

**MARYLAND STATE DEPARTMENT OF EDUCATION
PERSONNEL APPROVALS FOR THE NOVEMBER 09, 2023 BOARD MEETING**

I. Appointments Grade 19 and above:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Cadet, Sarah	Nutrition Program Compliance Support Coordinator – Educational Support Program Coordinator I	19	Office of the Deputy State Superintendent for Organizational Effectiveness, Office of School and Community Nutrition Programs	TBD
Gunning, Donna	Assistant State Superintendent, Financial Planning, Operations, and Strategy – Executive IX	EPP 0006	Office of the State Superintendent, Division of Financial Planning, Operations, and Strategy	TBD
Johnson, Ronald	Financial Compliance Auditor Program Supervisor	19	Office of the State Superintendent, Office of Audits	TBD
Meadows, Kelly	Assistant State Superintendent, Division of Educator Certification and Program Approval – Assistant State Superintendent Department of Education	EPP 0003	Office of the State Superintendent, Division of Educator Certification and Program Approval	TBD
Ramalloso, Patricia	Director of Audits – Fiscal Services Administrator VI	24	Office of the State Superintendent, Office of Audits	TBD
Riesett, Brandon	Website Content Accessibility Manager – Education Program Manager I	23	Office of the State Superintendent, Office of Communications and Community Engagement	TBD
Savage, Nakeisha	Director, Early Learning and Instruction – Education Program Manager II	24	Office of the Deputy State Superintendent for Teaching and Learning, Division of Early Childhood	TBD
Yarborough, Cassandra	Medical Relations Manager – Program Manager I	19	Office of the Deputy State Superintendent for Organizational Effectiveness, Division of Rehabilitation Services, Disability Determination Services	TBD

II. Appointments Grade 18 and below

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Haas, Brian	Vendor Coordinator – Staff Specialist III	18	Office of the Deputy State Superintendent for Organizational Effectiveness, Division of Rehabilitation Services	TBD
Polite, David	Audit Project Lead – Financial Compliance Auditor Lead	17	Office of the State Superintendent, Office of Audits	TBD



Carey M. Wright, Ed.D.
Interim State Superintendent of Schools

November 09, 2023
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Sarah Cadet

Position: Nutrition Program Compliance Support Coordinator
Educational Support Program Coordinator I

Division/Office: Office of the Deputy State Superintendent for Organizational Effectiveness, Office of School and Community Nutrition Programs

Salary Grade: State Salary Grade: 19
Annual Salary Range: \$69,159 - \$111,505

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

Master’s Degree or equivalent 36 credit hours of post baccalaureate course work in Nutrition, Dietetics, Consumer Science, Food Service Management, Institutional Administration. Public Health or related field.

EXPERIENCE:

Three (3) years of professional experience in assessing compliance with federal law and regulations or Child Nutrition Programs.

NOTES:

1. Candidates may substitute a Bachelor’s Degree and 5 years of the specified content experience to satisfy the minimum Qualifications noted above.

DESCRIPTION:

The main purpose of this position is to ensure the integrity of all Child Nutrition Program Institutions and Local Education Authorities (LEAs) by leading the assessment and monitoring activities of the Program Compliance specialists. This position will work to evaluate that the various nutrition programs are operated in compliance with State and Federal regulations and ensure the optimum nutrition standards are available for all education and sponsoring agencies throughout the state of Maryland.

Sarah Cadet:

QUALIFICATIONS:

Education

Howard University (Washington, District of Columbia) Master's Degree in Nutritional Science

Andrews University (Berrien Springs, Michigan) Bachelor's Degree in Nutritional Science and Spanish

Experience:

Maryland State Department of Education (Baltimore, Maryland)

2013 – Present: Program Compliance Specialist

Health Fitness (Baltimore, Maryland)

2013 – 2020: Health Educator

Stop Aging Now (Bethesda, Maryland)

2011 – 2013: Senior Nutritional Expert/Advisor

District of Columbia Office on Aging

2010 – 2011: Nutrition Program Specialist/Nutrition Consultant

EMPLOYMENT STATUS:

Promotional



Carey M. Wright, Ed.D.
Interim State Superintendent of Schools

November 09, 2023

BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Donna Gunning

Position: Assistant State Superintendent, Financial Planning, Operations, and Strategy
Executive IX

Division/Office: Office of the State Superintendent, Division of Financial Planning, Operations, and Strategy

Salary Grade: State Salary Grade: EPP 0006
Annual Salary Range: \$138,559 - \$200,456

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

Bachelor's degree from an accredited four-year college or University in Accounting, Finance, Business Administration, or related field.

EXPERIENCE:

Six years of finance, budget and fiscal grants management experience; three of which need to have experience supervising finance staff.

