

**MARYLAND STATE DEPARTMENT OF EDUCATION
PERSONNEL APPROVALS FOR THE April 25, 2023 BOARD MEETING**

I. Appointments Grade 19 and above:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Alleyne, Akilah	Executive Director, Government Affairs, Education Policy, and External Relations	25	Office of the State Superintendent	TBD
Carey, Zachary W.	Director of Science - Education Program Manager II	24	Office of the Deputy State Superintendent for Teaching and Learning, Division,	TBD
Cratsley, Laurel	Education Policy Analyst	22	Office of the State Superintendent	TBD
Fitzpatrick, Sophia	Director of Certification - Education Program Manager II	24	Office of the Deputy State Superintendent, Division of Educator Certification and Program Approval	TBD
McElroy, Richard	Director of Audit - Fiscal Services Administrator VI	24	Office of the State Superintendent, Office of Audits	04/19/2023
Norfleet, Timothy	Coordinator of School Improvement and Title I - Education Program Specialist II	22	Office of the Deputy State Superintendent for Teaching and Learning	TBD
Tasneem, Farah	Research and Data Specialist - Education Program Specialist I	21	Office of the State Superintendent, Office of Research, Planning, and Program Evaluation	TBD
Weager, Stephanie	English Language Arts Assessment Content Manager - Education Program Specialist I	21	Office of the State Superintendent, Division of Assessment, Accountability, and Performance Reporting	TBD

II. Appointments Grade 18 and below

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Alao, Adetayo	Data Access Coordinator and MDCS Administrator – IT Staff Specialist	17	Office of the Deputy State Superintendent for Organizational Effectiveness, Office of School and Community Nutrition Programs	05/23/2023
Baxter, Anita	Vocational Rehabilitation Specialist II	15	Office of the Deputy State Superintendent for Organizational Effectiveness, Division of Rehabilitation Services - Disability Determination Services	04/25/2023
Britton-Hayman, Lori	Vocational Rehabilitation Specialist II	15	Office of the Deputy State Superintendent for Organizational Effectiveness, Division of Rehabilitation Services - Disability Determination Services	TBD
Clark, Angelica	Human Resources Officer I - Talent Acquisition	15	Office of the Deputy State Superintendent of Operations, Office of Human Resources	4/19/23
Harrison, Angela	Vocational Rehabilitation Specialist II	15	Office of the Deputy State Superintendent for Organizational Effectiveness, Division of Rehabilitation Services - Disability Determination Services	TBD
Koger, Vernon	Accountant Advanced	17	Office of the State Superintendent, Division of Financial Planning, Operations and Strategy	TBD
Lewis, Alasande	Vocational Rehabilitation Specialist II	15	Office of the Deputy State Superintendent for Organizational Effectiveness, Division of Rehabilitation Services - Disability Determination Services	TBD
Lyles, Pauline	Vocational Rehabilitation Specialist II	15	Office of the Deputy State Superintendent for Organizational Effectiveness, Division of Rehabilitation Services - Disability Determination Services	TBD

Mack, Joanna	Vocational Rehabilitation Specialist II	15	Office of the Deputy State Superintendent for Organizational Effectiveness, Division of Rehabilitation Services	TBD
McDowell-Omodho, Tamla	Community Rehabilitation Programs Specialist – Staff Specialist III	18	Office of the Deputy State Superintendent for Organizational Effectiveness, Division of Rehabilitation Services	05/03/2023
Nwulu, Jude	Vocational Rehabilitation Specialist II	15	Office of the Deputy State Superintendent for Organizational Effectiveness, Division of Rehabilitation Services - Disability Determination Services	TBD
Stewart, Angel	Vocational Rehabilitation Specialist II	15	Office of the Deputy State Superintendent for Organizational Effectiveness, Division of Rehabilitation Services - Disability Determination Services	TBD
Torres, Em	Vocational Rehabilitation Specialist II – American Sign Language	15	Office of the Deputy State Superintendent for Organizational Effectiveness, Division of Rehabilitation Services - Disability Determination Services	TBD

III. Other Actions: Promotional

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
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April 25, 2022
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Akilah Alleyne

Position: Executive Director, Government Affairs, Education Policy, and External Relations - Director Department of Education

Division/Office: Office of the State Superintendent

Salary Grade: State Salary Grade: 25
Annual Salary Range: \$100,166 - \$155,248

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION/ EXPERIENCE:

Five years of relevant experience; two of those years can be satisfied with a Master’s Degree in Education, Public Administration or a related field, or a Juris Doctor (JD)

DESCRIPTION:

This position serves as the Executive Director of the Government Affairs, Education Policy, and External Relations unit, which involves the development and management of federal and state legislative strategy and operations for the Maryland State Department of Education (MSDE). This includes managing departmental relations with elected officials at the federal, state, county and municipal levels, with a focus on the Maryland State Legislature; working with offices across the Department to develop policy options and recommendations; leading the Department’s regulatory development and review process; managing relationships with key education advocacy organizations on behalf of the State Superintendent; and overseeing and coordinating special projects and initiatives for the State Superintendent. The position will include direct management of 1 to 2 analysts. Strong preference for candidates with: (1) a background in legislative strategy, process, and procedures; (2) experience in making, shaping , or implementing P12 education policy, and (3) either trusted relationships with a wide range of Maryland elected officials and their staffs, or a demonstrated ability to quickly develop and cultivate those relationships. The Executive Director reports to the State Superintendent and will be a key member of the Department’s leadership team, deeply involved in both substantive and strategic decision making.

Akilah Alleyne:

QUALIFICATIONS:

Education

University of Delaware (Newark Delaware) 2021 – Ph.D. in Sociology; 2017 - Master’s Degree in Sociology; 2015 – Bachelor’s Degree in Sociology Human Services and Sociology

Experience:

Center for American Progress (Washington, D.C.)

2021 – Present: Director K-12 Education

Delaware Center for Translational Research (Wilmington, Delaware)

2014 – 2021: Research Manager

Congressional Legislative Fellowship (Washington, D.C.)

2021: Fellow

American Civil Liberties Union (ACLU) of Delaware (Wilmington, Delaware)

2021 – Present: Member of Board of Directors

Education Equity Delaware (Dover, Delaware)

2019 – 2021: Policy Analyst & Community Organizer

Wilmington Center for Education Equity & Policy (Wilmington, Delaware)

2019 – 2021: Core Steering & Strategic Planning Committee Member

Metropolitan Wilmington Urban League (Wilmington, Delaware)

2019 – 2021: Vice President, MWUL Young Professionals

EMPLOYMENT STATUS:

New Hire



April 25, 2023
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Zachary Carey
Position: Director of Science - Education Program Manager II
Division/Office: Office of the Deputy State Superintendent for Teaching and Learning
Salary Grade: State Salary Grade: 24
Annual Salary Range: \$93,919 - \$145,417
Effective Date: TBD

JOB REQUIREMENTS:

Education: A Bachelor’s Degree in Science or STEM or a related area from an accredited college or university.

Experience: Five (5) years of experience in managing and leading Science, Environmental, and/or STEM programs or administering educational science related programs in prekindergarten through 12 settings. One year of this experience must include supervising and/or coaching professional education staff.

DESCRIPTION:

The director of science provides leadership, content area expertise, and oversight to all statewide science programs and initiatives prekindergarten through 12th grade in Maryland public schools. This position oversees the development and deployment of best in class, research-based support to local education agencies and early childhood education providers to implement comprehensive and equitable policies, programs, and practices aligned to Maryland’s science content standards. The director of science will focus on developing and implementing programs and initiatives that ensure access to secondary science courses and pathways that are intentionally designed to prepare students to be college and career ready, especially those who have been historically underserved.

Zachary Carey:

QUALIFICATIONS:

Education

The Johns Hopkins University (Baltimore, Maryland) 2017 - Master's Degree in Administration and Supervision

University of Maryland, Baltimore County (Baltimore, Maryland) 2009 – Bachelor's Degree in Biology

Maryland State Department of Education: Advanced Professional Teaching Certificate - Secondary Biology (grades 7–12), Middle School Science, ESOL

Experience:

Baltimore City Public Schools (Baltimore, Maryland)

2010 – Present: Science Teacher

House of Representatives - Office of Raúl Grijalva (Washington, D.C.)

2022 – Present: Legislative Fellow - Albert Einstein Distinguished Educator Fellowship

Johns Hopkins Center for Talented Youth (Baltimore, Maryland)

2022: Academic Dean

Teach for America, (Baltimore, Maryland)

2019 – 2022: Content Specialist - Middle School Science

Middle Grades Partnership (Baltimore, Maryland)

2015 – 2016: Program Director

2013 – 2015: Summer Instructor

Innovative Education Products (Baltimore, Maryland)

2011 – 2012: Program Supervisor

Maryland Office of the Attorney General (Baltimore, Maryland)

2009 – 2010: Health Advocacy Specialist

EMPLOYMENT STATUS:

New Hire



April 25, 2022
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Laurel Cratsley

Position: Education Program Policy Analyst –
Program Manager IV

Division/Office: Office of the State Superintendent

Salary Grade: State Salary Grade: 22
Annual Salary Range: \$82,399 - \$127,637

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION: Bachelor’s Degree from an accredited four-year college or university in Public Policy, Political Science, Public Administration, or other similar field.

