



## APPLICATION FOR PARTICIPATION

# Title III, Part A – Immigrant Grant

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**Maryland State Department of Education**

200 West Baltimore Street  
Baltimore, Maryland 21201

**Deadline**

February 17, 2023  
No later than 5:00 p.m. EST

**MARYLAND STATE DEPARTMENT OF EDUCATION**

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State Superintendent of Schools  
Secretary-Treasurer, Maryland State Board of  
Education

**Deann M. Collins, Ed D.**

Deputy Superintendent, Teaching and  
Learning

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Governor

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## Table of Contents

Cover Page.....	4
Evidence of Impact.....	5
Extent of Need.....	5
Required Strategies.....	6
Strategy #1.1: Family Literacy and Outreach.....	6
Strategy #1.2: Recruitment.....	7
Strategy #1.3: Mentoring and Counseling.....	9
Strategy #1.4: Materials and Technology.....	10
Strategy #1.5: Instructional Services.....	11
Strategy #1.6: Education Systems and Civics Education.....	13
Strategy #1.7: Partner Engagement.....	14
Equitable Services to Immigrants in Nonpublic Schools.....	16
Evaluation.....	16
Budget Detail.....	17
Appendix.....	17
Attestation – Section 3115 (a).....	18
Attestation – Educational Equity Regulation (COMAR 13A.01.06).....	19

## Instructions

Complete this application electronically by typing directly into the fillable fields and charts. Do not alter or remove sections. When finished, save the application document as a pdf to your computer and obtain appropriate signatures. The completed application should be saved as a pdf and emailed to:

Contact Information	Local Education Agency
Ilhye Yoon, English Learners / Title III Coordinator Division of Curriculum, Instructional Improvement, and Professional Learning Maryland State Department of Education 410-767-0714 ilhye.yoon@maryland.gov	Anne Arundel County, Baltimore County, Carroll County, Caroline County, Cecil County, Charles County, Harford County, Prince George’s County, St. Mary’s County, Talbot County, Worcester County

<p>Laurel Williams, Coordinator of Multilingual Education Division of Curriculum, Instructional Improvement, and Professional Learning Maryland State Department of Education 410-767-6756 laurel.williams@maryland.gov</p>	<p>Baltimore City, Calvert County, Dorchester County, Frederick County, Kent County, Howard County, Montgomery County, Queen Anne's County, Somerset County, Washington County, Wicomico County</p>
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## Cover Page

Local Education Agency (LEA): Choose an item.

Address:

Address:

Phone number:

Email address:

Name of Title III Coordinator:

Address:

Address:

Phone number:

Email address:

Total Title III allocation: \$

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LEA Superintendent or Head of Agency Signature

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Date

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LEA Title III Coordinator Signature

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Date

## Evidence of Impact

Explain how the proposed plan and strategies being implemented are evidence-based and will lead to the desired impact. Include a description of the LEA’s experience in terms of effective practices leading to the desired outcomes.

Click here to enter text.

## Extent of Need

Identify existing issues and problems related within the scope of the grant present at schools inside the LEA. Discuss how grant funds can be used to remedy these problems. Refer to the Grant Information Guide for additional information.

Click here to enter text.

## Title III Strategies

### STRATEGY #1.1: FAMILY LITERACY AND OUTREACH

Using the table below, please provide a description of each key activity that the LEA will implement to address the required strategies in keeping with Sec. 3115(e), the intended outcomes, and important dates related to that activity. Use the numbering convention 1.1.1., 1.1.2., 1.1.3., etc. for multiple activities.

Strategy 1.1: Providing for family literacy, parent and family outreach, and training activities designed to assist immigrant parents and families to become active participants in the education of their children [section 3115(e)(1)(A)].			
Provide a description of the key activity	Alignment to Goal(s)	Intended outcomes of the key activity	Timeline or target dates
Key activity 1.1.1.:	Click here to enter text.	Click here to enter text.	Click here to enter text.
Key activity 1.1.2.:	Click here to enter text.	Click here to enter text.	Click here to enter text.
Key activity 1.1.3.:	Click here to enter text.	Click here to enter text.	Click here to enter text.

