

**MARYLAND STATE DEPARTMENT OF EDUCATION
PERSONNEL APPROVALS FOR THE MAY 23, 2023 BOARD MEETING**

I. Appointments Grade 19 and above:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Albrecht, Lauren	Special Education Specialized Instruction Program Specialist – Education Program Specialist I	21	Office of the Deputy State Superintendent for Teaching and Learning, Division of Early Intervention and Special Education Services	TBD
Berry, Michelle	Public Information Act (PIA) Manager – Program Manager I	19	Office of the State Superintendent, Office of Communications and Community Engagement	TBD
Boakye Dankwah, Chaldwin	Office of Information Technology Coordinator - IT Systems Technical Specialist	19	Office of the Deputy State Superintendent of Operations, Office of information Technology	TBD
Cochran, Stephanie	Grants Administration and Compliance Manager - Program Manager Sr I	23	Office of the State Superintendent, Division of Financial Planning, Operations, and Strategy, Office of Grants Administration Compliance and Monitoring	TBD
Gandhi, Neeta	Budget Director - Fiscal Services Administrator V	23	Office of the State Superintendent, Division of Financial Planning, Operations, and Strategy, Office of Budget	TBD
Peterson, Aaron	Business Services Coordinator	19	Office of the Deputy State Superintendent of Operations, Office of Procurement and Contract Management	TBD

II. Appointments Grade 18 and below

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Adegogun, Boladale	Vocational Rehabilitation Specialist II	15	Office of the Deputy State Superintendent for Organizational Effectiveness, Division of Rehabilitation Services	TBD
Anwar, Maryum	Staff Specialist III, Quality Assurance Specialist	18	Office of the Deputy State Superintendent for Organizational Effectiveness, Division of Rehabilitation Services, Disability Determination Services	TBD
Bailey, Gierra	Accountant II	16	Office of the Deputy State Superintendent for Organizational Effectiveness, Division of Rehabilitation Services	05/31/2023
Caalim, Briana	Executive Associate I	14	Office of Teaching and Learning, Office of the College and Career Pathways	TBD
Cameron, Megan	Administrative Officer III	15	Office of Teaching and Learning, Office of the College and Career Pathways	TBD
Grochowski, Heather	Vocational Rehabilitation Specialist II	15	Office of the Deputy State Superintendent for Organizational Effectiveness, Division of Rehabilitation Services	06/14/2023
Eke, Ekechi	Vocational Rehabilitation Specialist I	14	Office of the Deputy State Superintendent for Organizational Effectiveness, Division of Rehabilitation Services	05/31/2023
Hughes, Adam	Vocational Rehabilitation Specialist II	15	Office of the Deputy State Superintendent for Teaching and Learning, Division of Special Education/Early Intervention Services	06/28/2023
Mackle, Sherea	Special Education Communications Specialist - Staff Specialist III	18	Office of the Deputy State Superintendent for Teaching and Learning, Division of Special Education/Early Intervention Services	05/31/2023

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Mayo, Monica	Vocational Rehabilitation Specialist II	15	Office of the Deputy State Superintendent for Organizational Effectiveness, Division of Rehabilitation Services, Disability Determination Services	05/17/2023
Mari, Laura	Vocational Rehabilitation Specialist II	15	Office of the Deputy State Superintendent for Organizational Effectiveness, Division of Rehabilitation Services	TBD
Morris, Kate	Occupational Therapist III Lead	17	Office of the Deputy State Superintendent for Organizational Effectiveness, Division of Rehabilitation Services	TBD
Peroutka, Robert	Physician Program Specialist	PHY 0005	Office of the Deputy State Superintendent for Organizational Effectiveness, Division of Rehabilitation Services	TBD
Ritter-Welzant, Julia	Physician Program Specialist	PHY 0005	Office of the Deputy State Superintendent for Organizational Effectiveness, Division of Rehabilitation Services	TBD
Szalczk, Bryarly	Staff Specialist III, Quality Assurance Specialist	18	Office of the Deputy State Superintendent for Organizational Effectiveness, Division of Rehabilitation Services Disability Determination Services	TBD
Velasquez, Leslie	Vocational Rehabilitation Specialist II	15	Office of the Deputy State Superintendent for Organizational Effectiveness, Division of Rehabilitation Services, Disability Determination Services	07/26/2023
Williams, Miranda	Vocational Rehabilitation Specialist II	15	Office of the Deputy State Superintendent for Organizational Effectiveness, Division of Rehabilitation Services, Disability Determination Services	06/14/2023