EXPERIENCE: Four (4) years of experience as policy or program analyst or administrative experience in or affiliated with Education Programs.

NOTES:

1. A Master’s Degree or higher may be substituted for two years of experience as defined above.
2. Additional experience as defined above may be substituted for the required education at a rate of one year for 30 semester credit

DESCRIPTION:

Under the direction of the Executive Director of Governmental Relations, the position will serve as the lead analyst responsible for completing analysis, research, and making recommendations to the State Superintendent regarding critical policy and legislations that impact Maryland’s students, families, and communities. The position will lead the agency’s work to create, modify, refresh, or retire appropriate Code of Maryland Regulations (COMAR) as a result of legislative or policy changes and will work collaboratively within the Department to research, recommend, and draft educational policy for the State of Maryland and legislative review. Additionally, the position will track key legislative progress at the federal, State, and local levels, while assisting on special projects.

Laurel Cratsley:

QUALIFICATIONS:

Education

Johns Hopkins University, School of Education (Baltimore, Maryland) 2019 – Master’s Degree in Educational Studies

American University, School of Public Affairs (Washington, D.C.) 2016 - Bachelor’s Degree in Interdisciplinary Studies: Communications, Legal Institutions, Economics, and Government and Minor in Finance)

Experience:

Baltimore City Public Schools, Paul Lawrence Dunbar High School (Baltimore, Maryland)

2021 – Present: Educational Associate, Administrative Leadership Team

2019 – 2020: BMore Me Fellow (District Curriculum Writer)

Baltimore Teachers Union (Baltimore, Maryland)

2022 – 2023: Legislative Committee Appointment

Teach for America – Renaissance Academy High School (Baltimore, Maryland)

2017 – 2021: Model Teacher for Secondary Social Studies

Alliance for Excellent Education (Washington, D.C.)

2016: Education Policy/Advocacy Intern

U.S. Senate Committee on Health, Education, Labor & Pensions, Minority Office (Washington, D.C.)

2016: Education Policy Intern

Office of U.S. Senator Robert P. Casey, Jr. of Pennsylvania (Washington, D.C.)

2015 - 2016: Education Policy Intern

EMPLOYMENT STATUS:

New Hire



April 25, 2023
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Sophia Fitzpatrick

Position: Director of Certification -
Education Program Manager II

Division/Office: Office of the Deputy State Superintendent,
Division of Educator Certification and Program Approval

Salary Grade: State Salary Grade: 24
Annual Salary Range: \$93,919 - \$145,417

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

A Bachelor’s degree in Education or a related area from an accredited college or university.

EXPERIENCE:

Five years of experience in coordinating, supervising, or administering education programs or services related to interpreting and implementing laws, regulations, and policies. This experience must include one year of supervising professional education program staff.

Note: Candidates may substitute the possession of a master’s degree or the equivalent of 36 credit hours of post-baccalaureate coursework in education or a related area for two years of the required experience directly related to the position.

DESCRIPTION:

The Director of Certification is responsible for enforcing the statutory and regulatory requirements related to the issuance of certificates and the suspension and revocation processes associated with individuals who commit offenses that preclude one from holding a certification. The Director provides oversight of The Education Application and Certification Hub, which maintains the records for all Maryland certification applicants and certificate holders and is the mechanism for collecting an application and issuing a certificate in Maryland. Working closely with the office Program Approval and the Department of Labor, the Director of Certification will review district-led “Grow your Own” teacher preparation and apprenticeship programs to ensure programs are developed to align with State certification requirements, identify unnecessary barriers, and provide support during the application and monitoring process.

