl DePinto.

\$28,000. will be received in early 2009; MSSHC is asked to distribute the money.

A committee will be formed to work on this project:

Two persons from MSSHC: William Bridges plus one other person,
Cheryl DePinto and Rachel Hess-Mutinda
Mary Keene will contact several other people.

A motion was made by Betsy Gallun, seconded by Pat Balducci, and agreed upon by consensus: That the Maryland State School Health Council in partnership with DHMH provide a one-day statewide training to support the Asthma Friendly Schools Initiative. The motion will be formally voted on at our next Executive Board meeting which will be in December.

Wellness Conference will be held January 6, 2009, 8 am, at Camelot by Martins, located off of Rt. 301. Judy Dzimiera, MSDE, led a discussion to clarify some of the plans for the day:

Attendance is by invitation only.

Continental Breakfast, Lunch, and Break refreshments will be provided.

Speakers representing pilot schools will share information about how they used the tools for Wellness Policies. This is the third year for the Wellness Policies.

Part of the schedule will include three twenty-minute segments:

Presentation / School districts networking / Sharing in the larger group.

Dr. Maxwell, Superintendent of School for Anne Arundel County, will be the lunch speaker.

A letter from Dr. Grasmick will be sent to Wellness Chairs and others.

Betsy Gallun will receive registration information for attendees.

Mary Keene will call Darby Ashmore, our webmaster, to discuss what is possible for online registration and generating a database.

Stew Eidel’s office at MSDE will work with the database to print out other materials.

There is a grant for \$10,000.

\$2,000. has been sent to MSDE by our Treasurer, Marge Hoffmaster.

We will contribute \$4,000.

The grant plus our contributions will pay for the facility and printing the guide.

A "welcome" will be given by Dr. Grasmick.
Betsy Gallun, MSSHC Chair at the time of the conference, will introduce Dr. Grasmick.

MSDE can provide AV equipment.
We will need a microphone from the facility.

MSSHC will have a display table.
MSSHC is asked to assist in registering attendees.

Tri-Fold Brochure for MSSHC was discussed. Teresa Albright distributed copies of her proposed revisions which incorporated a more complete description of the Council membership, a larger font, and present tense language. Eric Fine had also suggested several revisions. Those present were in favor of the changes. Teresa will email the revised format to Marge who will incorporate the changes.

Joint Meeting with Secretary John M. Colmers, DHMH and Dr. Nancy S. Grasmick, MSDE, will be held on November 5, 2008, at MSDE.

Lower Shore Regional Meeting will be November 12, 2008, in Cambridge, Dorchester County.

Treasurer's Report. Marge Hoffmaster.
The Treasurer's Report showing a balance of \$10,387.03 as of October 14, 2008, was accepted.

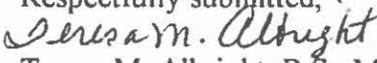
The meeting was adjourned by the Chair.

Attendance 10-15-08:

Teresa M. Albright
Judy Dzimiera
Mary Keene
Rachel Hess-Mutinda

Stewart Eidel
Marge Hoffmaster
Patricia J. Balducci

Betsy Gallun
William A Bridges
Karen Heinrich

Respectfully submitted,

Teresa M. Albright, B.S., M.Ed., Secretary

MARYLAND STATE SCHOOL HEALTH COUNCIL
EXECUTIVE BOARD MEETING

ATTENDANCE: Date: October 15, 2008

Please print!

ORGANIZATION YOU REPRESENT
ON THE EXECUTIVE BOARD

NAME

TERESA M. ALBRIGHT Maryland State Teachers Assn.

STEWART BIDLER MSDE

Betsy Gallun PG&CPS

Judy Dzimiera MSDE

MARGE HOFFMASTER CCPS - TREASURER

WILLIAM A. BRIDGES ENV. HEALTH DIRECTOR

MARY KEENE MSSHC Chair

Patricia J. Balducci HARFORD County Health Dept.