*\*Add or remove rows as necessary*

How will nonpublic schools be included in each proposed activity?

Key activity 1.1.1.:
Key activity 1.1.2.:
Key activity 1.1.3.:

*\*Add or remove rows as necessary*

**STRATEGY #1.2: RECRUITMENT**

Using the table below, please provide a description of each key activity that the LEA will implement to address the required strategies in keeping with Sec. 3115(e), the intended outcomes, and important dates related to that activity. Use the numbering convention 1.2.1., 1.2.2., 1.2.3., etc. for multiple activities.

Strategy #1.2: Recruitment of, and support for, personnel, including teachers and paraprofessionals who have been specifically trained, or are being trained, to provide services to immigrant children and youth [section 3115(e)(1)(B)].			
Provide a description of the key activity	Alignment to Goal(s)	Intended outcomes of the key activity	Timeline or target dates
Key activity 1.2.1:	Click here to enter text.	Click here to enter text.	Click here to enter text.
Key activity 1.2.2:	Click here to enter text.	Click here to enter text.	Click here to enter text.



Key activity 1.2.3:	Click here to enter text.	Click here to enter text.	Click here to enter text.
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*\*Add or remove rows as necessary*

How will nonpublic schools be included in each proposed activity?

Key activity 1.2.1.:
Key activity 1.2.2.:
Key activity 1.2.3.:

*\*Add or remove rows as necessary*

**STRATEGY #1.3: MENTORING AND COUNSELING**

Using the table below, please provide a description of each key activity that the LEA will implement to address the required strategies in keeping with Sec. 3115(e), the intended outcomes, and important dates related to that activity. Use the numbering convention 1.3.1., 1.3.2., 1.3.3., etc. for multiple activities.

Strategy #1.3 Providing tutorials, mentoring, and academic or career counseling for immigrant children and youth [section 3115(e)(1)(C)].			
Provide a description of the key activity	Alignment to Goal(s)	Intended outcomes of the key activity	Timeline or target dates
Key activity 1.3.1:	Click here to enter text.	Click here to enter text.	Click here to enter text.
Key activity 1.3.2:	Click here to enter text.	Click here to enter text.	Click here to enter text.
Key activity 1.3.3:	Click here to enter text.	Click here to enter text.	Click here to enter text.

*\*Add or remove rows as necessary*

How will nonpublic schools be included in each proposed activity?

Key activity 1.3.1.:
Key activity 1.3.2.:

Key activity 1.3.3:

*\*Add or remove rows as necessary*

**STRATEGY #1.4: MATERIALS AND TECHNOLOGY**

Using the table below, please provide a description of each key activity that the LEA will implement to address the required strategies in keeping with Sec. 3115(e), the intended outcomes, and important dates related to that activity. Use the numbering convention 1.4.1., 1.4.2., 1.4.3., etc. for multiple activities.

Strategy #1.4: Identifying, developing, and acquiring curricular materials, educational software, and technologies to be used in the program carried out with awarded funds [section 3115(e)(1)(D)].			
Provide a description of the key activity	Alignment to Goal(s)	Intended outcomes of the key activity	Timeline or target dates
Key activity 1.4.1:	Click here to enter text.	Click here to enter text.	Click here to enter text.
Key activity 1.4.2:	Click here to enter text.	Click here to enter text.	Click here to enter text.
Key activity 1.4.3:	Click here to enter text.	Click here to enter text.	Click here to enter text.

*\*Add or remove rows as necessary*

How will nonpublic schools be included in each proposed activity?

Key activity 1.4.1.:
Key activity 1.4.2.:
Key activity 1.4.3.:

*\*Add or remove rows as necessary*

**STRATEGY #1.5: INSTRUCTIONAL SERVICES**

Using the table below, please provide a description of each key activity that the LEA will implement to address the required strategies in keeping with Sec. 3115(e), the intended outcomes, and important dates related to that activity. Use the numbering convention 1.5.1., 1.5.2., 1.5.3., etc. for multiple activities.