Sophia Fitzpatrick:

QUALIFICATIONS:

Education

The Johns Hopkins University (Baltimore, Maryland) 2016 – Master’s Degree in Educational Studies and certificates in School Administration, Supervision and Urban Education

College of Charleston, (Charleston, South Carolina 2011 – Bachelor’ Degree in English Language/Literature and Cognate in Secondary Education

Experience:

Baltimore City Public Schools (Baltimore, Maryland)

2020 – Present: Assistant Principal (Federal Hill Preparatory School and Fort Worthington Elementary/Middle School)

2012 – 2016: Teacher, Department Head, and District-Level Trainer

Cybrary (College Park, Maryland)

2019 – 2020: Project Manager, Internal Learning/Sales

2U, Inc. (Lanham, Maryland)

2017- 2019: Manager, Student Success (Individual Program Director for American University Online Business Graduate Programs)

Charleston County School District (Charleston, Maryland)

2010 – 2012: Teacher, Department Head, and District-Level Trainer

Trident Technical College (Charleston, Maryland)

2008 – 2010: Financial Aide Representative

EMPLOYMENT STATUS:

New Hire



April 25, 2023
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Timothy Norfleet

Position: Coordinator of School Improvement and Title I –
Education Program Specialist II

Division/Office: Office of the Deputy State Superintendent for Teaching and Learning

Salary Grade: State Salary Grade: 22
Annual Salary Range: \$82,399 - \$127,637

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

A Master’s degree or the equivalent of 36 credit hours of post-baccalaureate course work from an accredited college or university.

EXPERIENCE:

Five years of administrative or teaching experience in, or affiliated with, an education program, including two years of experience in coordinating or administering an education program or service directly related to School Improvement or Title I, Part A.

DESCRIPTION:

This position provides technical assistance and support for Comprehensive Support and Improvement (CSI) schools and support to local education agencies (LEAs) and assists with the design and development of the processes and materials to support activities related to these schools. This position provides technical assistance to LEAs regarding adherence to requirements of the Every Student Succeeds Act (ESSA), including Title I schoolwide and targeted assistance programs, and for the ongoing design, development, implementation, and evaluation of these programs to improve the teaching and learning of disadvantaged children. Support is provided in the form of designing and developing processes and materials to support the activities of the division, as well as responsibility for supporting the monitoring of school improvement grants that are administered by the Maryland State Department of Education (MSDE), Division of Curriculum, Instructional Improvement, and Professional Learning.

Timothy Norfleet:

QUALIFICATIONS:

Education

The Johns Hopkins University (Baltimore, Maryland) 2017 - Master's Degree in Administration and Supervision

University of Maryland, Baltimore County (Baltimore, Maryland) 2009 – Bachelor's Degree in Biology

Maryland State Department of Education: Advanced Professional Teaching Certificate - Secondary Biology (grades 7–12), Middle School Science, ESOL

Experience:

Ohio Department of Education (Columbus, Ohio)

2021 – Present: Education Program Specialist, Office of Federal Programs

Oregon Trail School District (Sandy, Oregon)

2018 – 2021: Principal, Oregon Trail Academy, a K-12 International Baccalaureate School

Saint Lucie Public Schools (Port St. Lucie, Florida)

2014 - 2018: Assistant Principal, Port St. Lucie High School,

2010 - 2014: K-12 Social Studies District Curriculum & Assessment Specialist,

2007 - 2010: Teacher, Treasure Coast High School,

Columbus City Schools (Columbus, Ohio)

2002-2007: Teacher, Linden-McKinley High School,

2001-2002: Teacher, East High School,

EMPLOYMENT STATUS:



April 25, 2023
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Farah Tasneem

Position: Research and Data Specialist –
Education Program Specialist I

Division/Office: Office of the State Superintendent,
Office of Research, Planning, and Program Evaluation

Salary Grade: State Salary Grade: 21
Annual Salary Range: \$77,204 - \$119,591

Effective Date: TBD

JOB REQUIREMENTS:

Education: A Master’s degree or the equivalent of 36 credit hours of post-baccalaureate course work from an accredited college or university.

Experience: Four years of professional experience as a research or data analyst in education or other related field. Fluency in a computer-based statistical package (SPSS, STATA, or SAS) as well as experience with Excel and Access required. Experience in the use of R and Tableau are preferred.

Note:

Candidates may substitute two additional years of experience directly related to the position option for the required education.

DESCRIPTION:

This is a professional position responsible for assisting in the development and execution of the agency’s research agenda, evaluating the implementation and outcomes of agency programs, describing and analyzing agency data, and conducting and/or facilitating large-scale empirical research. The primary responsibilities of the position will be research design and data analysis.

Farah Tasneem:

QUALIFICATIONS:

Education

University of North Texas (Denton, Texas) 2018 – Master’s Degree in Economics

University of Dhaka (Dhaka Bangladesh) 20014 – Bachelor’s Degree in Business Administration (Finance)

American University (Washington, D.C.) 2023 – Ph.D. in Economics expected May 2023

Experience:

World Bank Group Headquarters (Washington, D.C.)

2021 – Present: Short Term Consultant - NEET Youths of Bangladesh

American University (Washington DC)

2021 – 2022: Graduate Advising Fellow

2018 – 2021: Research Assistant

Springboard (Towson, Maryland)

2020 – 2021: Data Science Fellow

University of North Texas (Denton. Texas)

2017 – 2018: Research Assistant

Eastern Bank Limited (Dhaka, Bangladesh)

2014 – 2016: Research Analyst and Investment Banking Associate

EMPLOYMENT STATUS:

New Hire



April 25, 2023
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Stephanie Weager

Position: English Language Arts Assessment Content Manager –
Education Program Specialist I

Division/Office: Office of the State Superintendent,
Division of Assessment, Accountability, and Performance Reporting

Salary Grade: State Salary Grade: 21
Annual Salary Range: \$77,204 - \$119,591

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

Master’s Degree or equivalent 36 credit hours of post baccalaureate course work in Education, Educational Administration/Supervision, Reading/English Language Arts or a closely related field. Certification in Reading and/or English Language Arts is preferred.

EXPERIENCE:

Four (4) years of administrative, teaching, or other professional work experience in or affiliated with an education program; experience including two years coordinating or administering an education program or services directly related to the position.

NOTES:

1. Two additional years of experience directly related to the position option may be substituted for the required master’s degree.

DESCRIPTION:

This is a professional position responsible for providing assessment leadership and technical expertise in the development of the Maryland Comprehensive Assessment Program (MCAP) which aligns to English Language Arts (ELA) Maryland College and Career Ready standards and will collaborate with curriculum staff to provide resources and profession development opportunities that improve educator’s understanding of the standards and assessments.

Stephanie Weager:

QUALIFICATIONS:

Education

Notre Dame of Maryland University (Towson, Maryland) 2018 – Master’s Degree in English Literature

Salisbury University (Salisbury, Maryland) 2013 – Bachelor’s Degree in English Secondary Education

Experience:

Amplify Education (Baltimore, Maryland)

2022 – Present: Intervention Specialist

Baltimore County Public Schools-Lansdowne Middle School (Lansdowne, Maryland)

2016 – 2022: English Language Arts Department Chairperson Equity Liaison

2013 – 2022: Classroom Teacher

EMPLOYMENT STATUS:

New Hire



April 25, 2023
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Richard C. McElroy

Position: Director of Audit –
Fiscal Services Administrator VI

Division/Office: Office of the State Superintendent, Office of Audit

Salary Grade: State Salary Grade: 24
Annual Salary Range: \$93,919 - \$145,417

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

Bachelor’s Degree in Accounting, Finance, Economics or related area. Possession of a CPA Certificate is preferred.

EXPERIENCE:

Six years of professional experience in the preparation and execution of Financial Audits. Two years of the required experience must have been in direct supervision of other professional employees. Expertise with federal, State and /or local government compliance is desired.

NOTES:

1. Applicants may substitute possession of a certificate as a Certified Public Accountant (CPA) or a Master’s Degree in Accounting, Finance, or Economics for one year of the required experience.
2. Applicants may substitute one year of professional accounting experience for one year of the required experience.

DESCRIPTION:

This is a professional position serving as Director of the Audit Office, responsible for providing direction and management for all audit activities and ensuring that the Maryland State Department of Education’s (MSDE) budgets and financial resource allocation and usage are in compliance with State and federal laws, regulations, and practices and for implementing the State statute as mandated in the Education Article.

Richard C. McElroy:

QUALIFICATIONS:

Education

Loyola University (Baltimore, Maryland) 1986 – Master’s Degree in Finance; 1973 - Bachelor’s Degree in Accounting

The Johns Hopkins University (Baltimore, Maryland) 1982 – Master’s Degree in Administrative Science

State of Maryland 2004 - Certified Public Accountant

Institute of Internal Auditors 2004 – Certified Internal Auditor

Experience:

Maryland State Department of Education (Baltimore, Maryland)

2022 – Present: Internal Audit Plan Manager

2007 – 2022: Internal Audit Supervisor

2004 – 2007: Internal Audit Officer, financial Compliance Auditor II

Verizon Communication (Baltimore, Maryland)

1997 - 2003: Manager Network Finance

1996 – 1997: Manager Finance Consumer Toll

1990 - 1996: Manager Finance Affiliated Interests

1982 - 1990: Manager Internal Auditing

EMPLOYMENT STATUS:

New Hire

**MARYLAND STATE DEPARTMENT OF EDUCATION
PERSONNEL APPROVALS FOR THE April 25, 2023 BOARD MEETING
ADDENDUM**

I. Appointments Grade 19 and above:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Chandler, Melissa	National Board State Coordinator – Education Program Specialist II	22	Office of the State Superintendent, Division of Educator Certification and Program Approval	TBD
Fisher, Matthew	Program Coordinator, Grants Administration, Compliance and Monitoring - Program Manager I	19	Office of the State Superintendent, Division of Financial Planning, Operations, and Strategy	TBD
Keller, Andria	Office of Information Technology Coordinator – IT Systems Technical Specialist	19	Office of the Deputy State Superintendent of Operations, Office of Information Technology	TBD
Larenas, Karen	Special Education Program Grants Liaison - Education Program Specialist I	21	Office of the Deputy State Superintendent for Teaching and Learning, Division of Early Intervention and Special Education Services	TBD
Murray, Andre Jr.	Program Coordinator, Grants Administration, Compliance and Monitoring - Program Manager I	19	Office of the State Superintendent, Division of Financial Planning, Operations, and Strategy	TBD
Oluwadamilola Owoyemi	Office of Information Technology Coordinator – IT Systems Technical Specialist	19	Office of the Deputy State Superintendent of Operations, Office of Information Technology	TBD

II. Appointments Grade 18 and below

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Friedman, Marla	Client Assistance Program Director, Staff Specialist III	18	Office of the Deputy State Superintendent for Organizational Effectiveness, Division of Rehabilitation Services	05/31/2023
Dickerson, Mildred	Vocational Rehabilitation Specialist II	15	Office of the Deputy State Superintendent for Organizational Effectiveness, Division of Rehabilitation Services - Disability Determination Services	05/17/2023



April 25, 2023
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Melissa Chandler

Position: National Board State Coordinator –
Education Program Specialist II

Division/Office: Office of the State Superintendent,
Division of Educator Certification and Program Approval

Salary Grade: State Salary Grade: 22
Annual Salary Range: \$82,399 - \$127,637

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

A Master’s degree or the equivalent of 36 credit hours of post-baccalaureate coursework from an accredited college or university.

EXPERIENCE:

Five years of supervisory or teaching experience in, or affiliated with, an education program, including two years of experience in supporting, coordinating, or administering an education program or service directly related to National Board Certification.

DESCRIPTION:

Working under the direction of the Director of Educator Certification, the main purpose of this position is to direct, coordinate, and develop state initiatives relating to National Board Certification programs coordinated by the Maryland State Department of Education (MSDE). The National Board State Coordinator provides leadership and expertise for the development and institutionalization of the National Board Certification (NBC) initiatives established in the Blueprint for Maryland’s Future, including, but not limited to, grant programs, candidate support, and recruitment initiatives.

The National Board State Coordinator will work in partnership with Maryland local education agency National Board Coordinators and Facilitators, as well as individual candidates. The National Board State Coordinator is responsible for coordinating all programs designed to encourage and support Maryland teachers in obtaining and maintaining National Board Certification.

Melissa Chandler:

QUALIFICATIONS:

Education

University of Maryland College Park (College Park, Maryland) 2007 – Master’s Degree in Music Education

Shepherd University (Shepherdstown, West Virginia) 2003 – Bachelor’s Degree in Secondary Education

Towson University (Towson, Maryland) – Administrator I Certificate

Walden University (Baltimore, Maryland) – Teacher Leadership Certificate

National Board Certification: 2015-present

Experience:

Baltimore County Public Schools (Annapolis, Maryland)

2019 - Present: Consulting Teacher, Department of Peer Assistance and Review

Harford County Public Schools (Bel Air, Maryland)

2003 - 2019: Instrumental Music Teacher

EMPLOYMENT STATUS:

New Hire



April 25, 2023
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Matthew Fisher

Position: Program Coordinator, Grants Administration, Compliance and Monitoring - Program Manager I

Division/Office: Office of the State Superintendent,
Division of Financial Planning, Operations, and Strategy

Salary Grade: State Salary Grade: 19
Annual Salary Range: \$67,802 - \$105,072

Effective Date: TBD

JOB REQUIREMENTS:

EXPERIENCE:

Four years of related experience in coordinating or administering education programs or services.

Note: Candidates may substitute the possession of a master’s degree from an accredited college or university for the required experience.

DESCRIPTION:

The Coordinator, Grants Administration and Compliance reports to the Program Manager in the Office of Grants Administration and Compliance. The office is responsible for overseeing all discretionary and formula grants processes and systems to ensure fiscal goals and objectives are met annually in alignment with MSDE’s multiyear strategic plan and Blueprint for Maryland’s Future initiatives. The coordinator will serve as the lead facilitator for all assigned federal and/or state grant program and fund activities.

Matthew Fisher:

QUALIFICATIONS:

Education

University of Maryland Baltimore County (Baltimore, Maryland) 2004 – Bachelor’s Degree in Political Science

Goucher University (Baltimore, Maryland) Present – Coursework toward Master’s Degree in Education, School Improvement Leadership

Maryland State Department of Education – Advance Professional Certificate

Experience:

Anne Arundel County Public Schools (Annapolis, Maryland)

2021 - Present: Social Studies Teacher - Content Area Team Lead (Crofton High School)

2019 - 2021: Teacher – Social Studies Department Chair (Glen Burnie High School)

2016 - 2021: Social Studies Teacher (Crofton High School)

2016 - 2017: Long Term Substitute Teacher

Barnes and Noble Book Sellers (Baltimore, Maryland)

2011 -2016: Operations Management/Bookseller

EMPLOYMENT STATUS:

New Hire



April 25, 2023
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Andria Keller

Position: Office of Information Technology Coordinator –
IT Systems Technical Specialist

Division/Office: Office of the Deputy State Superintendent of Operations,
Office of Information Technology

Salary Grade: State Salary Grade: 19
Annual Salary Range: \$67,802 - \$105,072

Effective Date: TBD

JOB REQUIREMENTS:

EXPERIENCE:

Seven years of experience designing, developing, testing, implementing and maintaining application, communication, database or operating systems software.

DESCRIPTION:

The OIT Coordinator position assists in the management of the technical functions for the Office of Information Technology. This position assists with the development and maintenance of IT procurements and renewal of annual contracts, procure new hardware and software; manage hardware and software inventories, and IT support services. This position also provides technical support for MSDE divisions as well as conference room equipment and related systems.

Andria Keller:

QUALIFICATIONS:

Education:

Community College of Baltimore County (Catonsville, Maryland) – Coursework in Computer Science

Experience:

Maryland State Department of Juvenile Services (Baltimore, Maryland)

2022 – Present: IT Functional Analyst II

Maryland State Department of Health (Baltimore, Maryland)

2021 – 2022: Administrative Specialist – Licensing Coordinator

Maryland State Department of Education (Baltimore, Maryland)

2015 – 2021: Data and Application Administrator • IT Functional Analyst

2011 – 2015: Fiscal Accounts Lead – Disability Determination Services

EMPLOYMENT STATUS:

New Hire



April 25, 2023
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Karen Larenas

Position: Special Education Program Grants Liaison –
Education Program Specialist I

Division/Office: Office of the Deputy State Superintendent for Teaching and Learning,
Division of Early Intervention and Special Education Services

Salary Grade: State Salary Grade: 21
Annual Salary Range: \$77,204 - \$119,591

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

A Master’s Degree or equivalent 36 post baccalaureate credit hours of course work in Education Administration/Supervision, Education, Special Education or a related field.

EXPERIENCE:

Four (4) years of professional teaching or administrative experience in or affiliated with an education program.

NOTES:

Two Additional years of experience directly related to the position option may be substituted for the required Master’s Degree.

DESCRIPTION:

The main purpose of this position is to provide technical assistance to local education agencies (LEAs), public agencies (PAs), institutions of higher education (IHEs), and Non-LSSs regarding the Local Applications for Federal Funds (LAFF), Consolidated Local Implementation Grant (CLIG), IHE/Non-LEA Request for Proposal (RFP) and Children’s Cabinet Interagency Fund (CCIF), including amendments, progress reports, carryover requests, and special requests for federal discretionary and State funds in a timely manner. Prepare Notice of Grant Awards (NOGA) as requested as well as conduct on-site fiscal monitoring to ensure compliance with federal and State regulations.

Karen Larenas:

QUALIFICATIONS:

Education

University of Maryland (College Park, Maryland) 2009 – Master’s Degree in Early Childhood Special Education

Howard University (Washington, D.C.) 1996 – Master’s Degree in Business Administration

Florida A&M University (Tallahassee, Florida) 1994 – Bachelor’s Degree in Health Care Management

Boston University (Boston, Massachusetts) – Course work toward Financial Planning Certificate

Maryland State Department of Education - Advanced Professional Certificate; Administration I, Elementary Education and Middle School (1-8), Early Childhood Education (PreK-3), Special Education (Birth-21)

Experience:

Baltimore County Public Schools (Baltimore, Maryland)