May 23, 2023
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Lauren Albrecht

Position: Special Education Specialized Instruction Program Specialist –
Education Program Specialist I

Division/Office: Office of the Deputy State Superintendent for Teaching and Learning,
Division of Early Intervention and Special Education Services

Salary Grade: State Salary Grade: 21
Annual Salary Range: \$77,204 - \$119,591

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

A Master’s Degree or equivalent 36 post baccalaureate credit hours of course work in Education Administration/Supervision, Education, Special Education, Special Education or a related field.

EXPERIENCE:

Four (4) years of professional teaching or administrative experience in or affiliated with an education program.

NOTES:

1. Two additional years of experience directly related to the position option may be substituted for the required Master’s Degree.

DESCRIPTION:

This is a professional position responsible for providing leadership & technical assistance to MSDE, Local School Systems (LSSs), & Public Agencies responsible for MD’s College & Career-Ready Standards in the implementation & evaluation of the IEP Process, including Standards-Aligned Goals & evidence-based practices to support achievement of students with disabilities on statewide accountability measures for Access, Equity, & Progress. This position supports the MD Online Individualized Education Program (MOIEP) tool, & the use of State developed analytical tools to support data-informed decision-making processes that are necessary to narrow the gaps for students with disabilities.

Lauren Albrecht:

QUALIFICATIONS:

Education

Cabrini University (Radnor, Pennsylvania) 2020 – Master’s Degree in Special Education TALA (Teacher as a Leader in Autism) program

Towson University (Towson, Maryland) 2013 – Bachelor’s Degree in Elementary/Special Education

Experience:

Harford County Public Schools (Bel Air, Maryland)

2015 – Present: Special Education Teacher (STRIVE Program)

Valley Forge Education Services (Malvern, Pennsylvania)

2014 – 2015: Special Education Teacher

2013 – 2014: Classroom Assistant

EMPLOYMENT STATUS:

New Hire



May 23, 2023
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Michelle Berry

Position: Public Information Act Manager – Program Manager I

Division/Office: Office of the State Superintendent,
Office of Communications and Community Engagement

Salary Grade: State Salary Grade: 19
Annual Salary Range: \$67,802 - \$105,072

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

Bachelor’s degree from an accredited college or university.

EXPERIENCE:

Four years of administrative/professional work experience.

NOTE:

Graduate education may be substituted for up to two years of the required work experience. Additional administrative/professional experience may be substituted year-for-year up to four years of the required education.

DESCRIPTION:

This position reports to the Deputy Director of Media Relations within the Office of Communications and Community Engagement and oversees the Maryland State Department of Education’s PIA (Public Information Act) requests by managing all PIA requests and by establishing and maintaining a tracking system for response and reporting.

Michelle Berry

QUALIFICATIONS:

Education

University of Baltimore (Baltimore, Maryland) 1997 - Master's Degree in Legal and Ethical Studies

Morgan State University (Baltimore, Maryland) 1995 - Bachelor's Degree in English

Experience:

Anne Arundel County Government (Millersville , Maryland)

2022 – Present: Program Manager

2020 – 2022: Public Information Act Manager

District of Columbia Government (Washington, D.C.)

2020: Acting ADA Coordinator /ADA Compliance Assistant

2018: ADA Compliance Assistant

2016: Election Cycle

United States Department of Commerce (Philadelphia, Pennsylvania)

2015: Field representative

2014: Enumerator

2010: Enumerator

Verizon Communications (Baltimore, Maryland)

2005 - 2015: Engineering Supervisor

2000 – 2005: Customer Service Clerk

EMPLOYMENT STATUS:

Promotional



May 23, 2023
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Chaldwin Boakye Dankwah

Position: Office of Information Technology Coordinator –
IT Systems Technical Specialist

Division/Office: Deputy State Superintendent of Operations,
Office of Information Technology

Salary Grade: State Salary Grade: 19
Annual Salary Range: \$67,802 - \$105,072

Effective Date: TBD

JOB REQUIREMENTS:

EXPERIENCE:

Seven years of experience designing, developing, testing, implementing and maintaining application, communication, database or operating systems software.

