

**Local Application for Federal Funds (LAFF) Programmatic and Fiscal Review**

**IDEA Part B**

**SFY 2023**

**Maryland State Department of Education**200 West Baltimore Street

Baltimore, Maryland 21201

**Deadline**June 25, 2022

No later than 5:00 pm EST

**Review and Feedback Tool**

**MARYLAND STATE DEPARTMENT OF EDUCATION**

**Mohammed Choudhury**State Superintendent of Schools
Secretary-Treasurer, Maryland State Board of Education

**Deann M. Collins, Ed D.**Deputy Superintendent, Teaching and learning

**Marcella E. Franczkowski, M.S.**Assistant State Superintendent, Division of Early Intervention and Special Education Services

**Larry Hogan**Governor

**Clarence C. Crawford**President, Maryland State Board of Education

Charles R. Dashiell, Jr., Esq. (Vice President)

Shawn D. Bartley, Esq.

Gail Bates

Chuen-Chin Bianca Chang

Susan J. Getty, Ed.D.

Vermelle Greene, Ph.D.

Jean C. Halle

Dr. Joan Mele-McCarthy

Rachel L. McCusker

Lori Morrow

Brigadier General Warner I. Sumpter (Ret.)

Holly C. Wilcox, Ph.D.

Kevin Bokoum (Student Member)

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# Cover Page

Local System:

Received:

Date of Review:

Name of MSDE Reviewer: Signature:

Further action required because of this review?

 [ ]  Yes

 [ ]  No

# Completion Checklist

The checklist below constitutes a complete LAFF application. Check off components that are complete.

☐Cover page

* UEI Number
* Screenshot of SAM evidence
* Contact list

☐ GEPA, Section 427 Statement

* + Narrative provided
	+ Included a web link to the LEA policies
	+ GEPA included signed certifications

☐ Assurances

* LEA/PA LAFF Certifications and Assurances included signed certifications
* State Assurances included signed certifications
* Certifications Regarding Lobbying, Debarment, Suspension, Other Responsibility Matters, and Drug-Free Workplace included signed certifications
* Federal Local Eligibility Assurance completed and included signed certifications

☐ Maintenance of Effort

* + Which option did the applicant report on?
	+ Did LEA meet IDEA eligibility criteria? Yes or No
	+ MOE included all required certifications

☐ Passthrough Part B Section 611 and 619 Grant Budget [C-1-25] and Budget Detail Forms

included signed certifications

* + Part B 611 Passthrough completed accurately and signed as required
	+ Part B 611 Passthrough PPPSCD completed accurately and signed as required
	+ Part B 619 Preschool Passthrough completed accurately and signed as required
	+ Part B 619 Preschool Passthrough PPPSCD completed accurately and signed as required

☐ Plan for Parentally Placed Private School Children with Disabilities

* + LEA described the Child Find process
	+ LEA described the timely and meaningful consultation of the provision of equitable services
	+ LEA affirmed compliance with Eligibility 2 and Eligibility 3 guidelines
	+ LEA provided a plan for expenditure of the proportionate share funding
	+ LEA described the compliant procedures available to private school officials and parent related to Child Find
	+ PPPSCD Plan completed accurately and signed as required

☐ Comprehensive Coordinated Early Intervening Services

* CCEIS Plan submitted on time with all required components
* CCEIS Plan completed and signed as required [See CCEIS Review and Feedback]
* Part B Section 611 and 619 CCEIS Grant Budget [C-1-25] and Budget Detail Forms

included signed certifications

☐ Special Education Citizens Advisory Committee (SECAC)

* LEA described the SECAC membership and representation process
* LEA described the schedule, frequency, format, and locations of SECAC activities
* LEA described the communication hierarchy related to advisory processes
* LEA identified SECA priorities and the process for promoting stakeholder awareness
* LEA identified the marketing strategies used to seek public input including weblinks
* LEA provided a description of its membership participation and included a list of members
* SECAC Plan completed accurately and signed as required

☐ Family Support Services

* FSS Plan completed accurately and included key data components
* FSS Plan included actionable goals and outcomes aligned with local needed
* FSS Plan narrative completed accurately and signed as required

☐ Local Implementation for Results

* LIR Plan completed accurately and included key data components
* LIR Plan included actionable goals and outcomes aligned with local needed
* LIR Plan narrative completed accurately and signed as required

# Reviewer(s) comments or questions

Use the space below to write any additional comments, suggestions, or questions.

# Timeline

Use the space below to communicate the timeline for edits, corrections, and a revised submission.