2019 – Present: Supervisor, Birth to Five/Child Find and Preschool

Maryland State Department of Education (Baltimore, Maryland)

2018 – 2019: Special Education Monitoring Specialist

Prince George’s County Public Schools (Cheverly, Maryland)

2016 - 2018: Program Coordinator, Comprehensive Coordinating Early Intervening Services

2014 – 2016: Program Coordinator/Disabilities Coordinator

2007 – 2010: Preschool Special Educator

2000 – 2007: Pre-Kindergarten, Second Grade, and Fifth Grade General Educator

Mid-Atlantic Permanente Group (Rockville, Maryland)

1999 – 2000: Senior Analyst

Saint Agnes Healthcare (Catonsville, Maryland)

1997 – 1999: Senior Consultant

CIGNA Dental (Plantation, Florida)

1996 – 1997: Marketing Analyst

EMPLOYMENT STATUS:

New Hire



April 25, 2023
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Andre Murray, Jr.

Position: Program Coordinator, Grants Administration, Compliance and Monitoring - Program Manager I

Division/Office: Office of the State Superintendent,
Division of Financial Planning, Operations, and Strategy

Salary Grade: State Salary Grade: 19
Annual Salary Range: \$67,802 - \$105,072

Effective Date: TBD

JOB REQUIREMENTS:

EXPERIENCE:

Four years of related experience in coordinating or administering education programs or services.

Note: Candidates may substitute the possession of a master’s degree from an accredited college or university for the required experience.

DESCRIPTION:

The Coordinator, Grants Administration and Compliance reports to the Program Manager in the Office of Grants Administration and Compliance. The office is responsible for overseeing all discretionary and formula grants processes and systems to ensure fiscal goals and objectives are met annually in alignment with MSDE’s multiyear strategic plan and Blueprint for Maryland’s Future initiatives. The coordinator will serve as the lead facilitator for all assigned federal and/or state grant program and fund activities.

Andre Murray, Jr.:

QUALIFICATIONS:

Education

Walden University (Baltimore, Maryland) 2017 – Master’s Degree in Communication; 2015 – Master’s Degree in Business Administration

The Johns Hopkins University (Baltimore, Maryland) 2004 – Bachelor’s Degree in Social Science

Experience:

Maryland State Department of Education (Baltimore, Maryland)

2022 - Present: Program Manager – ARPA Grant Monitor (contractual)

Jacobs Engineering (Baltimore, Maryland)

2021 -2023: Grants Administrator

ADP (Owings Mills, Maryland)

2015 - 2020: Service Training and Development Coach

2010 – 2015: Quality Coach – Payroll and Human Resources

2007 – 2010: HRIS Support Specialist

Johns Hopkins Bayview (Baltimore, Maryland)

2006 -2007: Grants Specialist

EMPLOYMENT STATUS:

New Hire



April 25, 2023
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Oluwadamilola Owoyemi

Position: Office of Information Technology Coordinator –
IT Systems Technical Specialist

Division/Office: Office of the Deputy State Superintendent of Operations,
Office of Information Technology

Salary Grade: State Salary Grade: 19
Annual Salary Range: \$67,802 - \$105,072

Effective Date: TBD

JOB REQUIREMENTS:

EXPERIENCE:

Seven years of experience designing, developing, testing, implementing and maintaining application, communication, database or operating systems software.

DESCRIPTION:

The OIT Coordinator position assists in the management of the technical functions for the Office of Information Technology. This position assists with the development and maintenance of IT procurements and renewal of annual contracts, procure new hardware and software; manage hardware and software inventories, and IT support services. This position also provides technical support for MSDE divisions as well as conference room equipment and related systems.

Oluwadamilola Owoyemi:

QUALIFICATIONS:

Education:

University of Maryland Baltimore County (Baltimore, Maryland) 2021 – Bachelor’s Degree in Business Technology Administration

Baltimore City Community College (Baltimore, Maryland) 2012 – Associate’s Degree in Information Technology

Experience:

Maryland State Department of Education (Baltimore, Maryland)
2022 – Present: Data System Security Analyst

Comptroller of Maryland (Baltimore, Maryland)
2019 – 2022: Computer Operator
2018 – 2019: Tax Examiner

Grace of God Ministries International (Bladensburg, Maryland)
2011 – 2023: IT Operations Lead (Contract)

Ablope IT Solutions (Ellicott City, Maryland)
2014 – 2021: System Security Administrator

Cheveran, Inc (Bowie, Maryland)
2012 – 2014: Desktop Support Technician

EMPLOYMENT STATUS:

New Hire