DESCRIPTION:

The Assistant State Superintendent, Division of Financial Planning, Operations and Strategy provides leadership and direction in establishing and executing the financial strategy for the Maryland State Department of Education (MSDE). This position will establish and implement policies and programs to align fiscal resources in accordance with the fiscal policies, regulations for the successful implementation of the State Board of Education (SBOE) and MSDE's multi-year strategic plan and the Blueprint of Maryland's Future's vision for the success of all students.

Donna Gunning:

QUALIFICATIONS:

Education

Salisbury University (Salisbury, Maryland) 1984 – Bachelor’s Degree in Communications and Journalism

Experience:

Maryland State Department of Education (Baltimore, Maryland)

2021 – Present: Director Department of Education, Senior Executive Director, Policy Analysis and Fiscal Compliance

2018 – 2021: Director Department of Education, Executive Director, Policy Analysis and Fiscal Compliance

2011 – 2018: Program Manager IV

2000 – 2011: Staff Specialist

EMPLOYMENT STATUS

Promotional



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Interim State Superintendent of Schools

November 09, 2023
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Ronald Johnson
Position: Financial Compliance Auditor Program Supervisor
Division/Office: Office of the State Superintendent, Office of Audits
Salary Grade: State Salary Grade: 19
Annual Salary Range: \$69,159 - \$111,505
Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

A Bachelor's degree in Accounting from an accredited college or university or a Bachelor's degree from an accredited college or university with 30 credit hours in Accounting and related courses, including or supplemented by 3 credit hours in auditing.

EXPERIENCE:

Four years of experience performing financial and compliance audits of a State agency, grantee, business or other entity.

NOTES:

1. Applicants who had met the requirements for admission to the CPA examination prior to July 1, 1974 will be considered to have met the educational requirement.
2. Candidates may substitute the possession of a certificate as a Certified Public Accountant or Certified Internal Auditor or a Master's degree in accounting from an accredited college or university for one year of the required experience.
3. Applicants may substitute one year of professional accounting experience for one year of auditing experience only.
4. Candidates may substitute U.S. Armed Forces military service experience as a commissioned officer in Internal Review classifications or Auditing specialty codes.

Ronald Johnson:

DESCRIPTION:

This position serves as a supervising auditor in the State Aid Section of the Audit Office responsible for coordinates and supervising the activity of the staff auditors assigned to perform financial and compliance audits of State Aid to Education program funds provided to local school systems.

QUALIFICATIONS:

Education

Thiel College (Greenville, Pennsylvania) – Bachelor’s Degree in Accounting

Experience:

Towson University (Towson, Maryland)

2022 – Present: Analyst

Maryland Aviation Administration (Baltimore, Maryland)

2008 – 2022: Internal Auditor Supervisor

Maryland State Department of Education (Baltimore, Maryland)

2001 – 2008: Financial Compliance Auditor Lead

Commonwealth of Pennsylvania (Harrisburg, Pennsylvania)

1990 – 1992: Auditor I

EMPLOYMENT STATUS:

New Hire



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November 09, 2023
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Kelly Meadows

Position: Assistant State Superintendent, Division of Educator Certification and Program Approval
Assistant State Superintendent Department of Education

Division/Office: Office of the State Superintendent, Division of Educator Certification and Program Approval

Salary Grade: State Salary Grade: EPP 0003
Annual Salary Range: \$111,371 - \$160,898

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

Applicants should possess a Master’s Degree or 36 hours of post Baccalaureate coursework in Education. Doctoral degree preferred.

EXPERIENCE:

Extensive experience in educational supervision and management in the areas of educator credentialing, professional educator preparation program oversight, and nonpublic school accreditation.

DESCRIPTION:

This position reports directly to the Deputy State Superintendent for School Effectiveness and is responsible for providing leadership, management, administration, guidance and supervision to Educator Certification and Program Approval Initiatives.

Kelly Meadows:

QUALIFICATIONS:

Education

Johns Hopkins University (Baltimore, Maryland) 2007 – Master’s Degree in Early Childhood Special Education

University of Baltimore (Baltimore, Maryland) 2001 – Bachelor’s Degree in Psychology

Experience:

Maryland State Department of Education (Baltimore, Maryland)

2023 – Present: Administrative Manager Senior IV, Senior Advisor on Educator Certification

2021 – 2023: Assistant State Superintendent, Division of Educator Certification and Program Approval

2021 – 2021: Acting Assistant State Superintendent

2018 – 2021: Education Program Manager II, Director of Educator Assessment, and Reporting

2015 – 2018: Education Program Manager I, Education Certification

2014 – 2015: Educational Specialist II, Nonpublic School Approval

Kennedy Krieger Schools (Baltimore, Maryland)

2009 – 2014: Coordinator of Educational and Assistive Technologies, and Library Programs

2006 – 2009: Assistive Technology Coordinator

2003 – 2006: Special Education Teacher

Trellis Services (Cockeysville, Maryland)

2008 – 2015: Autism Waiver Case Manager

EMPLOYMENT STATUS:

New Hire



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November 09, 2023
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Patricia Ramallosa
Position: Director of Audits
Fiscal Services Administrator VI
Division/Office: Office of the State Superintendent, Office of Audits
Salary Grade: State Salary Grade: 24
Annual Salary Range: \$95,798 - \$154,319
Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

Bachelor's Degree in Accounting, Finance, Economics or related area.

EXPERIENCE:

Six years of professional experience in the preparation and execution of Financial Audits. Two years of the required experience must have been in direct supervision of other professional employees. Expertise with federal, State and /or local government compliance is desired.

NOTES:

1. Applicants may substitute possession of a certificate as a Certified Public Accountant (CPA) or a Master's Degree in Accounting, Finance, or Economics for one year of the required experience.
2. Applicants may substitute one year of professional accounting experience for one year of the required experience.

DESCRIPTION:

This is a professional position serving as Director of the Audit Office, responsible for providing direction and management for all audit activities and ensuring that the Maryland State Department of Education's (MSDE) budgets and financial resource allocation and usage are in compliance with State and federal laws, regulations, and practices and for implementing the State statute as mandated in the Education Article.

Patricia Ramallosa:

QUALIFICATIONS:

Education

Philippine School of Business Administration (Manila, Philippines) 1990 – Bachelor’s Degree in Accounting

Experience:

Maryland State Department of Transportation (Hanover, Maryland)

2022 – Present: Deputy Director, Office of Audits
2012 – 2014: Senior/Lead Auditor
2012 – 2012: Internal Auditor II
2011 – 2012: Internal Auditor I

Maryland Department of Housing and Community Development (Lanham, Maryland)

2020 – 2022: Budget Controller

Motor Vehicle Administration (Glen Burnie, Maryland)

2018 – 2020: Senior Budget Analyst

Maryland State Board of Elections (Annapolis, Maryland)

2014 – 2018: Head of Audit and Enforcement

Philippine Savings Bank (Makati City, Philippines)

2009 – 2010: Department Head/Manager, Loans Accounting Department

United Coconut Planters Bank (Makati City, Philippines)

2008 – 2009: Operations Division Head/Manager
2006 – 2008: Chief of Staff/Manager, Branch Operations Division
2000 – 2006: Section Head/Audit Manager, Internal Audit Division

EMPLOYMENT STATUS:

New Hire



2023 November 09, 2023
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Brandon Riesett

Position: Website and Content Accessibility Manager
Education Program Manager I

Division/Office: Office of the State Superintendent, Office of Communications and Community Engagement

Salary Grade: State Salary Grade: 23
Annual Salary Range: \$89,727 - \$144,573

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

Master’s Degree or equivalent 36 credit hours of post baccalaureate course work in Special Education, Instructional Technology, Assistive Technology, Web-based Design or a related field.

EXPERIENCE:

Five years of related experience in coordinating or administering education programs or services that must have included work experience with assistive technology, digital learning, and accessibility compliance.

DESCRIPTION:

Under the direction of the Senior Executive Director of Office of Communications and Community Engagement, and working closely with the division leaders, the manager will establish service level-based standards, process, and support to ensure the communication products created by the agency as part of the MSDE’s multiyear strategic plan, Blueprint for Maryland’s Future initiatives and daily operations are accessible to all the stakeholders across the state. The position is also responsible for ensuring that the training materials made available to the LEAs are accessible.

Brandon Riesett:

QUALIFICATIONS:

Education:

University of Maryland University College (Adelphi, Maryland) Master's Degree in Instructional Technology

Towson University (Towson, Maryland) Bachelor's Degree in Social Studies and History

Experience:

Maryland State Department of Education (Baltimore, Maryland)

2018 – Present: Education Program Specialist I, Technology Accessibility Specialist

Baltimore County Public Schools

2014 – 2018: eLearning Teacher

Harford County Public Schools

2005 – 2014: Classroom Teacher

EMPLOYMENT STATUS:

Promotion



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November 09, 2023
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Nakeisha Savage

Position: Director of Early Learning and Instruction
Education Program Manager II

Division/Office: Office of the Deputy State Superintendent for Teaching and Learning,
Office of Teaching and Learning Instructional Programs and Services

Salary Grade: State Salary Grade: 24
Annual Salary Range: \$95,978 - \$154,319

Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

Bachelor's Degree in Education or a related area from an accredited college or university.

EXPERIENCE:

Five (5) years of experience in managing and leading Early Childhood Education programs or administering educational programs in prekindergarten settings. One year of this experience must include supervising and/or coaching professional education staff.

NOTES:

1. Candidates may substitute the possession of a Master's degree or the equivalent of 36 credit hours of post-baccalaureate course work in mathematics, STEM, education or a related area for two years of the required experience directly related to the position.
2. The required field of education and experience are unique for this posting and are established by MSDE.
3. Candidates may substitute U.S. Armed Forces military service experience at a rank of Corporal/Petty Officer or higher as a commissioned officer in Education Program classifications or Education Program specialty codes in the Education field of work on a year-for-year basis for the required experience and education, one year of which must have been in an administrative supervisory or consultative capacity.

Nakeisha Savage:

DESCRIPTION:

The Director of Early Learning and Instruction drives the overarching mission of providing high-quality early learning experiences to young children. The Director's purpose is to envision and guide the Division's MSDE Strategic Plan and the Blueprint for Maryland's Future goals, pertaining to early learning and instruction to ensure that the State's early learning programs' instructional practices are exceptional in every way. By spearheading the development and evaluation of educational initiatives, the new early learning standards, curriculum frameworks, the science of reading, early math, and professional development programs, the Director paves the way for transformative early childhood education.

QUALIFICATIONS:

Education

University of Toronto (Toronto, Ontario) 2002 – Certificate in Teaching English as a Foreign Language

Capella University (Minneapolis, Minnesota) 2021 – Doctor of Education in Educational Leadership and Management

Towson University (Towson, Maryland) 2016 – Certificate in Education Administration

Towson University (Towson, Maryland) 2006 – Master's Degree in Early Childhood Education Administration

Morgan State University (Baltimore, Maryland) 2000 – Bachelor's Degree in Elementary Education

Experience:

Coppin State University (Baltimore, Maryland)

2023 – Present: Adjunct Faculty/University Supervisor

Tracey A. Benson Consulting (Baltimore, Maryland)

2022 – Present: Equity Coach/Anti-Racist Coach

Maryland State Department of Education (Baltimore, Maryland)

2022 – Present: Expert Team Reviewer

Goucher College (Towson, Maryland)

2022 – Present: Adjunct Faculty

Anne Arundel County Public Schools (Annapolis, Maryland)

2021 – Present: Instructional Coach

Grand Canyon University (Phoenix, Arizona)

2020 – Present: Instructional Coach/Site Supervisor

Nakeisha Savage:

Experience (Continued):

Baltimore City Public Schools (Baltimore, Maryland)

2011 – 2020: Principal
2010 – 2011: Title I Intervention Teacher
2008 – 2010: Program Facilitator
2007 – 2008: Early Learning Specialist
2000 – 2007: Teacher/Teacher Leader

Towson University (Towson, Maryland)

2009 – 2011: Adjunct Faculty Member

EMPLOYMENT STATUS:

New Hire



Carey M. Wright, Ed.D.
Interim State Superintendent of Schools

November 09, 2023
BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Cassandra Yarborough
Position: Medical Relations Manager
Program Manager I
Division/Office: Office of the Deputy State Superintendent for Organizational Effectiveness, Division of Rehabilitation Services
Salary Grade: State Salary Grade: 19
Annual Salary Range: \$69,159 - \$111,505
Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

A bachelor’s degree from an accredited college or university.

EXPERIENCE:

Three years of professional work with community programs and/or marketing community organizations. Two years of the required experience must have been in a supervisory role.

DESCRIPTION:

In its mission to fulfill the disability claims adjudication goals of the agency, this is a statewide managerial-level position which leads, directs, coordinates the Medical/Professional Relation (MRO) program for the Maryland Disability Determination Services (DDS) concerning the internal and external professional community, and ensures the effective and efficient management of the Consultative Examination Unit. This important role ensures compliance with Social Security Administration (SSA) programmatic regulations, requirements, reporting, procurement of medical evidence, and licensing of medical providers.

Cassandra Yarborough:

QUALIFICATIONS:

Education

Towson University (Towson, Maryland) – Bachelor’s Degree in Mass Communications/Media Studies

Experience:

Sinclair Broadcast Group (Hunt Valley, Maryland)

2019 – 2023: Digital Media Account Manager

2013 – 2019: Advertising Operations Assistant Manager

CBS Radio (Baltimore, Maryland)

2007 – 2013: Scheduling/Traffic Manager

Comcast Spotlight (Hunt Valley, Maryland)

2002 – 2007: Traffic Lead

EMPLOYMENT STATUS:

New Hire