Notes:

Candidates may substitute the possession of a Bachelor's degree from an accredited college or university in Computer Science, Computer Information Technology, Management Information Systems or other information technology-related field to include coursework in application, communication, database or operating systems software technology and three years of experience designing, developing, testing, implementing and maintaining application, communication, database or operating systems software for the required experience.

DESCRIPTION:

The OIT Coordinator position assists in the management of the technical functions for the Office of Information Technology. This position assists with the development and maintenance of IT procurements and renewal of annual contracts, procure new hardware and software; manage hardware and software inventories, and IT support services. This position also provides technical support for MSDE divisions well as conference room equipment and related systems.

Chaldwin Boakye Dankwah:

QUALIFICATIONS:

Education

Graden City University College Ghana (Kumasi OC) 2018 - Bachelor's Degree in Computer Science

Google IT Support Certified – October 2022

Google Data Analytics Certified – November 2022

Experience:

MDOT Stage Highway Administration (Baltimore, Maryland)

2021 – Present: Computer Information Service Specialist

First Atlantic Bank (Accra, OC)

2020 – 2021: IT Support Specialist

National Identification Authority(Accra, OC)

2018 – 2020: Mobile Registration Workstation Operator

EMPLOYMENT STATUS:

New Hire



May 23, 2023
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Stephanie Cochran

Position: Grants Administration and Compliance Manager –
Program Manager Senior I

Division/Office: Office of the State Superintendent,
Division of Financial Planning, Operations, and Strategy, Office of Grants
Administration Compliance and Monitoring

Salary Grade: State Salary Grade: 23
Annual Salary Range: \$82,399 - \$136,233

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

A Bachelor’s degree in education, or a related area from an accredited college or university.

EXPERIENCE:

Five (5) years of related experience in coordinating or administering education programs or services.

NOTES:

1. Candidates may substitute the possession of a Master’s degree or the equivalent of 36 credit hours of post-baccalaureate course work in Education or a related area for two years of the required experience directly related to the position option.
2. Candidates may substitute the possession of a Doctorate degree from an accredited college or university in a field related to the position option for three years of the required experience.
3. Candidates may substitute experience as defined above for the required education on a year-for-year basis for up to four years.
4. Candidates may substitute U.S. Armed Forces military service experience at a rank of Corporal/Petty Officer or higher as a commissioned officer in Education Program classifications or Education Program specialty codes in the Education field of work on a year-for-year basis for the required experience and education, one year of which must have been in an administrative supervisory or consultative capacity.

DESCRIPTION:

This is a professional management position reporting to the Director of the Office of Grants Administration and Compliance serving as a Program Manager for Grants Administration and Compliance responsible for overseeing all discretionary and formula grants processes and systems to ensure fiscal goals and objectives are satisfied annually in alignment with MSDE’s multiyear strategic plan and Blueprint for Maryland’s Future initiatives.

Stephanie Cochran:

QUALIFICATIONS:

Education

California State University (California, Pennsylvania) 1974 - 1978

Experience:

Maryland State Department of Education (Baltimore, Maryland)
2022 – Present: Grant Program Coordinator

Calibre Systems (Alexandria, Virginia)

2014 – 2017: Program Manager

2021: Program Analyst

2019 - 2020: Business Support Specialist

2017 – 2019: Executive Administrative Assistant

Prince George’s County Public Schools (Oxon Hill, Maryland)

2014 – 2017: Special Projects Coordinator

2012 – 2014: Budget Analyst

2009 - 2012: Senior Budget Analyst

2006 – 2009: Budget Analyst

2002 – 2006: Administrative Assistant

1998 – 2002: Secretary III

EMPLOYMENT STATUS:

Promotional



May 23, 2023
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Neeta Gandhi

Position: Budget Director – Fiscal Services Administrator V

Division/Office: Office of the State Superintendent,
Division of Financial Planning, Operations, and Strategy, Office of Budget

Salary Grade: State Salary Grade: 23
Annual Salary Range: \$87,967 - \$136,233

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

A Bachelor’s Degree from an accredited college or university in Business Administration, Finance, Accounting, or a related field.

EXPERIENCE:

Five (5) years of professional experience with analyzing and developing financial, budget, and control systems for multiple programs.

NOTES:

1. Applicants may substitute possession of a certificate as a Certified Public Accountant (CPA), or a Master’s Degree in Accounting, Finance, or Economics for one year of the required experience.

