



Mohammed Choudhury  
State Superintendent of Schools

July 21, 2022

[REDACTED]  
[REDACTED]  
[REDACTED]

Ms. Colleen Sasdelli  
Director of Special Education  
Harford County Public Schools  
102 S. Hickory Avenue  
Bel Air, MD 21014

RE: [REDACTED]  
Reference: #22-189

Dear Parties:

The Maryland State Department of Education, Division of Early Intervention/Special Education Services (MSDE), has completed the investigation of the complaint regarding special education services for the above-referenced student. This correspondence is the report of the final results of the investigation.

**ALLEGATIONS:**

On June 14, 2022, the MSDE received a complaint from Ms. [REDACTED], hereafter, “the complainant,” on behalf of her son, the above-referenced student. In that correspondence, the complainant alleged that the Harford County Public Schools (HCPS) violated certain provisions of the Individuals with Disabilities Education Act (IDEA) with respect to the above-referenced student.

The MSDE investigated the following allegations:

1. The HCPS did not provide you with a copy of the completed IEP document within five (5) business days following the Individualized Education Program (IEP) team meeting convened on June 1, 2022, in accordance with COMAR 13A.05.01.07.
2. The HCPS did not provide written notice of the IEP team's decisions from the IEP team meeting convened on June 1, 2022, in accordance with 34 CFR §300.503.

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**BACKGROUND:**

The student is twelve years old and is identified as a student with an Other Health Impairment under the IDEA. He attends ██████████ School and has an IEP that requires the provision of special education instruction and related services.

**FINDINGS OF FACTS:**

1. On June 1, 2022, the IEP team met for the student to review his IEP and determine eligibility for Extended School Year (ESY).
2. On June 3, 2022, following the IEP team meeting, the school contacted the complainant by email informing her that a copy of the IEP was given to the student in an envelope to take home to the complainant.
3. On June 15, 2022, the school contacted the complainant by email providing her with an additional digital copy of the completed IEP and the Prior Written Notice from the meeting that was held on June 1, 2022.

**CONCLUSIONS:**

**Allegation #1: Provision of the Completed IEP**

In this complaint, the complaint alleges that an IEP was held on June 1, 2022, and that she did not receive a copy of the completed IEP within five (5) days following the meeting.

Based on Findings of Facts #1 to #3, the MSDE finds that there is documentation that the HCPS ensured that the complainant received a copy of the completed IEP within five (5) business days following the IEP team meeting convened on June 1, 2022, in accordance with COMAR 13A.05.01.07. Therefore, this office does not find that a violation occurred with respect to this allegation.

**Allegation #2: Provision of Prior Written Notice**

In this complaint, the complaint alleges that an IEP meeting was held on June 1, 2022, and that she did not receive a copy of the Prior Written Notice following the meeting.

Based on Findings of Facts #1 and #3, the MSDE finds that there is documentation that the HCPS ensured that the complainant was provided written notice of the IEP team's decisions following the IEP team meeting convened on June 1, 2022, in accordance with 34 CFR §300.503. Therefore, this office does not find that a violation occurred with respect to this allegation.

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**TIMELINE:**

As of the date of this correspondence, this Letter of Findings is considered final. This office will not reconsider the conclusions reached in this Letter of Findings unless new, previously unavailable documentation is submitted and received by this office within fifteen (15) days of the date of this correspondence. The new documentation must support a written request for reconsideration, and the written request must include a compelling reason for why the documentation was not made available during the investigation. Pending this office's decision on a request for reconsideration, the public agency must implement any corrective actions within the timelines reported in this Letter of Findings.

The parties maintain the right to request mediation or to file a due process complaint if they disagree with the identification, evaluation, placement, or provision of a Free Appropriate Public Education (FAPE) for the student, including issues subject to this State complaint investigation, consistent with the IDEA. The MSDE recommends that this Letter of Findings be included with any request for mediation or a due process complaint.

Sincerely,

Marcella E. Franczkowski, M.S.  
Assistant State Superintendent  
Division of Early Intervention/Special Education Services

MF/sj

c: Sean Bulson  
Michael Thatcher  
[REDACTED]  
Alison Barmat  
Gerald Loiacono  
Stephanie James