Karen Heinrich BCPS

Please Print!

**MARYLAND STATE SCHOOL HEALTH COUNCIL
TREASURER'S REPORT
October 14, 2008**

BEGINNING BALANCE:	\$13,262.03
DEPOSITS:	0
EXPENSES:	
Check #906 - Sensible Solutions Web Site Upgrade	\$875.00
Check #907 - Camelot by Martins	\$2000.00
ENDING BALANCE:	\$10,387.03

Respectfully Submitted:



Marge Hoffmaster
Treasurer

Please Print!

MARYLAND STATE SCHOOL HEALTH COUNCIL
EXECUTIVE BOARD MEETING

ATTENDANCE: Date: September 17, 2008 9-17-08

NAME

ORGANIZATION YOU REPRESENT
ON THE COUNCIL / Guest + Org.

TERESA M. ALBRIGHT

Maryland State Teachers Assn.

Mary Keene

Health Council Chair

Sharon Dougherty

Prince George's Co. HD - So. Region HD Rep

Pat Paolucci

Harford County Health Dept.

STEW GIBBL

MSDE - SCHOOL NUTRITION PROGRAMS

Bob Ridgely

- Env. Health Directors Assoc.

Betsy Galun

Prince George's Co. Public Schools

Alicia Mezu

MSDE - Student Services + Alternative Programs

Brian Griffith

MSDE / MAHPERD

JOAN STINE

DNM/H

Mike Mason

MSDE - Physical Education

Karen Heinrich

BCPS

Please print!

Maryland State School Health Council
Treasurer's Report
September 17, 2008

Beginning Balance - \$ 9350.52

Deposits –

Fall Conference - Brian Griffith \$800.00
MSDE 2008 Support \$5,000.00

Expenses

Mary Keene – Catering June Meeting \$224.66
Check #899

Mary Keene – MSSHC Awards \$355.75
Check #900

Darby Ashmore – Web Site –June \$75.00
Check #901

Mary Keene – Presentation Board and Brochures \$546.24
Check # 902

U of MD – Lunches – Award Recipients \$450.00
Check #903

Darby Ashmore – July & August Website \$150.00
Check # 904

Pamela Green – Brochure Development – 4 hours \$86.84
Check # 905

Balance \$13,262.03

Respectfully submitted

Margaret Hoffmaster
Treasurer

6-18

MARYLAND STATE SCHOOL HEALTH COUNCIL
EXECUTIVE BOARD MEETING
MINUTES: June 18, 2008

Welcome and Introductions: The meeting was called to order by Council Chair, Mary Keene, M.S., at 1:30 pm at Greenwood – Baltimore County Public Schools, Board Room A. The meeting was preceded by lunch. All present were invited to introduce themselves.

Minutes: The Minutes of the Executive Board Meeting of May 21, 2008, were accepted as distributed.

Treasurer's Report: Marge Hoffmaster.

The Treasurer's Report as of June 17, 2008, and the Check Register, both reflecting a balance of \$9,350.52, were accepted.

OLD BUSINESS:

Dental Action Committee has formed work groups to address various issues. They are working on the feasibility of having a "dental screening" before entrance into school. Our Council and the local school health councils can encourage care at an early age.

DHMH now has an Office for Oral Health.

MSSHC Website extension is planned to be up by mid-August.

MSSHC Tri-fold Brochure is being planned. Various formats are being considered; samples were circulated.

NEW BUSINESS:

Addressing Issues of Students with Special Health Needs: Cheryl DePinto HB957 calls for MSDE and DHMH to address these issues; training is required.

This initiative would tackle anaphylaxis issues and asthma. Approximately \$14,000. will be available for this effort.

DHMH will be scheduling a meeting with MSDE and DHMH Secretaries.

The American Lung Association has an "Asthma-Friendly Schools Initiative" tool kit. Copies of the Table of Contents packet were distributed; one is filed with these Minutes.

Research has been done concerning other states that have been involved in these issues. Various handouts were distributed so that we could see some examples of efforts by several states; a set is filed with these Minutes.

DHMH has fact sheets, and one will be written for Asthma and School-Age Children in the fall.

It was suggested that MSSHC could help to determine how the money would be used, and we discussed various ways it could be best put to use, such as for training, tools, or awards.

Some ideas were: Prepare a kit using some of the handouts. / Use a questionnaire asking each jurisdiction to answer the question, "What one thing can we do?" / Have a pilot program involving several local school health councils. / Have a kick-off event. It was noted that if we give resources to all jurisdictions, all will have a chance to do something good. Lani Wheeler, M.D. was suggested as a resource.

A motion was made by Cheryl DePinto, seconded by Marge Hoffmaster, and passed, that MSSHC accept the approximate amount of \$14,000 to promote Asthma-Friendly Schools initiative - give money to locals - determine criteria for awards.

Chair, Mary Keene, will email us to discuss our action plan. The money must be spent by 18 months from June 30, 2008.

Calendar for 2008 – 2009 was distributed showing possible dates; copy is filed with these Minutes. The following are included: 9-17-08 / 10-15-08 Regional Meeting, Lower Shore / Work toward a teleconference pilot for either the 11-19-08 meeting or for the 12-17-08 meeting / 1-09 Annual Conference / 2-18-09 / 3-18-09 Regional Meeting, Western Area / 4-15-09 / 5-20-09 / 6-17-09.

A motion was made by Pat Balducci, seconded by Karen Heinrich, and passed that the calendar be accepted.

School Health Interdisciplinary Program will be held August 4 – 7, 2008, at Turf Valley Conference Center, Ellicott City MD. Mary Keene will be introducing one of the speakers. MSSHC Awards will be presented on August 4.

Donna Mazyck invited comments about “How can we do SHIP differently?” Discussion included: Asking for comments about this on the feedback form, providing additional CEUs, and including ethical issues for social workers and supervisor / management.

MSSHC Grants: A \$500. grant will be awarded to Anne Arundel County School Health Council for “Markers for a Walking Course that has been newly created around their Central Office at the Carol Sheffey Parham Building on Riva Road, thereby promoting wellness of approximately 600 employees in that building.”

Announcements:

Mary Keene attended the Conference on Violence sponsored by MSDE.

Betsy Gallun announced that by the beginning of the school year the Prince Georges County School Health Council will have a web page on the P.G. County Public Schools website.

The meeting was adjourned by the Chair.

Attendance 6-18-08:

Mary S. Keene
Pat Balducci
Betsy Gallun
Louise Fink

Marge Hoffmaster
Karen Heinrich
Teresa M. Albright

Sharon Doughty
Cheryl DePinto
Donna Mazyck

Respectfully submitted,
Teresa M. Albright
Teresa M. Albright, B.S., M.Ed., Secretary

MARYLAND STATE SCHOOL HEALTH COUNCIL
EXECUTIVE BOARD MEETING

ATTENDANCE: Date: June 18, 2008

Please print!

NAME

ORGANIZATION YOU REPRESENT
ON THE COUNCIL / Guest & org.

Mary S. Keene	Council Chair
Marge Hoffmeyer	Treasurer
Sharon Doughty	Prince George's Co. - H14h. Dept.
PAT BALDUECI	HARFORD County H.D.
Karen Heinrich	BCPS
Cheryl DeP. nite	DHMH
Betsy Gallun	PGCPS
TERESA M. ALBRIGHT	MSTA
Donna Mazyck	MSDE
Louise Fink	BCPS

Please print!