DESCRIPTION:

This position serves as the Director of the MSDE Office of the Budget, coordinating the budget development process and maintaining the annual budget for the Maryland State Department of Education. As part of budget maintenance, this position leads the Department’s federal indirect cost proposals, the development of Over the Target Requests, and the Budget Amendment and Supplemental Budget processes.

Neeta Gandhi:

QUALIFICATIONS:

Education

Loyola University of Maryland (Baltimore, Maryland) 2007 – Master’s Degree in Business Finance

University of Mumbai (Mumbai, India) 1997 – Bachelor’s Degree in Commerce

Experience:

Maryland State University (Baltimore, Maryland)

2022 – Present: Planning and Budget Analyst

Jewish Community Center (Baltimore, Maryland)

2021 – 2022: Accounting Manager

Catholic Charities of Baltimore (Timonium, Maryland)

2007 – 2021: Senior Accountant – Budget and Financial Reporting

NCO Portfolio Management Group (Baltimore, Maryland)

2006 – 2007: Senior Accountant

Computer Information Specialist, Inc (CIS Global Inc.) Silver Spring, Maryland

2000 – 2006: Staff Accountant

Kotak Mahindra (Mumbai, India)

1997 – 1999: Customer Officer/Accountant

EMPLOYMENT STATUS:

Promotional



May 23, 2023
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Aaron Peterson
Position: Business Services Coordinator
Division/Office: Office of the Deputy State Superintendent
Salary Grade: State Salary Grade: 19
Annual Salary Range: \$67,802 -\$105,072
Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

A Bachelor's Degree from an accredited college or university.

EXPERIENCE:

Three years of experience in contract management or procurement involving duties such as: soliciting, evaluating, negotiating and awarding contract management or procurement involving duties such as: soliciting, evaluating, negotiating and awarding contracts or ensuring compliance with procurement laws, regulations and conditions.

NOTES:

1. Candidates may substitute additional professional or paraprofessional contract management or procurement experience on a year-for-year basis for up to four years of the required education.

DESCRIPTION:

Reporting to the Business Services Partner in the Procurement and Contract Management Division, the Business Services Coordinator (BSC) will serve as the primary procurement and contract management Support provider and workflow manager to assigned Maryland State Department of Education (MSDE) division leaders, offices, and units.

Aaron Peterson:

QUALIFICATIONS:

Education

Morgan State University (Baltimore, Maryland) 2023 Bachelor's Degree in Supply Chain Management Transportation Systems.

Experience:

McCormick and Company Inc. (Hunt Valley, Maryland)

2021 – Present: Global Procurement Co-op

Four Seasons Hotels and Resorts (Baltimore, Maryland)

2013 – 2020: Purchasing Clerk/Receiver

EMPLOYMENT STATUS:

New Hire

**MARYLAND STATE DEPARTMENT OF EDUCATION
PERSONNEL APPROVALS FOR THE MAY 23, 2023 BOARD MEETING
Addendum**

I. Appointments Grade 19 and above:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Coleman, Roslyn	State Aided Institutions Program Manager – Program Manager III	21	Office of the State Superintendent, Division of Financial Planning, Operations, and Strategy	TBD
Deshields-Burns, Tamara	Manager of Educator Certification - Education Program Supervisor	22	Office of the State Superintendent, Division of Educator Certification and Program Approval	TBD
Devereux, Elizabeth	Director of Comprehensive Arts Education – Education Program Manager II	24	Office of the Deputy State Superintendent for Teaching and Learning	TBD
Klein, Kathleen	Talent Acquisition Coordinator – Human Resources Administrator II	19	Office of the Deputy State Superintendent of Operations, Office of Human Resources	TBD
Quigley, Kaitlin	Coordinator of Special Projects – Education Program Specialist II	22	Office of the Deputy for Organizational Effectiveness, Division of Student Support, Academic Enrichment and Educational Policy	TBD
Vargas, Anthony	Director, Advanced Academics and Gifted and Talented Education – Education Program Manager II	24	Office of the Deputy State Superintendent for Teaching and Learning	TBD
Willis-Gray, Nneka	Business Services Partner – Program Manager IV	21	Office of the Deputy State Superintendent of Operations, Office of Procurement and Contract Management	TBD

