

Submit at least 45 days prior to end of grant period

Potomac College
Recipient Agency Name
Revenue Source Name

**MARYLAND STATE DEPARTMENT OF EDUCATION  
Division of Career and College Readiness  
BUDGET AMENDMENT  
POSTSECONDARY/OTHER RECIPIENTS/AGENCIES**

Grant Number from grant award notice
Grant Period 7/1/17 - 6/30/18
Fund Source Code

FY 2018

USE OF FUNDS	ORIGINAL BUDGET	ADJUSTMENT +/-	AMENDED BUDGET
<b>PERSONNEL</b>			
ge Benefits			
Salaries	\$30,000.00	\$4,000.00	\$34,000.00
<b>MATERIALS &amp; SUPPLIES</b>	\$150,000.00	\$4,000.00	\$154,000.00
<b>EQUIPMENT</b>	\$30,000.00	-\$5,170.00	\$24,830.00
<b>CONTRACTUAL SERVICES</b>			
Consultants	\$8,000.00	-\$2,830.00	\$5,170.00
<b>TRAVEL</b>			
Lodging	\$2,000.00		\$2,000.00
Meals	\$1,000.00		\$1,000.00
Mileage/Registration Fees/Other	\$2,000.00		\$2,000.00
<b>OTHER RELATED COSTS</b>			
Child Care			
Instructional Costs			
Instructional Materials			
Mail			
Printing			
Telephone			
Transportation			
Tuition			
<b>ADMINISTRATION/INDIRECT COSTS</b>			
Administration	8,000.00		8,000.00
<b>TOTAL</b>	231,000.00	0.00	231,000.00

**Budget Approved by:** \_\_\_\_\_

(Signature & Date)

FINANCE OFFICER

Budget proposed ps Revised 2/10