Maryland State School Health Council
Treasurer's Report
June 17, 2008

Beginning Balance -	\$12287.60
Deposits -	0
Expenses	
Marge Hoffmaster -PR items SHIP Check #896	\$362.08
SHIP - sponsorship Check #897	\$2500.00
Darby Ashmore - Web Site -May Check #898	\$75.00
Balance	\$9350.52
Outstanding Invoice - Brian Griffith Registrations Fall Conference - 32 participants	\$800.00

Respectfully submitted



Margaret Hoffmaster
Treasurer

Check Register

Number	Date	Description of Transaction	C	Debit (-)	Credit (+)	Balance
		Previous balance			\$15,512.51	\$15,512.51
885	12/6/07	Mary S. Keene - room speaker fall conference		\$224.97		\$15,287.54
886	12/6/07	Kathryn Seifert - speaker regional mtg		\$1,500.00		\$13,787.60
887	12/10/07	VOID				
888	12/10/07	Darby Ashmore - Web site -Oct &Nov		\$150.00		\$13,637.60
889	1/9/08	Darby Ashmore - Web site - Dec		\$75.00		\$13,562.60
890	2/20/08	Darby Ashmore - Web site - Jan		\$75.00		\$13,487.60
	2/20/08	Deposit - registration Fall Conference			\$25.00	\$13,512.60
891	2/21/08	Grant BCSHC - Dan Schlemn		\$500.00		\$13,012.60
892	2/21/08	Grant CCSHC - CCPS		\$500.00		\$12,512.60
893	3/11/08	Darby Ashmore - Web site - February		\$75.00		\$12,437.60
894	4/1/08	Darby Ashmore - Web site - March		\$75.00		\$12,362.60
895	5/7/08	Darby Ashmore - Web site - April		\$75.00		\$12,287.60
896	5/22/08	Marge Hoffmaster - PR items - SHIP		\$362.08		\$11,925.52
897	5/29/08	SHIP - Sponsorship		\$2,500.00		\$9,425.52
898	6/12/08	Darby Ashmore - May Invoice		\$75.00		\$9,350.52

MARYLAND STATE SCHOOL HEALTH COUNCIL
EXECUTIVE BOARD MEETING
MINUTES: May 21, 2008

5-21-08

Welcome and Introductions: The meeting was called to order by Council Chair, N 1:00 p.m. at Greenwood – Baltimore County Public Schools, Board Room A. All present were invited to introduce themselves.

Announcement: The Executive Board will meet June 18; lunch will be provided. The Chairs of the Local School Health Councils will be invited. A list was distributed, showing the Chairs / Co-Chairs of the 24 jurisdictions, along with their email addresses and phone numbers.

Southern Regional Meeting: Mary Keene talked to Jackie Smith, Wicomico County, about hosting the meeting in the fall. MSSHC will sponsor the lunch.

Minutes: The Minutes of the Executive Board Meeting of March 19, 2008, were accepted. (The Executive Board did not meet in April.)

Beginning with the Minutes of today's meeting, Minutes will be sent by the Secretary to the Council Chair who will send them to the Webmaster so that they can be posted on our website in time for all of the Board members to read them and be ready to approve them at the next meeting.

Treasurer's Report: Marge Hoffmaster.

The Treasurer's Report and Check Register as of May 7, 2008, reflecting a balance of \$12,287.60, was accepted. Expenditures / Deposits – MSSHC – 2007-08 (Through 5-07-08) is also filed with these Minutes.

OLD BUSINESS:

Election Results from our March 19, 2008 meeting: Teresa Albright has been reelected as Council Secretary, and Marge Hoffmaster has been reelected as Council Treasurer. These terms of office last through December 31, 2010.

Bylaws copies will be sent to all members of the Executive Board. All suggestions for amendments should be emailed to Mary Keene. At our June 18 meeting we will discuss the ideas and make proposals. We will vote on proposed amendments at the September meeting of the Executive Board; the General Body will have an opportunity to vote on any approved proposed amendments at the following meeting of the General Body.

Web Design Contract: We need to hear about all we can accomplish through our website. Today a work group will discuss website issues. Our Mission and Calendar need to be included. At our June 18 meeting we will devote some time to the subject of our website. There may be a change in the email address used for the council.