II. Appointments Grade 18 and below

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Crowder, Nicole	Executive Associate I	14	Office of the State Superintendent, Division of Educator Certification and Program Approval	TBD
Mari, Laura	VR Specialist II, Blind and Vision Services	15	Office of the Deputy State Superintendent for Organizational Effectiveness, Division of Rehabilitation Services	TBD

III. Other Actions: Promotional

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
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May 23, 2023
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Roslyn Coleman
Position: State Aided Institutions Program Manager –
Program Manager III
Division/Office: Office of the Deputy State Superintendent of Operations,
Salary Grade: State Salary Grade: 21
Annual Salary Range: \$77,204 - \$119,591
Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

A Bachelor’s Degree from an accredited college or university in Program Administration, Business Administration, or a related area. Master’s Degree preferred.

EXPERIENCE:

Five years of professional experience with administering programs, three of which must include experience managing and using technology systems for administering programs. Management and/or supervisory experience desired.

Note:

Two (2) additional years of experience as defined above may be substituted for the required education.

DESCRIPTION:

The State-Aided Institution Program Manager manages the State-Aided Institutions (SAI) program, which provides annual grants to non-profit organizations to provide enriching educational programs that cannot be replicated in the classroom. Collectively, these programs are known as the State Aided Educational Institutions Program (SAIs). These organizations provide engaging, hands-on, experiential learning opportunities that support the State’s curricular and educational goals and priorities.

Roslyn Coleman:

QUALIFICATIONS:

Education

The American University (Washington, D.C.) 1996 - Master's Degree in Teaching -Elementary Education

University of Maryland College Park (College Park, Maryland) 1993 - Bachelor's Degree in Family Studies

Experience:

Maryland State Department of Education (Baltimore, Maryland)

2018 – Present: Education Specialist – Pre-Kindergarten Expansion Grant Specialist (contractual)

Montgomery County Public Schools (Rockville, Maryland)

2015 – 2018: Instructional Specialist for Pre-K, Head Start, Title I and Early Childhood Programs and Services

Bright from the Start: Georgia Department of Early Care and Learning (Atlanta, Georgia)

2006 – 2015: Education Program Analyst/Program Evaluation & Development Specialist

EMPLOYMENT STATUS:

New Hire



May 23, 2023
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Tamara Deshields-Burns

Position: Manager of Educator Certification –
Education Program Supervisor

Division/Office: Office of the State Superintendent,
Division of Educator Certification and Program Approval

Salary Grade: State Salary Grade: 22
Annual Salary Range: \$82,399 - \$127,637

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

A Bachelor’s degree in Education or a related area from an accredited college or university.

EXPERIENCE:

Four years of administrative or teaching experience in, or affiliated with, an education program, including two years of experience in coordinating or administering an education program or service directly related to interpreting and implementing laws, regulations, and policies or educator certification policies and procedures.

DESCRIPTION:

Working under the direction of the Director of Certification, the main purpose of this position is to serve as the lead technical and legal expert, as well as supervisor to the certification education specialists. This position provides supervisory support to the certification specialists, coordinates and supports data collection for certification reports, audits the certification work completed by authorized certification partners in the local education agencies (LEAs) and certification staff, and addresses certification waiver requests, complaints, information requests, and workflow correspondence.

Tamara Deshields-Burns:

QUALIFICATIONS:

Education

Strayer University (White Marsh, Maryland) 2011 – Master’s Degree in Human Resources

Chestnut Hill College (Philadelphia, Pennsylvania) 2008 – Bachelor’s Degree in Human Services

Maryland State Department of Education (Baltimore, Maryland) 2016 – Advance Professional Certificate, Supportive Services Personnel

Experience:

Maryland State Department of Education (Baltimore, Maryland)

2015 - Present: Program Certification Specialist

Baltimore City Public Schools (Baltimore, Maryland)

2012 - 2015: Manager of Certification Department

2008 – 2012: Certification Specialist

2007 – 2008: Paraeducator

Fund for Educational Excellence (Baltimore, Maryland)

2004 - 2007: Administrative Assistant to the High School Reform Director

Intermediate Unit 13 Lancaster/Lebanon (Lancaster, Pennsylvania)

2004 - 2007: Program Assistant to the Director - Instructional Services Department

School District of Philadelphia (Philadelphia, Pennsylvania)

1999 - 2003: Confidential Secretary to the Chief Information Officer

EMPLOYMENT STATUS:

Promotional



May 23, 2023
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Elizabeth Devereux

Position: Director of Comprehensive Arts Education –
Education Program Manager II

Division/Office: Office of the Deputy State Superintendent for Teaching and Learning

Salary Grade: State Salary Grade: 24
Annual Salary Range: \$93,919 - \$155,248

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

A Bachelor’s Degree in Arts Education (dance, media art, music, theater, and visual arts), Education Administration/Supervision, or a related field.

