

**MARYLAND STATE DEPARTMENT OF EDUCATION  
PERSONNEL APPROVALS FOR THE May 27, 2020 BOARD MEETING**

**I. Appointments Grade 19 and above:**

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Williams, Theodore	Program Manager III – Chief of the Finance, Reporting and Coordination Branch	21	Office of the Deputy for Finance, Division of Business Services	TBD

**II. Appointments Grade 18 and below**

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
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**III. Other Actions: Promotional**

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Peterman, Mercedes	Vocational Rehabilitation Specialist Supervisor	17/4	Office of the Deputy for School Effectiveness, Division of Rehabilitation Services	05/06/20



**Karen B. Salmon, Ph.D.**  
State Superintendent of Schools

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May 27, 2020  
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

**Name:** Theodore Williams  
**Position:** Program Manager III – Chief of the Finance, Reporting and Coordination  
**Division/Office:** Business Services  
**Salary Grade:** State Salary Grade: 21  
Annual Salary Range: \$64,565 -\$84,198 with progression to \$103,661  
**Effective Date:** TBD

**JOB REQUIREMENTS:**

**EDUCATION:**

Bachelor's Degree or 36 post-baccalaureate credit hours of coursework from an accredited college or university in Accounting, Business Administration, or a related area.

**EXPERIENCE:**

Five years of professional experience with managing, designing, and developing financial control systems for multiple programs. Two (2) years of the required experience must include direct supervision of other professional employees.

**NOTE:**

Two (2) additional years of experience as defined above may be substituted for the required education.

**DESCRIPTION:**

This is a professional position serving as the Chief of the Finance, Reporting and Coordination Branch. The position provides technical assistance to program staff in support of fiscal program objectives, and supports the efficient and effective allocation of financial resources in accordance with regulations and policies.

Theodore Williams

**QUALIFICATIONS:**

**Education:**

Southern New Hampshire University (Manchester, New Hampshire) 2016 - Master's Degree in Accounting

Strayer University (Prince Georges, Maryland) 2009 - Bachelor's Degree in Accounting Finance

**Experience:**

Maryland Department of Health (Baltimore, Maryland)

2019 – Present: Budget and Accounting Manager

Department of Public Works Baltimore City (Baltimore, Maryland)

2018 – 2019: Budget Analyst

Maryland Transit Administration (Baltimore, Maryland)

2017 – 2018: Fiscal Services Administrator II

2015 – 2017: Accountant Lead Specialized/Grants Supervisor

Maryland Aviation Administration (Linthicum, Maryland)

2013 – 2015: Accountant II/Banking Services Supervisor

2012 – 2013: Accountant (worked as a temp)

Party Light (Severn, Maryland)

2009 – 2012: Accountant

**Employment Status:**

New Hire