Strategy #1.5: Providing basic instructional services that are directly attributable to the presence in the school district of immigrant children and youth in the local educational agency involved, including the payment of costs of providing additional classroom supplies, costs of transportation, or such other costs [section 3115(e)(1)(E)].			
Provide a description of the key activity	Alignment to Goal(s)	Intended outcomes of the key activity	Timeline or target dates
Key activity 1.5.1:	Click here to enter text.	Click here to enter text.	Click here to enter text.
Key activity 1.5.2:	Click here to enter text.	Click here to enter text.	Click here to enter text.

Key activity 1.5.3:	Click here to enter text.	Click here to enter text.	Click here to enter text.
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*\*Add or remove rows as necessary*

How will nonpublic schools be included in each proposed activity?

Key activity 1.5.1.:
Key activity 1.5.2.:
Key activity 1.5.3:

*\*Add or remove rows as necessary*

**STRATEGY #1.6: EDUCATION SYSTEMS AND CIVICS EDUCATION**

Using the table below, please provide a description of each key activity that the LEA will implement to address the required strategies in keeping with Sec. 3115(e), the intended outcomes, and important dates related to that activity. Use the numbering convention 1.6.1., 1.6.2., 1.6.3., etc. for multiple activities.

Strategy #1.6: Providing other instructional services that are designed to assist immigrant children and youth to achieve in elementary schools and secondary schools in the US, such as programs of introduction to the educational system and civics education [section 3115(e)(1)(F)]			
Provide a description of the key activity	Alignment to Goal(s)	Intended outcomes of the key activity	Timeline or target dates
Key activity 1.6.1:	Click here to enter text.	Click here to enter text.	Click here to enter text.
Key activity 1.6.2:	Click here to enter text.	Click here to enter text.	Click here to enter text.
Key activity 1.6.3:	Click here to enter text.	Click here to enter text.	Click here to enter text.

*\*Add or remove rows as necessary*

How will nonpublic schools be included in each proposed activity?

Key activity 1.6.1.:
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Key activity 1.6.2.:
Key activity 1.6.3:

*\*Add or remove rows as necessary*

**STRATEGY #1.7: PARTNER ENGAGEMENT**

Using the table below, please provide a description of each key activity that the LEA will implement to address the required strategies in keeping with Sec. 3115(e), the intended outcomes, and important dates related to that activity. Use the numbering convention 1.7.1., 1.7.2., 1.7.3., etc. for multiple activities.

Strategy #1.7 Providing activities, coordinated with community-based organizations, institutions of higher education, private sector entities, or other entities with expertise in working with immigrants, to assist parents and families of immigrant children and youth by offering comprehensive community services [section 3115(e)(1)(G)].			
Provide a description of the key activity	Alignment to Goal(s)	Intended outcomes of the key activity	Timeline or target dates
Key activity 1.7.1:	Click here to enter text.	Click here to enter text.	Click here to enter text.
Key activity 1.7.2:	Click here to enter text.	Click here to enter text.	Click here to enter text.
Key activity 1.7.3:	Click here to enter text.	Click here to enter text.	Click here to enter text.

*\*Add or remove rows as necessary*

How will nonpublic schools be included in each proposed activity?

Key activity 1.7.1.:
Key activity 1.7.2.:
Key activity 1.7.3.:

*\*Add or remove rows as necessary*



## Equitable Services to Immigrants in Nonpublic Schools

If the LEA provides services to immigrants in nonpublic schools, provide the names of participating nonpublic schools and the number of immigrants in each nonpublic school that will benefit from Title III services.

Name of Nonpublic school	Number of Nonpublic School Immigrant Students

*\*Add more rows if necessary*

If the LEA provides services to immigrants in nonpublic schools, describe the process for providing equitable services to immigrants in nonpublic schools [Sec. 8501(c)]. How and in what location are services to immigrants in nonpublic schools delivered? What is the grade level or area of services agreed upon?