EXPERIENCE:

Five (5) years of related experience in coordinating or arts education programs or services that focus on dance, media art, music, theater, and visual arts. One year of the required experience must have been in direct supervision of other professional employees.

NOTES:

1. Candidates may substitute the possession of a Master’s degree or the equivalent of 36 credit hours of post-baccalaureate course work in Education or a related area for two years of the required experience directly related to the position option.

DESCRIPTION:

Under the direction of the Deputy State Superintendent of Teaching and Learning, the Director, Comprehensive Arts Education provides leadership, content area expertise, and oversight to all state arts education programs and initiatives in Maryland. This position oversees the development and deployment of best in class, research-based supports to local education agencies (LEAs) to implement comprehensive arts education programs for the five arts disciplines (dance, media art, music, theater, and visual arts) that elevate the role of the arts in teaching and learning and ensure access to high-quality arts programming for all students across the state, especially those who have been historically underserved.

Elizabeth Devereux:

QUALIFICATIONS:

Education

Harvard Graduate School of Education (Cambridge , Massachusetts) 2014 – Master’s Degree in Education Policy

East Carolina University School of Music (Greenville, North Carolina) 2007 – Master’s Degree in Violin Performance -Violin/Pedagogy

Barnard College, Columbia University (New York, New York) 2003 – Bachelor’s Degree in French and Music History

Experience:

United Way of Central Maryland (Baltimore, Maryland)

2022 – Present: Senior Director of Education Programs

2020 – 2022: Director of Education Programs

2017 – 2020: Education Program Manager

2015 – 2017: Education Program Specialist

PK Orchestra Solutions (New York, New York)

2015: Analyst Consultant

Compass for Kids (Lexington/Lawrence Massachusetts)

2014 – 2015: Grant Writer

Harvard University (Cambridge , Massachusetts)

2013 – 2014: Graduate Consultant

Play On Philly (Philadelphia, Pennsylvania)

2011 – 2013: Violin Teaching Artist and Teaching Artist Trainer

Rowan University Prep (Cambridge , Massachusetts)

2011 – 2013: Founding Director and Faculty, Suzuki String Department

Settlement School of Music (Philadelphia, Pennsylvania)

2007 – 2011: Violin Faculty

EMPLOYMENT STATUS:

New Hire



May 23, 2023
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Kathleen Klein

Position: Talent Acquisition Coordinator –
Human Resources Administrator II

Division/Office: Office of the Deputy State Superintendent of Operations,
Office of Human Resources

Salary Grade: State Salary Grade: 19
Annual Salary Range: \$67,802 - \$105,072

Effective Date: TBD

JOB REQUIREMENTS:

EXPERIENCE:

Eight years of experience, four years of professional HR experience involving recruitment and employment services, classification and compensation, employee relations, test development and validation, job analysis, job evaluation, salary administration, HR program evaluation, or HR policy formulation and an additional four years of professional experience in HR management work in the areas of recruitment and selection, classification, salary administration, employee relations, test development and validation or as a generalist.

Note:

Candidates may substitute paraprofessional personnel work experience on a year-for-year basis for up to four years of the required experience. Paraprofessional personnel work is defined as work involving the application of public sector personnel procedures, policies, rules and regulations to specific employment actions. Appropriate paraprofessional personnel experience includes responsibility for activities such as: preparing and maintaining employment records, calculating salaries, applying personnel-related rules and policies, preparing personnel-related reports, conducting employee orientation and counseling employees regarding benefits and obligations and responding to inquiries concerning employment procedures.

DESCRIPTION:

This role serves as the Human Capital Management point of contact for assigned divisions. The Talent Coordinator will assist the talent partner in supporting the entire staffing life cycle that makes up MSDE's talent strategies and practices to ensure high-quality staff consistent with the Department's overall initiatives in a service level-based customer service model to ensure high-quality staff consistent with the Department's overall initiatives in support of the implementation of MSDE's strategic plan and the implementation of Blueprint for Maryland's future.

Kathleen Klein:

QUALIFICATIONS:

Education

Essex Community College (Rosedale, Maryland) 2010 -Associate of Applied Science Degree in Business Management/Human Resources

Experience:

Department of Juvenile Services (Baltimore, Maryland)

2022 – Present: Human Resources Administrator I

Maryland State Department of Education (Baltimore, Maryland)

2021 – 2022: Human Resources Administrator I

2017 - 2021: Human Resources Officer II

2012 – 2017: Administrative Officer III, Office of Human Resources

2004 – 2012: Administrative Officer I, Office of Human Resources

2000 – 2004: Administrative Specialist III, School Facilities Branch

1996 – 2000: Administrative Aide, School Facilities Branch

1996: Office Secretary, School Facilities Branch

1994 – 1996: Office Secretary III, Division of Special Education

1993 – 1994: Office Secretary II, Division of Special Education

1988 – 1993: Steno Clerk III, Division of Special Education

1987 – 1988: Steno Clerk II, Division of Special Education

1987: Steno Clerk I, Division of Special Education

EMPLOYMENT STATUS:

Promotional



May 23, 2023
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Kaitlin Quigley

Position: Coordinator of Special Projects –
Education Program Specialist II

Division/Office: Office of the Deputy for Organizational Effectiveness,
Division of Student Support, Academic Enrichment and Educational Policy

Salary Grade: State Salary Grade: 22
Annual Salary Range: \$82,399 - \$127,637

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

A Master’s degree or the equivalent of 36 credit hours of post-baccalaureate course work from an accredited college or university in Education, Education Administration, Public Administration, Public Policy, Policy Administration, Communications/Journalism, or a related field.

EXPERIENCE:

Five years of administrative or teaching experience in, or affiliated with, an education program, including two years of experience in education leadership or coordinating or administering an education program or service directly related to developing/interpreting educational policy.

DESCRIPTION:

This professional position provides lead technical assistance to the Assistant State Superintendent, Division of Student Support, Academic Enrichment, and Educational Policy, in the development, implementation, and dissemination of education policy related to the State and federal education initiatives, including the provisions of the federal Elementary and Secondary Education Act (ESEA) as reauthorized by the Every Student Succeeds Act (ESSA).

Kaitlin Quigley:

QUALIFICATIONS:

Education

The Pennsylvania State University, (University Park, Pennsylvania) 2017 – Doctor of Philosophy, Higher Education; 2009 - Bachelor of Arts, Political Science

Marywood University (Scranton, Pennsylvania) 2012 – Master’s Degree in Higher Education Administration

International Scholar, (London, United Kingdom) 2008 - IES London Study Abroad Program

Experience:

Johns Hopkins University (Baltimore, Maryland)

2020 - Present: Assistant Director of Academic Support

The Pennsylvania State University (University Park, Pennsylvania)

2018 - 2019: Co-Curricular Programs Coordinator, Guided Study Group Program

2012 – 2017: Mentor and Tutor for Student-Athletes- Morgan Academic Center for Student-Athletes

2014: Assistant Mentor Coordinator – Learning Edge Academic Program

2007: Learning Edge Academic Program (LEAP) Mentor and Teaching Assistant, Sociology and Race & Ethnic Relations

Western New England University, Springfield, MA

2017 - 2018: Academic Success Specialist

Council on Legal Educational Opportunity (Largo, Maryland)

2017: Academic Support Assistant

Penn State Alumni Association (University Park, Pennsylvania)

2016 – 2017: Ostar Fellow/Graduate Assistant

Center for the Study of Higher Education (University Park, Pennsylvania)

2012 – 2016: Graduate Assistant

United States Attorney’s Office, Middle District of Pennsylvania (Scranton, Pennsylvania)

2008 & 2010: Legal Research Intern

EMPLOYMENT STATUS:

New Hire



May 23, 2023
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Anthony Vargas

Position: Director, Advanced Academics and Gifted and Talented Education and –
Education Program Manager II

Division/Office: Office of the Deputy State Superintendent for Teaching and Learning

Salary Grade: State Salary Grade: 24
Annual Salary Range: \$93,919 - \$155,248

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

A Bachelor’s Degree in Education Administration/Supervision, or a related field.

EXPERIENCE:

Five (5) years of related experience in coordinating or administering Gifted and Talented and Advanced Academics education programs or services. One year of the required experience must have been in direct supervision of other professional employees.

NOTES:

1. Candidates may substitute the possession of a Master’s degree or the equivalent of 36 credit hours of post-baccalaureate course work in Education or a related area for two years of the required experience directly related to the position option.

DESCRIPTION:

Under the direction of the Deputy State Superintendent of Teaching and Learning, the Director of Advanced Academics and Gifted and Talented Education provides leadership, planning, and content area expertise in the development and implementation of evidence-based programs and initiatives across local education agencies and early childhood education settings. Specifically, the director will support LEAs and early learning providers in operationalizing and deploying comprehensive policies and practices designed to equitably identify and enroll students for advanced academic programs and pathways – such as gifted and talented education, Early College and Dual Credit, Advanced Placement, and International Baccalaureate – that provide high-quality instruction, support, and services to students to accelerate learning, especially for those who have been historically underserved.

Anthony Vargas:

QUALIFICATIONS:

Education

Arkansas State University, (State University, Arkansas) 2015 – Master’s Degree in Gifted, Talented, and Creative Education

Millersville University (Millersville, Pennsylvania) 2013 – Bachelor’s Degree in Social Studies Education

Experience:

Manassas City Public Schools (Manassas, Virginia)

2019 – Present: Supervisor of Gifted/Talented and Advanced Programs

Loudoun County Public Schools (Ashburn, Virginia)

2018 – 2019: Gifted and Talented Teacher

Manassas Park City Schools (Manassas Park, Virginia)

2015 – 2018: Authentic Assessment Coordinator

2014 – 2018: Gifted Education Facilitator and 8th grade GATE Teacher

2013 – 2018: 6th,7th,and 8th Grade Social Studies Teacher

EMPLOYMENT STATUS:

New Hire



May 23, 2023
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Nneka Willis-Gray

Position: Business Services Partner –
Program Manager IV

Division/Office: Office of the Deputy State Superintendent of Operations,
Office of Procurement and Contract Management

Salary Grade: State Salary Grade: 22
Annual Salary Range: \$82,399 - \$127,637

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

A Bachelor’s Degree from an accredited college or university.

EXPERIENCE:

Five years of professional public sector procurement, or private sector contracting experience, which included activities such as soliciting, evaluating, negotiating and awarding contracts, advertising procurement opportunities, distributing specifications to vendors, coordinating bidder evaluation committees, conducting vendor debriefings, monitoring contract performance, eProcurement management, professional certification or procurement business operations.

Note:

1. Candidates may substitute one year of experience in ensuring appropriate and consistent enterprise-wide interpretation of and compliance with enterprise level procurement laws, regulations, policies and procedures for the required education.

DESCRIPTION:

The Business Services Partner (BSP) serves as the primary procurement and contract management officer, point of contact and technical service provider to assigned Maryland State Department of Education (MSDE) division leaders, offices, and units. The BSP will manage the department’s capacity to effectively meet the procurement and contract management goals of all divisions by working directly with MSDE program leaders.

Nneka Willis-Gray:

QUALIFICATIONS:

Education

Morgan State University (Baltimore, Maryland) 2012 – Bachelor’s Degree in Finance

Experience:

Maryland Department of Human Services (Baltimore, Maryland)

- 2022 – Present: Procurement Director
- 2021 - 2022: Procurement Deputy Director
- 2016 – 2017: Agency Procurement Specialist Supervisor
- 2015 - 2016: Agency Procurement Specialist Lead
- 2013 – 2015: Agency Procurement Specialist

Maryland Department of Juvenile Services (Baltimore, Maryland)

- 2017 – 2021: Procurement Deputy Director

Wells Fargo (Bel Air, Maryland)

- 2012 – 2013: Bank Teller

Verizon Wireless (Baltimore, Maryland)

- 2008 – 2011: Customer Service Representative

Bank of America (Hunt Valley, Maryland)

- 2008: Collector I
- 2007 – 2008: Customer Service Representative

Blockbuster Video (Edgewood, Maryland)

- 2005 – 2007: Store Manager
- 2003 – 2005: Assistant Store Manager
- 2002 – 2005: Lead Customer Service Representative
- 1998 – 2002: Customer Service Representative

EMPLOYMENT STATUS:

New Hire