School Health Interdisciplinary Program will be held at Turf Valley Conference Center, Ellicott City, MD, August 4 – 7, 2008. We will have a complementary table there for two days. Our plans for the table include a tri-fold brochure which someone may be hired to complete, a door-prize basket of items representing the 8 components of school health, and pictures. Karen Heinrich has offered to assist with the pictures. At our June 18 meeting we will vote on ordering give-away items. Mary Keene will send notices.

("Old Business" continued)

(MSSHC EX. BD 5-21-08. p.2 of 2)

Awards Committee Chair, Karen Heinrich shared information about the awards process, and the following decisions were made: The MSSHC Awards for 2007 – 2008 will be presented at SHIP 2008. Each awardee and their guest will be our guests for lunch. We will try to schedule the awards presentations to occur before lunch. We plan to have a brochure available that will list the awardees.

For the next awards season, letters inviting nominations will be mailed out in November 2008, with a deadline for submitting nominations in February 2009.

NEW BUSINESS:

American School Health Association letter has been received, asking about our involvement with their organization in the past and inquiring how they might be of assistance to us at this time. We will let them know that we would appreciate information about possible speakers.

Summit on School Safety Issues announcement has been received. Mary Keene will attend the Summit on June 3, 2008, and she will write a summary which will be on our website.

Our Next Annual Meeting will be held in January 2009.

The Joint Meeting time will be set.

Legislation Committee Co-Chair, Anne Walker, distributed color-coded packets of charts she had prepared, "2008 Running Summary – Public Health Student Services Bills" and offered explanations. It was noted that SB168 concerning schools posting a menu using home-grown foods was not included.

Announcement:

Dental Action Committee: Anne Walker reporting. This initiative is working on a pilot project for oral health screening. On June 9 and June 11, Donna Mazyck, Cheryl DePinto, and Anne Walker will attend meetings related to this.

Maryland Public Schools Annual School Health Services Survey: Anne Walker reporting. Packets of information were distributed showing data concerning the School Year 2006 – 2007. The information showing various aspects of school health services in each of the 24 jurisdictions was prepared by MSDE Division of Student and School Services.

Two MSSHC Work Groups met following our adjournment:

Planning for our Annual Conference / Meeting in January 2009, and

Planning for a Tri-fold Brochure about the work of the Council to be available for SHIP 2008 and the Annual Conference / Meeting in January 2009.

Website issues were also discussed by this work group.

The meeting was adjourned by the Chair.

Attendance 5-21-08:

Teresa M. Albright

Billie Jo Kreps

Karen Heinrich

Anne Walker

Stew Eidel

Betsy Gallun

Marge Hoffmaster

Mary Keene

Louise Fink

Respectfully Submitted,

Teresa M. Albright

Teresa M. Albright, BS, MEd, Secretary

MARYLAND STATE SCHOOL HEALTH COUNCIL
EXECUTIVE BOARD MEETING

ATTENDANCE: Date: May 21, 2008

Please print!

NAME

ORGANIZATION YOU REPRESENT
on the Council

TERESA M ALBRIGHT MDState Teachers Association

Billie Jo Krepz MASHN

Karen Heinrich BCPS

Anne Walker MSD E

STEW BIDA MSDB

Betsy Gallun PGCPs

MARGE HOFFMASTER CCPS

MARY KEENE Chair

Louise Fink BCPS S

Please print!

EXPENDITURES/DEPOSITS – MSSHC – 2007-08 FISCAL YEAR
(Through 5/07/08)

EXPENDITURES

Webmaster –

July (for services in June)	\$100
August	\$100
October (for Aug/Sept)	\$200
December (for Oct/Nov)	\$150
January	\$75
February	\$75
March	\$75
April	\$75
May	<u>\$75</u>
Total	\$925

DVD Reproduction from SHIP Keynote **\$63.75**

Food – Fall Conference	\$1280
Speaker – Fall Conference	\$4000
Accommodations for Speaker	<u>\$224.97</u>
TOTAL	\$5,504.97

GRANTS

AA County	\$500
Harford County	\$500
Baltimore County	\$500
Carroll County	<u>\$500</u>
TOTAL	\$2,000

REGIONAL MEETING

Food	\$485
Speaker	<u>\$1500</u>
TOTAL	\$1,985

WEB SITE DOMAIN **\$119.40**

Total Expenditures through 5/07/08 **\$10,598.12**
(Encumbered – PR materials for SHIP 2008) **\$362.08**

GRAND TOTAL **\$10,960.20**

DEPOSITS

MSDE SUPPORT -2007-08	\$5000
DHMH SUPPORT 2006-08	\$10000
REGISTRATIONS - Fall Conference	<u>\$1150</u>
Total	\$16,150
Outstanding Invoice – Brian Griffith	\$800.00
Registrations Fall Conference – 32 participants	
Grand Total	\$16,950

Vendor	Asset	Expense	Actual Expenses	Total Assets	Total Expenses
Opening Balance	\$6835.72			\$6835.72	
DHMH Contribution 2006	(\$5,000)			(\$5,000)	
Fall Conference-Site Speaker Caterer		\$7000			\$7000
Fall Conference Registration - \$15/person	\$1125			\$1125	
MSDE Contribution	\$5,000			\$5,000	
DHMH Contribution	\$5,000			\$5,000	
Caterers – Regional meetings		\$400/each			\$1,200
Speakers/Materials Regional Meetings		\$3000			\$3000
Awards		\$500			\$500
Web site		\$135			\$135
Webmaster		\$100/month			\$1,200
SHIP Sponsorship		\$2,500			\$2,500
Printing/mailings		\$500			\$500
Local Council Support		\$4,500			\$4,500
Totals				\$17,160.72	\$20,535
				(5,000)	
				\$22,160.72	

MSSHC Amended Budget – 2007-08

**Maryland State School Health Council
Treasurer's Report
May 7, 2008**

Beginning Balance -	\$12437.60
Deposits -	0
Expenses	
Darby Ashmore - Web Site -March Check #894	\$75.00
Darby Ashmore - Web Site -April Check #895	\$75.00
Balance	\$12287.60
Outstanding Invoice - Brian Griffith Registrations Fall Conference - 32 participants	\$800.00

Respectfully submitted

Margaret Hoffmaster
Treasurer

**Maryland State School Health Council
Treasurer's Report
May 7, 2008**

Beginning Balance -	\$12437.60
Deposits --	0
Expenses	
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Darby Ashmore - Web Site -April Check #895	\$75.00
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Respectfully submitted

Margaret Hoffmaster
Treasurer

PLEASE PRINT

MARYLAND STATE SCHOOL HEALTH COUNCIL
EXECUTIVE BOARD MEETING

ATTENDANCE: Date: May 20, 2009

NAME

ORGANIZATION YOU REPRESENT
on the Council

TERESA M. ALBRIGHT Maryland State Teachers Assn.

Karen Heinrich BCPS

MARGE HOFFMASTER CCPS - TREASURER

Betsy Gallun PG&CPS - Chair

JOE LEAKS BCPS

STEW EIDEL MSDE

Sharon Doughty PG Co. HD - So. Region Rep.

Billido Krepis MASHA

Cheryl DePinto DHMH

Teleconference:

Donna Mamyak MSDE

Alicia Jones MSDE

Sara Smith (Cecil County)

PLEASE PRINT

**MARYLAND STATE SCHOOL HEALTH COUNCIL
TREASURER'S REPORT
May 20, 2009**

BEGINNING BALANCE:	\$11,996.14
EXPENSES:	
4/06/09 – Darby Ashmore	\$25.00
Web update - minutes	
ENDING BALANCE:	\$11971.14

Respectfully Submitted:



Marge Hoffmaster
Treasurer