

Read and Lead Assurances

Check the box next to each assurance to indicate acknowledgement and agreement of the requirements established by the Maryland Department of Education's Read and Lead Maryland Grant to achieve the goals of this project and ensure compliance with federal and state regulations and alignment.

- ☐ LEAs must implement of evidence-based literacy practices
- ☐ LEAs must prioritize CLSD funds for underserved students, including multilingual learners, students with disabilities, economically disadvantaged students, and students of color.
- ☐ LEAs must use CLSD funds to supplement, not supplant, existing funding sources.
- ☐ LEAs must maintain accurate financial records and comply with federal, state, and local auditing requirements.
- ☐ LEAs must submit all required financial and programmatic reports to MSDE on time.
- ☐ LEAs agree to ongoing monitoring and compliance reviews conducted by MSDE.
- ☐ LEAs will participate in technical assistance sessions, site visits, and grant oversight meetings.
- ☐ LEAs understand that failure to meet grant expectations may result in loss of funding.
- ☐ LEAs must agree to evaluate implementation of Read and Lead Maryland funds by utilizing tools to be created in collaboration with MSDE that will assess program impact and fidelity. These tools will be designed specifically to the needs of the subgrantee's project plan.
- ☐ LEAs must collect and report student literacy outcomes, educator professional learning participation and evaluation data, and instructional quality data.
- ☐ LEAs must submit semi-annual progress reports detailing:
 - ☐ Program implementation updates.
 - ☐ Literacy intervention effectiveness.
 - ☐ Challenges and corrective actions taken.

- ☐ LEAs must align their project proposal to the overall goals and/or outcomes of their district's Comprehensive Literacy Plan (CLP). If their current CLP does not align with the proposed CLSD-funded initiative, the LEA must revise the CLP to ensure it reflects the findings, strategies, and goals of the project plan.
- ☐ LEAs must ensure that all activities funded by CLSD support the district's literacy vision and promote systemic literacy improvements across schools.
- ☐ LEAs must agree to a semi-annual meeting between:
 - ☐ The LEA(s) Superintendent and/or Chief Academic Officer (CAO)
 - ☐ The ELA Supervisor(s)
 - ☐ The LEA's Grant Lead(s)
 - ☐ A representative of MSDE
- ☐ The purpose of these meetings is to:
 - Conduct a literacy program self-assessment.
 - Review grant program implementation challenges and successes.
 - Ensure alignment of CLSD initiatives with district literacy goals.

Signatures

Please ensure that all key leaders involved in the LEA project plan provide their signatures below. If additional space is needed, feel free to include any extra signatures on the next page.

District Superintendent	LEA Chief Academic Officer or Assistant Superintendent
<i>Name:</i>	<i>Name:</i>
<i>Signature:</i>	<i>Signature:</i>
LEA English Language Arts Director or Supervisor	Grant Coordinator
<i>Name:</i>	<i>Name:</i>
<i>Signature:</i>	<i>Signature:</i>
LEA Office Leader Pertinent to Project Plan	LEA Office Leader Pertinent to Project Plan
<i>Name:</i>	<i>Name:</i>
<i>Position</i>	<i>Position</i>
<i>Signature:</i>	<i>Signature:</i>
LEA Office Leader Pertinent to Project Plan	LEA Office Leader Pertinent to Project Plan
<i>Name:</i>	<i>Name:</i>
<i>Position</i>	<i>Position</i>
<i>Signature:</i>	<i>Signature:</i>

If necessary, additional signatures: