

**MARYLAND STATE DEPARTMENT OF EDUCATION
PERSONNEL APPROVALS FOR THE MARCH 28, 2023 BOARD MEETING**

I. Appointments Grade 19 and above:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Conner, Molly K.	Chief, Special Education Performance Support and Technical Assistance - Education Program Manager II	24	Office of the Deputy State Superintendent for Teaching and Learning, Division of Early Intervention and Special Education Services	TBD
Morris, Melissa V.	Psychologist II	21	Office of the Deputy State Superintendent for Organizational Effectiveness, Division of Rehabilitation Services - Disability Determination Services	03/13/2023
Ramsey, Peter	Director, Social Studies – Education Program Manager II	24	Office of the Deputy State Superintendent for Teaching and Learning, Division of Curriculum Instructional Improvement and Professional Learning	TBD
Sagun, Kristin A.	Psychologist II	21	Office of the Deputy State Superintendent for Organizational Effectiveness, Division of Rehabilitation Services - Disability Determination Services	03/15/2023
Semanoff, Jason	Director, Comprehensive Health and Physical Education – Education Program Manager II	24	Office of the Deputy State Superintendent for Teaching and Learning, Division of Curriculum Instructional Improvement and Professional Learning	TBD
Simmons, Erin R.	Chief, Early Childhood Special Education – Education Program Supervisor	22	Office of the Deputy State Superintendent for Teaching and Learning, Division of Early Intervention and Special Education Services	TBD

II. Appointments Grade 18 and below

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Cudd-Wise, Courtney	Child Care Licensing Specialist Trainee	13	Office of the Deputy State Superintendent for Teaching and Learning, Division of Early Childhood – Office of Child Care Southern Tri-County	04/05/2023
Dorsey, Candace	Child Care Licensing Specialist Trainee	13	Office of the Deputy State Superintendent for Teaching and Learning, Division of Early Childhood – Office of Child Care Western Maryland	04/05/2023
Fetting, Sarah	Executive Associate I	14	Office of the Deputy State Superintendent for Organizational Effectiveness, Division of Student Support, Academic Enrichment and Educational Policy	TBD
Gordon, Sheronda	Fiscal Management Coordinator - Staff Specialist III	18	Office of the Deputy State Superintendent for Organizational Effectiveness, Division of Rehabilitation Services	TBD
Jacobs, Candice	Rehabilitation Services Specialist - Staff Specialist III	18	Office of the Deputy State Superintendent for Organizational Effectiveness, Division of Rehabilitation Services	04/05/2023
Jimenez, Andrew	Child Care Licensing Specialist Trainee	13	Office of the Deputy State Superintendent for Teaching and Learning, Division of Early Childhood – Office of Child Care Montgomery County	03/22/2023
Martin, Imani	Vocational Rehabilitation Specialist II	15	Office of the Deputy State Superintendent for Organizational Effectiveness, Division of Rehabilitation Services	05/03/2023
Matimba, Mwansiti	Fiscal Management Coordinator - Staff Specialist III	18	Office of the Deputy State Superintendent for Organizational Effectiveness, Division of Rehabilitation Services	TBD

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Paskoski, Christina	Disability Claims Examiner, Vocational Rehabilitation Specialist II	15	Office of the Deputy State Superintendent for Organizational Effectiveness, Division of Rehabilitation Services - Disability Determination Services	04/19/2023
Perez, Estrelita	Child Care Licensing Specialist Trainee	13	Office of the Deputy State Superintendent for Teaching and Learning, Division of Early Childhood – Office of Child Care Montgomery County	04/05/2023
Ringley, Erin	Child Care Licensing Specialist Trainee	13	Office of the Deputy State Superintendent for Teaching and Learning, Division of Early Childhood – Office of Child Care Howard County	03/22/2023
Ruffin, Ebony	Child Care Licensing Specialist Trainee	13	Office of the Deputy State Superintendent for Teaching and Learning, Division of Early Childhood – Office of Child Care Montgomery County	03/22/2023
Semeworatme, Sisuro	Vocational Rehabilitation Specialist II	15	Office of the Deputy State Superintendent for Organizational Effectiveness, Division of Rehabilitation Services	03/22/2023
Smith, Ebonie	Child Care Licensing Specialist Trainee	13	Office of the Deputy State Superintendent for Teaching and Learning, Division of Early Childhood – Office of Child Care Anne Arundel County	03/22/2023
Smith, Shalattikka	Accountant Supervisor I	18	Office of the Deputy State Superintendent for Organizational Effectiveness, Division of Rehabilitation Services	03/22/2023
Steinert, Jillian	Vocational Rehabilitation Specialist II	15	Office of the Deputy State Superintendent for Organizational Effectiveness, Division of Rehabilitation Services	03/22/2023

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Strong, Kiana	Child Care Licensing Specialist Trainee	13	Office of the Deputy State Superintendent for Teaching and Learning, Division of Early Childhood – Office of Child Care Baltimore County	03/22/2023
Vodapalli, Shreya	Vocational Rehabilitation Specialist II	15	Office of the Deputy State Superintendent for Organizational Effectiveness, Division of Rehabilitation Services	04/05/2023
Williams, Tonisha	Occupational Therapist III	17	Office of the Deputy State Superintendent for Organizational Effectiveness, Division of Rehabilitation Services	03/17/2023
Willis, Cheryl	Child Care Licensing Specialist Trainee	13	Office of the Deputy State Superintendent for Teaching and Learning, Division of Early Childhood – Office of Child Care Upper Shore	04/05/2023



March 28, 2023
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Molly K. Conner

Position: Chief, Special Education Performance Support and Technical Assistance - Education Program Manager II

Division/Office: Office of the Deputy State Superintendent for Teaching and Learning, Division of Early Intervention and Special Education Services

Salary Grade: State Salary Grade: 24
Annual Salary Range: \$93,919 - \$145,417

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

Possession of Master’s degree in Special Education. Two additional years of work experience directly related to the job can substitute Master’s degree requirement.

EXPERIENCE:

Six (6) years of related experience in coordinating or administering special education programs or services. Three years of the required experience must have been in direct supervision of other professional employees.

DESCRIPTION:

Under the supervision of the Assistant State Superintendent, this position serves as the lead for the implementation of differentiated performance support to Local Education Agencies (LEAs) and public agencies and is responsible for the identification of learning needs, and the development and implementation of statewide universal, targeted and focused professional learning/technical assistance

Molly K. Conner:

QUALIFICATIONS:

Education

Naropa University (Boulder, Colorado) 2009 – Master’s Degree in Writing and Poetics

Temple University (Philadelphia, Pennsylvania) 2007 – Bachelor’s Degree in English East Asian Studies

New Leaders Program (Baltimore, Maryland) 2018 – Data Driven Instructional Team Leadership

Advanced Professional Certificate in Special Education

Experience:

Baltimore City Public Schools (Baltimore, Maryland)

2018 – Present: IEP Chair Disabilities Coordinator

2013 – 2018: Special Education Teacher

Baltimore City Teaching Residency (Baltimore, Maryland)

2017 – 2022: Special Education Seminar Instructor

2019 – 2020: Field Experience Manager (seasonal)

2016 – 2018: Teacher Development Coach

EMPLOYMENT STATUS:

New Hire



March 28, 2023
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Melissa V. Morris

Position: Psychologist II

Division/Office: Office of the Deputy State Superintendent for Organizational Effectiveness,
Division of Rehabilitation Services - Disability Determination Services

Salary Grade: State Salary Grade: 21
Annual Salary Range: \$77,204 - \$119,591

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

Determined by the Maryland State Board of Examiners of Psychologists under the licensing requirements for Psychologists.

EXPERIENCE:

Two years of experience rendering psychological services or engaged in psychological research after receipt of the Psychologist license.

DESCRIPTION:

In one of these rewarding positions interpreting psychiatric and psychological evidence, prescribing psychiatric and psychological needs, and participating as the mental health consultants in the adjudication of Social Security and Supplemental Security Income disability claims.

Melissa V. Morris:

QUALIFICATIONS:

Education:

University of Utah Salt Lake City (Salt City, Utah) 2001 – Ph.D. in Educational Psychology

University of Baltimore (Baltimore, Maryland) 1993 – Master’s Degree in Applied Psychology
Counseling Psychology

Gettysburg College (Gettysburg, Pennsylvania) 1991 – Bachelor’s Degree in Psychology & Spanish

Towson University (Towson, Maryland) 2010 Administrator I Certification

Experience:

Calvert County Public Schools (Prince Frederick, Maryland)

2017 – Present: Supervisor of Student Services

Self Employed (Bowie, Maryland)

2015 – Present: Psychologist

Anne Arundel County Public Schools (Annapolis, Maryland)

1998 – 2017: School Psychologist

EMPLOYMENT STATUS:

New Hire



March 28, 2023
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Peter P. Ramsey

Position: Director, Social Studies –
Education Program Manager II

Division/Office: Office of the Deputy State Superintendent for Teaching and Learning,
Division of Curriculum Instructional Improvement and Professional Learning

Salary Grade: State Salary Grade: 24
Annual Salary Range: \$93,919 - \$145,417

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

A Bachelor’s degree in History, Social Studies, Social Sciences, or related areas from an accredited college or university.

EXPERIENCE:

Five (5) years of experience in managing, administering, and/or leading History, Social Studies, Social Sciences, or related education programs in prekindergarten through 12 settings. One year of this experience must include supervising and/or coaching professional education staff.

DESCRIPTION:

The director of social studies provides leadership, content area expertise, and oversight to all statewide social studies programs and initiatives prekindergarten through 12th grade in Maryland public schools. This position oversees the development and deployment of best in class, research-based support to local education agencies and early childhood education providers to implement comprehensive and equitable policies, programs, and practices aligned to Maryland’s social studies content standards. The director of social studies will focus on developing and implementing programs and initiatives that ensure access to secondary social studies courses and pathways that are intentionally designed to prepare students to be college and career ready, especially those who have been historically underserved.

Peter P. Ramsey

QUALIFICATIONS:

Education

The Johns Hopkins University (Baltimore, Maryland) 2017 – Master’s Degree in Educational Studies

College of the Atlantic (Bar Harbor, Maine) 2013 – Bachelor’s Degree in Human Ecology

Georgetown University (Washington, D.C.) 2023- Certification in Executive Leadership

Experience:

District of Columbia Public Schools (Washington, D.C.)

2020 – Present: Assistant Principal, Charles R. Drew Elementary School

2019 - 2020: Assistant Principal, Cardozo Education Campus (6-12)

2017 - 2019: Instructional Coach, Cardozo Education Campus (6-12)

2015 – 2018: Professional Development Leader and Curriculum Developer

2013 - 2018: Social Studies Teacher and Department Chair

James Madison (Arlington, Virginia)

2016 – 2017: Constitutional Fellow

Flamboyant Foundation (Washington D.C.)

2015 – 2016: Family Engagement Fellow

American Summer Institute (Philadelphia, Pennsylvania)

2013: Teacher

Islesford Boatworks Youth Development Program (Islesford, Maine)

2009 – 2013: Program Director

National Black MBA Association (New York, New York)

2007 – 2009: Mentor, College Awareness Symbolizes Hope

Rocking the Boat Job Skills Program (Bronx, New York)

2006 – 2009: Director

EMPLOYMENT STATUS:

New Hire



March 28, 2023
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Kristin A. Sagun
Position: Psychologist II
Division/Office: Division of Rehabilitation Services – Disability Determine
Salary Grade: State Salary Grade: 21
Annual Salary Range: \$77,204 - \$119,591 (Salary will be prorated 50% for a part-time position)
Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

Determined by the Maryland State Board of Examiners of Psychologists under the licensing requirements for Psychologists.

EXPERIENCE:

Two years of experience rendering psychological services or engaged in psychological research after receipt of the Psychologist license.

DESCRIPTION:

These rewarding positions interpreting psychiatric and psychological evidence, prescribing psychiatric and psychological needs, and participating as the mental health consultants in the adjudication of Social Security and Supplemental Security Income disability claims.

Kristin A. Sagun:

QUALIFICATIONS:

Education

Temple University (Philadelphia, Pennsylvania) 2006 – Ph.D. in Counseling Psychology

Shippensburg University (Shippensburg, Pennsylvania) 2000 – Master’s Degree in Counseling

Lebanon Valley College (Annville, Pennsylvania) 1994 – Bachelor’s Degree in Psychology

Experience:

Private Practice, Kristin Sagun, Ph.D., LLC (Burtonsville, Maryland)

2021 – Present: Psychologist

University of Maryland, Baltimore County, Counseling Center (Baltimore, Maryland)

2013 – 2021: Associate Director, Clinical Services & Staff Psychologist

2016 – 2021: Associate Director, Clinical Services & Staff Psychologist

2014 – 2016: Assistant Director, Clinical Services & Staff Psychologist

2013 – 2014: Senior Staff Psychologist

2010 – 2011: Staff Psychologist

Elizabethtown College (Elizabeth College (Elizabethtown, Pennsylvania)

2011 – 2013: Director

2007 – 2010: Center for Student Success

2007 – 2008: Staff Clinician, Counseling Services

Sheppard Pratt Health System (Baltimore, Maryland)

2006 – 2007: Post-Doctoral Fellow

The Johns Hopkins University (Baltimore, Maryland)

2005 – 2006: Doctoral Intern

Center for Cognitive Therapy, University of Pennsylvania (Philadelphia, Pennsylvania)

2004 – 2005: Practicum Extern

Bradley Community Counseling Clinic, Temple University (Philadelphia, Pennsylvania)

2003 – 2004: Clinical Intern

EMPLOYMENT STATUS:

New Hire



March 28, 2023
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Jason Semanoff

Position: Director, Health and Physical Education –
Education Program Manager II

Division/Office: Office of the Deputy State Superintendent for Teaching and Learning,
Division of Curriculum Instructional Improvement and Professional Learning

Salary Grade: State Salary Grade: 24
Annual Salary Range: \$93,919 - \$145,417

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

A Bachelor’s degree in Health, Physical Education, Kinesiology, or related areas from an accredited college or university.

EXPERIENCE:

Five (5) years of experience in managing, administering, and/or leading Health, Physical Education, or related education programs in prekindergarten through 12 settings. One year of this experience must include supervising and/or coaching professional education staff.

DESCRIPTION:

The director of comprehensive health and physical education provides leadership, content area expertise, and oversight to all statewide health and physical education programs and initiatives prekindergarten through 12th grade in Maryland public schools. This position oversees the development and deployment of best in class, research-based support to local education agencies (LEAs) and early childhood education providers to implement comprehensive and equitable policies, programs, and practices aligned to Maryland’s health and physical education content standards. The director of comprehensive health and physical education will focus on developing and implementing programs and initiatives that ensure access to health and physical education pathways that are intentionally designed to prepare students to be college and career ready, especially those who have been historically underserved.

Jason Semanoff

QUALIFICATIONS:

Education

Stony Brook University (Stony Brook University, New York) 2006 – Master’s Degree in Liberal Studies with a permanent teaching Certification track PK-12

Salisbury University (Salisbury, Maryland) 2002 – Bachelor’s Degree in Physical education with a teaching certificate track PK-12

Experience:

Maryland State Department of Education

2019- Present: Education Program Specialist I, Physical Education Specialist

University of Maryland – College Park (College Park, Maryland)

2016 – 2019: Lead Lecturer

Salisbury University (Salisbury, Maryland)

2021: Adjunct Professor

Anne Arundel County Public Schools (Annapolis, Maryland)

2004 – 2019: Teacher

Anchor Aquatics (Annapolis, Maryland)

2005 - 2019: Safety Supervisor

EMPLOYMENT STATUS:

Promotion



March 28, 2023
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Erin R. Simmons
Position: Chief, Early Childhood Special Education
Division/Office: Division of Special Education/Early Intervention Services
Salary Grade: State Salary Grade: 22
Annual Salary Range: \$82,399 - \$127,637
Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

Possession of a Master’s Degree or equivalent 36 credit hours of post-baccalaureate course work.

EXPERIENCE:

Five (5) years of administrative or teaching experience in, or affiliated with, an education program, including two years of experience in coordinating or administering an education program or service directly related to the position option.

DESCRIPTION:

Provides leadership & direction for the Section, within the Performance Support and Technical Assistance Branch, & Division for administration of the IDEA, Part B/619 Preschool Grant; provides programmatic technical assistance to local lead agencies, local school systems & public agencies; supervises staff responsible for the provision of programmatic technical assistance for program improvement; administers Healthy Families/Home Visiting grant program.

Erin Simmons:

QUALIFICATIONS:

Education

University of Maryland College Park (College Park, Maryland) 2013 – Master’s Degree in Special Education

University of Maryland Baltimore County (Baltimore, Maryland) 2007 – Bachelor’s Degree in Psychology

Regent University (Virginia Beach, Virginia) 2017 – Certification in Educational Leadership

Experience:

Maryland State Department of Education (Baltimore, Maryland)

2022 – Present: Special Education Early Childhood Performance Specialist

Prince George’s County Public Schools/Infants & Toddlers (Cheverly, Maryland)

2018 – Present: Instructional Specialist

2012 – 2018: Special Education Teacher & Lead Teacher

Baltimore Infants & Toddlers Program (Baltimore, Maryland)

2007 – 2011: Service Coordinator

EMPLOYMENT STATUS:

Promotional

**MARYLAND STATE DEPARTMENT OF EDUCATION
PERSONNEL APPROVALS FOR THE MARCH 28, 2023 BOARD MEETING - ADDENDUM**

I. Appointments Grade 19 and above:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Brown, Christine	Director of Recruitment and Staffing – Program Manager Senior I	23	Office of the Deputy State Superintendent of Operations, Office of Human Resources	TBD
Fanelli, Christen	School Completion and Alternative Programs Specialist – Education Program Specialist II	22	Office of the Deputy State Superintendent for Organizational Effectiveness, Division of Student Support, Academic Enrichment and Educational Policy	TBD
Hall, Charles	Director of Employee Relations and Services – Administrative Program Manager IV	22	Office of the Deputy State Superintendent of Operations, Office of Human Resources	TBD
Roberts, Ian	Chief, Technology and Data Solutions – Educational Support Program Coordinator II	20	Office of the Deputy State Superintendent for Organizational Effectiveness, Office of School and Community Nutrition Programs	TBD



March 28, 2023
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Christine Brown

Position: Director of Recruitment and Staffing –
Program Manager Senior I

Division/Office: Office of the Deputy State Superintendent of Operations,
Office of Human Resources

Salary Grade: State Salary Grade: 23
Annual Salary Range: \$87,967 - \$136,233

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

A Bachelor’s Degree or equivalent 60 credit hours of coursework in Human Resources, Administration or related area

EXPERIENCE:

Five years of professional experience in overseeing recruitment and staffing operations for a public or private sector organization with an emphasis on education. Three years of the required experience must have been in direct supervision of HR professionals.

Note:

An advanced degree in the above-mentioned fields of education can substitute for 2 years of experience.

DESCRIPTION:

This professional management position serves as the Director of Recruitment and Staffing. The position establishes and executes a clearly articulated, data driven, service-level based recruitment and staffing plan aligned to mission, goals and the priority work of the MSDE; implements innovative and best in class strategies to attract, recruit, onboard, recognize, and retain a highly qualified, diverse, and culturally proficient workforce. The director will oversee the recruitment, staffing, and onboarding of employees to MSDE.

Christine Brown:

QUALIFICATIONS:

Education

Liberty University (Lynchburg, Virginia) 2022 – Master’s Degree in Human Services Counseling

Salisbury University (Salisbury, Maryland) 2007 – Bachelor’s Degree in Marketing and Management

Experience:

Anne Arundel County Public Schools (Annapolis, Maryland)

2015 – Present: Recruitment Manager

2015: Manager of Staffing, Support Staff

2014 – 2015: Staffing Specialist, Certificated Employees

2013 – 2014: Human Resources Systems Support Specialist

2007 – 2011: Senior Human Resources Clerk

Chesapeake Bay Foundation (Annapolis, Maryland)

2011 – 2019: Human Resources Coordinator (on-call)

EMPLOYMENT STATUS:

New Hire



March 28, 2023
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Christen Fanelli

Position: School Completion and Alternative Programs Specialist –
Education Program Specialist II

Division/Office: Office of the Deputy State Superintendent for Organizational Effectiveness,
Division of Student Support, Academic Enrichment and Educational Policy

Salary Grade: State Salary Grade: 22
Annual Salary Range: \$82,399 - \$127,637

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

A Master’s degree or the equivalent of 36 credit hours of post-baccalaureate course work from an accredited college or university.

EXPERIENCE:

Five years of administrative or teaching experience in, or affiliated with, an education program, including two years of experience in coordinating or administering an education program or service directly related to school climate or student services programs.

DESCRIPTION:

This position serves as the lead specialist for initiatives designed to support local education agencies (LEAs) with decreasing suspension and disproportionate discipline Statewide and supports the implementation of laws and policies governing physical restraint and seclusion in public agencies, LEAs, public schools, and nonpublic schools. The Specialist provides leadership to the Division of Student Support, Academic Enrichment, and Educational Policy in the identification of evidence-based strategies and interventions, and technical assistance regarding school suspension, dropout prevention, alternative programs, disproportionality, and physical restraint and seclusion.

Christen Fanelli:

QUALIFICATIONS:

Education

Fordham University (New York, New York) 2018 – Ph. D. in School Psychology

Manhattan College (Riverdale, New York) 2010 – Master’s Degree in School Counseling

Towson University (Towson, Maryland) 2005 – Bachelor’s Degree in Biology

Experience:

The Mind Center, LLC (Washington, D.C.)

2021 – Present: Clinical Neuropsychologist

Whittier Elementary School (Washington, D.C.)

2020 – 2021: School Psychologist, Special Education Department Chair

Brookline High School (Brookline, Massachusetts)

2019 – 2020: School Psychologist

MassGeneral for Children at North Shore Medical Center (Salem, Massachusetts)

2018 – 2019: Neuropsychology Postdoctoral Fellow

Clifford Beers Clinic and Marne Street Clinic (New Haven, Connecticut)

2017 – 2018: Neuropsychology Postdoctoral Fellow

Westchester Jewish Community Services (Hartsdale, New York)

2013 – 2017: Court Assessment Program Assistant, Psychometrician, and Research Coordinator

St. Vincent Ferrer High School (New York, New York)

2007 – 2013: Tenured Science Teacher, School Counselor, and Middle States Re-accreditation Co-Chair

EMPLOYMENT STATUS:

New Hire



March 28, 2023
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Charles Hall

Position: Director of Employee Relations and Services –
Administrative Program Manager IV

Division/Office: Office of the Deputy State Superintendent of Operations,
Office of Human Resources

Salary Grade: State Salary Grade: 22
Annual Salary Range: \$82,399 - \$127,637

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

Bachelor's degree from an accredited college or university

EXPERIENCE:

Five years of professional Human Resources experience, including making determinations based on related employment law and regulations, Employee Relations, Employment Services, reviewing and approving of ADA requests, employee grievance and disciplinary matters, conducting grievance and disciplinary investigations, administering employee benefits, managing retirement provisions, and excellent customer service. Two years of this experience must have included the supervision of other employees.

DESCRIPTION:

Under the direction of the Deputy Superintendent of Operations, this role supports the mission of MSDE by directing the strategic as well as the daily operations of Employee Relations and Employment Services. Position Duties Include advising the Deputy Superintendent and the executive staff on matters related to investigations, discipline, performance evaluation, and employee services, working with the Deputy Superintendent to develop and implement the operations of a service-level based, one-stop operation that provides high quality and consistent customer service to all MSDE staff, providing guidance in matters related to employee pay, benefits, retirement, leave, and personnel matters to promote MSDE as a desirable employer and thriving workplace, establishing professional development programs for MSDE staff, and creating and recommending training options, platforms, and an array of trainings.

Charles Hall:

QUALIFICATIONS:

Education

Claremont University (Claremont, California) 2022 – Master’s Degree in Human Resource Management

St. Mary’s College (St. Mary’s City, Maryland) 1998 – Bachelor’s Degree in History

Experience:

Baltimore City Community College (Baltimore, Maryland)

2022 – Present: Assistant Vice President of Human Resources and Payroll

Baltimore City Public Schools (Baltimore, Maryland)

2017 – 2022: Director of Employee Engagement

2014 – 2017: Manager of School Based Staffing

2013 – 2014: Human Capital Specialist

Baltimore City Department of Public Works (Baltimore, Maryland)

2012 – 2013: Personnel Generalist

Under Armour – Corporate Headquarters (Baltimore, Maryland)

2012 – 2013: Human Resources Administrator

EMPLOYMENT STATUS:

New Hire



March 28, 2023
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Ian Roberts

Position: Chief, Technology and Data Solutions –
Educational Support Program Coordinator II

Division/Office: Office of the Deputy State Superintendent for Organizational Effectiveness,
Office of School and Community Nutrition Programs

Salary Grade: State Salary Grade: 20
Annual Salary Range: \$72,340 - \$112,091

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

Possession of a Master’s Degree or at least 36 hours or equivalent post-baccalaureate course work.

EXPERIENCE:

Five years of experience administering data management, nutrition, education or library programs.

NOTES:

A Bachelor’s degree and seven years of experience may be substituted for the Master’s Degree and experience as listed above.

DESCRIPTION:

This position serves as Section Chief, Technology and Data Solutions (TDS), in the Office of School and Community Nutrition Programs (OSCNP), Maryland State Department of Education (MSDE). The Section Chief provides leadership management, oversight, budgeted preparations, and supervision for the administration of Technology and Data Solutions; conducts long term planning to address enhancements to the Maryland Accountability and Reporting System (MARS) and the Maryland Direct Certification System (MDCS); manages redesign of business processes; and, assures that systems and programs are operated in compliance with State and federal laws and regulations.

Ian Roberts:

QUALIFICATIONS:

Education

University of Maryland (College Park, Maryland) 2022 – Master’s Degree in Cyber Security Technology; 2006 – Bachelor’s Degree in Computer Information Technology

Experience:

Seed School of Maryland (Baltimore, Maryland)

2022 – Present: Capabilities Manager and Project Director

Department of Defense (Honolulu, Hawaii)

2019 – 2022: Regional, Senior Information Technology Manager

2018 – 2019: Director, Senior Information Technology Specialist

2017 – 2018: Chief, Senior Information Technology Specialist

2014 – 2016: Branch Chief, Senior Information Technology Specialist

Department of Defense (Fort Meade, Maryland)

2012 – 2014: Information Security Officer

2009 – 2012: Systems Engineer/Administrator

2008 – 2009: Lead Planner/Systems Integrator

Department of Defense, Africa Command (Stuttgart, Germany)

2009 – 2012: System Engineer/Administrator

2008 – 2009: Lead Planner and Systems Integrator

2008 – 2009: Network/Systems Engineer

Bureau for Diplomatic Security Service at the Department of State

2006 – 2008: Systems/Network Engineer

Department of State, Bureau of International Narcotics and Law Enforcements Multi Agency

2004 -2006: Systems/Network Engineer

Federal Bureau of Investigation, Department of Justice

2004: Network and Security Engineer

Department of State (Washington D.C.)

2002 – 2004: Network Administrator

2001 – 2002: Lead Customer Service Representative

EMPLOYMENT STATUS:

New Hire