Enter response here.

How are services to immigrants in nonpublic schools being monitored?

Enter response here.

## Evaluation

Applicants must evaluate the following program goals and any other goals that align to required and authorized activities. Complete the chart below with a specific target and how success will be measured. LEAs may add additional goals if desired.

Goals	Target and Measure
1. Increase the number of opportunities the LEA provides to immigrant families focused on family literacy and family/parent outreach.	
2. Increase the academic achievement of immigrant students.	

<p>3. Align with one or more of the recommendations in <a href="#">MSDE’s Workgroup on English Learners in Public Schools Final Report</a>.</p>	
<p>4. Increase and strengthen partnerships with community-based organizations, institutions of higher education, private sector entities, or other entities with expertise in working with immigrants.</p>	
<p>5.</p>	
<p>6.</p>	

*\*Add more rows if necessary*

## Budget Detail

LEAs must complete the Title III, Part A Budget Detail and include as an attachment. This detail should also include a breakdown of costs for each activity in the required strategies for both public and nonpublic schools. Please use the sample table to below to create a budget detail for each strategy

## Appendix

The following Appendices must be included in the application submission.

- A signed Attestation – Section 3115 (A)
- A signed Attestation – Educational Equity Regulation (COMAR 13A.01.06)
- A completed Title III, Part A Budget Detail spreadsheet
- A [signed C-1-25 MSDE budget form](#)
- A [signed recipient assurances page](#)

**ATTESTATION – SECTION 3115 (A)**

A State educational agency may make a subgrant to an eligible entity from funds received by the agency under this subpart only if the entity agrees to expend the funds to improve the education of English learners by assisting the children to learn English and meet the challenging State academic standards. In carrying out activities with such funds, the eligible entity shall use effective approaches and methodologies for teaching English learners and immigrant children and youth for the following purposes:

- (1) Developing and implementing new language instruction educational programs and academic content instructional programs for English learners and immigrant children and youth, including early childhood education programs, elementary school programs, and secondary school programs.
- (2) Carrying out highly focused, innovative, locally designed activities to expand or enhance existing language instruction educational programs and academic content instructional programs for English learners and immigrant children and youth.
- (3) Implementing, within an individual school, schoolwide programs for restructuring, reforming, and upgrading all relevant programs, activities, and operations relating to language instruction educational programs and academic content instruction for English learners and immigrant children and youth.
- (4) Implementing, within the entire jurisdiction of a local educational agency, agencywide programs for restructuring, reforming, and upgrading all relevant programs, activities, and operations relating to language instruction educational programs and academic content instruction for English learners and immigrant children and youth.

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 LEA Superintendent or Head of Agency Signature

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 Date

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 LEA Title III Coordinator Signature

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 Date

**ATTESTATION – EDUCATIONAL EQUITY REGULATION (COMAR 13A.01.06)**

The LEA ensures that this application is developed in alignment with the requirements of the Educational Equity regulation (COMAR 13A.01.06). In the development of the LEA’s Title III, Part A application, the LEA has applied an equity lens demonstrating that for any program, practice, decision, or action, the impact on all students is addressed, with strategic focus on marginalized student groups.

The LEA ensures:

- a. Provide every student equitable access to the educational rigor, resources, and supports that are designed to maximize the student’s academic success and social/emotional well-being (With a strategic focus on marginalized student groups).
- b. Identify and address the unique challenges and barriers faced by individual students or by populations of students and provide additional support to help overcome those barriers.
- c. Assures educational opportunities and environments are equitable, fair, safe, diverse, and inclusive for all students.
- d. Develops goals and objectives to improve academic performance that are student-centered, relevant, and culturally responsive to areas of inequity. Provides strategies and activities to improve achievement for all students by bridging the gap between academic and non-academic goals. Examples of non-academic data may include attendance, social-emotional growth, community needs, and racial equity.

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LEA Superintendent or Head of Agency Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
LEA Title III Coordinator Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
LEA Equity Point of Contact Signature

\_\_\_\_\_  
Date